

## MEMORANDUM

---

**TO:** NWABSD Board of Education

**DATE:** September 30, 2025

**NUMBER:** 26-053

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Supt. Travel

**ABSTRACT:**

Superintendent's out-of-district travel requires Board approval.

**ISSUE:**

At issue is to approve the Superintendent's request for out-of-district travel as presented.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates:

- January 23-25, 2026 MTSS Conference, Anchorage Alaska
- February 7-10, 2026 AASB Legislative Fly-in, Juneau, Alaska
- March 28-April 1, 2026 ACSA Superintendent Legislative Fly -in, Juneau, Alaska

**FUNDING SOURCE:**

General Funds: budgeted for FY26

**ALTERNATIVES:**

1. Approve the Superintendent's request for out-of-district travel as presented.
2. Do not approve the Superintendent's request for out-of-district travel as presented.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.