

**Tim Kazmierczak, Director of Buildings &
Grounds**

Administration Service Center
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TO: Board of Education, Patrick McGill
FROM: Tim Kazmierczak, Director of Buildings & Grounds
DATE: April 9, 2026
RE: Operations Report

BACKGROUND

This report provides the Board of Education with a summary of activities and updates related to the district's facility operations.

Capital Project Update

Grounds / Addition Area

- Patchy grass growth remains an outstanding issue in the addition area.
- A remediation plan is scheduled to begin at the end of April. FHP will complete the following:
 - Rake affected areas and remove gravel
 - Apply a top layer of soil
 - Add mushroom compost in areas with low grass growth
 - Reseed, install seed blankets, and water

Benjamin Middle School / Administration Center

- The condenser unit for the Administration Center was replaced on April 1 and April 2 during Spring Break.
- The 5th grade hallway was painted to allow for poster board installation.
- HVAC systems were serviced, including cleaning and replacing filters.
- A damaged hallway door near Room 114 was replaced.

Evergreen Elementary School

- Preventative maintenance was completed on rooftop units (RTUs).
 - A custodial closet identified in the HLS report for multiple violations was brought into compliance:
 - Sink was relocated
 - Electrical panels were painted
 - Floor was epoxied
 - Tornado shelter signage was installed in hallways.
 - A non-compliant push bar in the multipurpose room was replaced.
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Upcoming Event

- Care Fest is scheduled for May 2.

RECOMMENDATION(S)

No recommendations at this time