

Administrative Liaison Meeting
Minutes
May 23, 2016

1. Announcements/Reminders/Follow-up
 - a. Professional Development opportunities were distributed.
 - b. Mental Health Partnership. **Next meeting is June 3, 8:30-11:00 Hickory Knolls Discovery Center, St. Charles.** There was a lengthy discussion about the goals of the group and the work that can be accomplished by the Partnership.
 - c. Mental Health First Aid Training will be June 20 from 8-4 at the ROE. Administrator Academy Credit!
 - d. **Change Liaison Meeting to June 15**, followed by refreshments.
 - e. Directors Conference Registration is open today.
 - f. Staff Openings. D301- 1.0 Psych; D303-temporary 1.0 psych, .5 psych, SW, 2 SLPs., 1.8 OTs; D304-2 psych leaves; 4 SW leaves; 1 SLP leave; MV .5 CS; D101-special education secretary.

2. I-STAR discussion. Because there is no confirmation about Harrisburg's contract, there is no decision about the I-STAR conversion from IEPPoint. And, consequently, there are no upcoming professional development opportunities. The group is also not interested in the I-STAR IEP system that was offered recently in conjunction with the Illinois Youth Center discussion.

3. IDEA Grants
 - a. Amendments. **Final Grant Deadline. May 20th final amendments.**
 - b. New application; Carla will put in the allocations and notify everyone when they're in. Deadline will be June 24.

4. PowerIEP Training on August 17. 302 yes; 301 maybe; 304 yes; MV. No 101. At Geneva central office from 8:00-11:00. MV staff will then go back to MV central office for goal-writing training and iPad training in the afternoon.

5. Future Secretary Meeting Topics. There was positive feedback about the first meeting. In the future, it may be nice to have a presentation about transportation with Terry P. from 303. It was suggested that the group generate questions ahead of time to maximize her time.

The next meeting will be September 15, with questions at least one week ahead of time. **Fran will share the google doc** again for questions. Additional topics may include Medicaid submissions, ESY state transmissions (training), and possible other topics.

6. AT Summer Support. ESY—Rona will be the initial contact person. The liaisons are the next contact if there are issues.

7. Emergency Procedures. If you host a program, the students should be entered into the building's emergency calling system. In 303 and 304, the students are hand-entered by

the school secretary. The other part is to notify MV central office if there are emergencies, so that we can field any parent calls that may come in.

8. Facilitated IEP. No more openings in the St. Charles sessions. The MV ones are full. At this time, there are 21 folks signed up for advanced.
9. SL committee. The draft of the current version was briefly discussed. It is very comprehensive and will require a thorough review before our next discussion. On June 2, Anne, Jaime and Beth will represent the liaisons and will join the SLPs at lunch to have them talk it through and answer any questions. The group is very interested in how each district plans to implement the system. Representatives from the SLP committee will be invited to the July 18 administrative liaison meeting.
10. Projections update
 - a. CLASS is currently up to 10 students. We will not move the program, but will hire a co-teacher.
 - b. SAIL is currently up to 52 students. It will require keeping the current staffing level.
 - c. New Directions enrollment has increased at the elementary level. One teacher who was RIFed has been recalled.
 - d. HS New Pathways class will most likely be at Geneva High School. We are waiting for a final decision.
11. Illinois Youth Center Update. The Board will be presented with a revised agreement with payment plan language. This language may over-ride the concerns the Board had regarding the standard, mandatory convenience clause in state agreements.
12. Professional Development
 - a. .5 behavior coach. Kate Vincent from our SW team.
 - b. CHAMPS trainer. Becky McCabe, the former Assistant Superintendent in D303.
 - c. Services increased for coaching by 200%; data show incredible growth in some areas.
 - d. Restorative Justice trainer of trainers? Should we send someone from MV to assist the districts with the implementation of SB100? It is a possible area of training/coaching. District personnel should find out if this is something we should provide.
 - e. WrapAround/Project RENEW training for SWs. On hold for this year.
13. ALOP, plans with D304. Going ahead with plans. Final details are being worked out.
14. Upcoming events and professional development: (See Professional Development Calendar and/or MVSE website.)
 - a. 5/24 MJC Graduation, 10:30
 - b. 6/20 Mental Health First Aid Training
 - c. **6/15 Liaisons, refreshments**
 - d. **8/4-5 Directors Conference**

15. Proposed meeting dates for 16-17: Please check these dates and we'll confirm them at our next meeting.

- a. July 18
- b. August 29
- c. September 26 (IAASE 9/29-30)
- d. October 24 (NIA-quarterly meetings)
- e. November 28 (IAASE 11/30)
- f. December 19
- g. January 23
- h. February 20 (IAASE 2/15-16)
- i. March 20
- j. April 24 (NIA-quarterly)
- k. May 22
- l. June 19

16. Board meeting agenda, June 1, 9:00. Reviewed without changes.

Future File:

1. Assessment of 12th grade students

PowerIEP Items for summer:

1. New items for roll-out
2. PowerRtI next steps. Anne will ask BDS some key questions and report back to us at the next meeting.
3. Discuss feedback about Summary of Performance on PowerIEP compared to Netchemia,
4. ID: it says MUST be 2 standard deviations below, but not what ISBE recommends,
5. Autism Criteria: (how many for each category to meet criteria?) Is it all updated now?

Next Meeting: June 15, 12:00, then refreshments