

**Niles Township District for Special Education  
8701 N. Menard  
Morton Grove, IL 60053**

**Minutes of the Family Engagement Committee Meeting of the  
Niles Township District for Special Education #807  
Held on October 10, 2025, 8:00 a.m.**

**I. Attendance at Meeting**

The following persons were in attendance:

Sydney Ratliff  
Chloe Schofield  
Marie Sheedy  
Nicole Greenan

**II. New Business**

The committee reviewed the minutes from the agenda dated September 19, 1925.  
All were in agreement.

**Fall Fest Sign Up:** The committee reviewed the staff sign-up for Fall Fest. Sign-up will continue to be posted in the weekly Tuesday Tidbit and also sent separately to staff via Parent Square.

**Fall Fest Food:** The SEED Foundation will cover the cost of pizzas.

Pizza update: 60 pizzas (40 cheese & 20 pepperoni)

Chloe will place the pizza order - pick up at 5:00

Sydney & Chloe will pick up the pizzas

Marie will put in the work order for water setup and table setup in the cafe

Marie will organize plates and napkins

**Raffle Prizes:** The following raffle prizes have been donated to date:

**MNASR** - \$100 Gift Certificate (received)

**Morton Grove Park District** - Summer Pool Pass - Family (Marie picking up)

**Niles Park District** - 4-some of golf with carts at Tam and mini-golf passes for Pioneer Park (Chloe picking up)

**Lincolnwood Park District** - Family of 2 Pool Pass (Chloe picking up)

**Skokie Park District** - 4 Traveler Quests passes, 4 Family passes to the Exploritorium, 4 Weber Golf passes, and 4 Driving Range passes. (being mailed)

**SEED Foundation** - Cash donation to purchase additional prizes

**NTDSE** - Gift cards

**Cary Izz** - donation from his family

**Additional prizes:** A discussion was held regarding additional prizes. Suggestions included movie tickets, renting the theater, trampoline park, Children's Museum (Glenview), board games pack/family night. Final agreements will be made via email.

A discussion was held to clarify the distribution of raffle tickets. Each participant will receive 1 ticket.

**The follow-up tasks are:**

Resend Family notification on Parent Square - Marie

Resend staff sign-up via Parent Square- Marie

Order supplies from Amazon - Marie

Order pizzas - Chloe

Pick up pizzas - (use district card. Save receipt) - Chloe and Sydney

Work order for game tables, craft tables, water bottles, and pizza set up - Marie

Pick up Morton Grove Park District pool prize - Marie

Pick up Lincolnwood Park District & Niles Park District prizes - Chloe

Label raffle buckets with prizes - Nicole

**The committee will meet again on** Monday, October 20th, to finalize plans.

The committee agreed to discuss future events at the next Family Engagement Committee Meeting.

### **III. Adjournment**

The meeting ended at 8:25 a.m.

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Dr. Mark Chao, Governing Board President

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Mrs. Marie Sheedy, Principal