

RESOLUTION

NON-RENEWAL OF AN ADMINISTRATIVE CONTRACT AND NON-REEMPLOYMENT AS A PROBATIONARY TEACHER

WHEREAS, the Board of Education is empowered to structure and employ its administrative staff; and

WHEREAS, the administrator hereinafter set forth will complete the term of her respective administrator contract at the end of the 2010-2011 school term; and

WHEREAS, the Board of Education has determined that said administrator shall not be reemployed during the 2011-2012 school term in an administrative or teaching position, pursuant to Section 24-11 of The School Code of Illinois (105 ILCS 5/24-11);

NOW, THEREFORE, Be It Resolved by the Board of Education of Oak Park School District 97, Cook County, Illinois, that:

Section 1: The following named second year administrator shall not be renewed or reemployed for the 2011-2012 school term.

Kimberly Hefner

Section2: The President and Secretary of the Board are authorized and directed to give the administrator a written Notice and Statement of Non-Renewal and Release by certified mail, return receipt requested, at least forty-five (45) days before the end of the school term. Copies of said Notice are attached as Exhibit "A" and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to the administrator with a signature receipt. A copy of said receipt is attached as Exhibit "B" and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 8th day of March, 2011, by the following vote;

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

Exhibit "A"

March 8, 2011

To:

RE: NOTICE AND STATEMENT OF NON-REEMPLOYMENT AND RELEASE

Dear;

At its meeting held on March 8, 2011, the Board of Education of Oak Park School District 97, Cook County, Illinois pursuant to Section 24-11 of the *School Code*, resolved that you be dismissed at the end of the 2010-2011 school term from the position of Assistant Principal and not re-employed for the 2011-2012 school term.

Sincerely,

Board of Education
Oak Park School District 97
Cook County, Illinois

By:

President

ATTEST:

Secretary

CERTIFIED MAIL
RETURN RECEIPT REQUESTED
AND HAND DELIVERED

Exhibit "B"

RECEIPT CONFIRMATION

I, (Name), received the attached Notice and Statement of Non-Reemployment and Reemployment
by personal delivery from _____, _____
Administrator Title
of Oak Park School District 97 on _____.
Date

Signature