

Descriptor Term: GRADING/EVALUATION OF STUDENTS: GRADES 9-12	Descriptor: IKA-E	Issued: DRAFT
	Rescinds: IKA-E	Issued: 6/26/01

Awarding of Carnegie Unit Credit: Students in each course must achieve a numerical average of 70 percent or above as specified in the grading plans for the course in order to receive Carnegie unit credit in the course. These grades may include items such as tests, class assignments, class participation, completion of projects, and other teacher assignments as approved by the principal.

Students must meet attendance standards as set forth by the local Board and State Department of Education in order to receive Carnegie unit credit.

If a student fails the first semester and passes the second semester with a high enough average to result in a yearly average of 70 or above, the student will receive credit for the course. If a student passes the first semester, but fails the second semester, the student will receive a maximum final grade of 65 for the course. Upon approval by the principal, the student can complete the course by correspondence before August 1, enroll in summer school the following summer school session, or take the complete course the following school year.

A student will not be allowed to drop a yearly course or a semester course after the 12th day of the course, or equivalent thereof. A course dropped within the guidelines of this statement will be recorded as either “WP” – Withdrawal Passing or “WF” – Withdrawal Failing, based on the numerical average at the time of the withdrawal. No credit will be awarded. A student will not be allowed to audit a course as opposed to withdrawing from the course.

In hardship cases, an attendance committee, composed of one counselor, two administrators and two teachers plus the teacher of the course, will be authorized to review a written request from the parents of a student who seeks to drop a yearly or semester course outside the parameters provided by this policy and to render a decision to approve or deny the request. The decision of this committee will be final and subject to no further appeals.

Examples of hardship cases are extended illnesses or injuries that require extended medical care as documented by a physician or other appropriately licensed caregiver. Decisions of the attendance committee will be final.

Reporting and Recording Grades: A student’s grade in a course will be based upon tests, class assignments, class participation, completion of projects, and/or other assignments as specified in grading plans for the course. A numerical grading system will be used. The numerical grading system shall be as follows and will correspond to letter grades as listed:

*Numerical Grading System	Corresponding Letter Grade
93 - 100	A
85 - 92	B
75 - 84	C
70 - 74	D
Below 70	F

*Beginning with the ninth grade class of school year 1997-1998, a grade received in an accelerated course will be multiplied by a factor of 1.025, and a grade received in an advanced placement course will be multiplied by a factor of 1.045.

An incomplete grade (I) will be assigned when a student has not completed make-up work during a grading period. If the incomplete grade has not been corrected within two weeks after the end of the grading period, a failing grade (F) will be assigned. No incomplete grade will be given as a final grade in a course.

Grades will be reported and recorded in numerical form and will reflect the actual numerical average in the course as specified in the grading plan for the course.

Calculating Semester and Yearly Grades: A comprehensive nine-week exam will be administered in all courses. The nine-week exam will count as 20% of the nine-week grading period average. The semester average will be obtained by adding the averages of the two nine-week grading periods and dividing by two. The yearly average will be obtained by adding the averages of the two semester grading periods and dividing by two.

A substitution of the nine-week exam will require the approval of the principal at least 30 calendar days prior to the end of the nine-week grading period. Students will be immediately notified of the approved change.

~~A student must be enrolled in seven class periods during the school day—five must be academic.~~ A student enrolled in Tupelo High School must be enrolled as a full-time student. A full-time student is defined as a student who is enrolled in a minimum of seven academic class periods during the day. A student who meets the requirements to be classified as a graduating senior may opt to enroll in six academic periods and request senior leave the last period of the school day.

A student who was classified as a graduating senior during the fourth year of continuous enrollment in high school but failed to meet graduation requirements may enroll in an additional year as less than full-time in those courses needed only to satisfy the requirements to graduate from high school.

Part-time status may be requested for special circumstances that would result in a medical action plan or a hardship that may require an academic action plan. (Lack of attendance is not a hardship.)

In the event that continuous enrollment is interrupted, assignment of the student will be recommended by a committee appointed by the building principal. A teacher and a counselor will be represented on the committee. The assignment determined by the committee will be reviewed by central administration.

All grades shall be reflective of progress toward or degree of accomplishment relative to the stated goals and objectives of a subject and shall represent only quality of assignments completed or not completed. Such grades shall indicate academic achievement only and shall not reflect citizenship, behavior or any other related nonacademic area.