Book Policy Manual

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Title Copy of CREATING A POSITION

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Status

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3111 - CREATING A POSITION

The Board of Education recognizes the need to establish positions which, when filled by competent, qualified professional staff members, will assist the District in achieving the education goals set by the Board. The District employs only persons U.S. citizens and others lawfully authorized to work in the United States.

The Superintendent shall verify all new full-time and part-time employees' <u>identity and authorization right</u> to work in the United States according to the F_federal <u>law. Immigration Reform and Control Act of 1986.</u>

The Board shall, upon the advice of the Superintendent, consider the advisability of creating a new position or of increasing the number of professional staff members in an existing position.

Before a new position is established, the Superintendent will present a job description that specifies the job holder's qualifications, the job's performance responsibilities, and the method by which the performance of these responsibilities will be evaluated for School Board approval.

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Legal Immigration Reform and Control Act of 1986

8 U.S.C. 1255a

Last Modified by Jennifer Hagemann on October 24, 2019