



# Gwendolyn Brooks Middle School

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Michael Michowski  
*Principal*

David Dotson  
Jason Gold  
Lindsay Pietrzak  
*Assistant Principals*

September 11, 2012

To Dr. Roberts and the District 97 Board of Education:

District 97 strives to create an environment for students to learn and also seek opportunities for hands-on experiences. The Washington D.C. trip, sponsored by the Brooks PTO, has created an experience where 8<sup>th</sup> graders can travel to our country's capital, to learn about our nation, and to see how it functions from day-to-day. Forty-nine students have registered to travel through Hemisphere Educational Travel for this unique weekend trip from October 6, 2012 – October 8, 2012.

The PTO and Hemisphere have been working together to create an itinerary that will enable students to get the most out of Washington D.C. The trip includes, but is not limited to: various war memorials, tour of the State Capitol, tour of the Arlington National Cemetery, viewing of the Changing of the Guards, and the Holocaust Museum. Students will also be staying at the Sheraton Crystal City Hotel where a strict curfew will be enforced by the D.C. chaperones. A security guard will be positioned in the hall of the traveling 8<sup>th</sup> graders for the whole evening. Any emergency during the evening will be first brought to the security guard and then to the chaperones.

The following packet entails information regarding the 8<sup>th</sup> grade Washington D.C. trip. Please, find the table of contents to help guide you through the envisioned journey. If you have questions, do not hesitate to contact myself at Brooks Middle School. Thank you for taking the time to review the trip.

Sincerely,

Jason Gold

Assistant Principal

Gwendolyn Brooks Middle School

# **Gwendolyn Brooks Middle School**

## **PTO Sponsored Tour for GBMS**

**Washington D.C., October 6<sup>th</sup>, 2012 - October 8<sup>th</sup>, 2012**



**Submitted to: Dr. Roberts, District 97 Superintendent**

**September 11, 2012**

**Submitted by: Jason H. Gold, Brooks Assistant Principal**

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1375 E Woodfield Road #530  
 Schaumburg, IL 60173  
 (800) 323-6439 Fax (847) 619-0240  
 www.hemispheretravel.com

## HEMISPHERE EDUCATIONAL TRAVEL PARTICIPANT TOUR PACKET:

**Dear GBMS Tour Participant:**

**We are thrilled that you have decided to attend a tour with Hemisphere Educational Travel. We know that many fun and exciting adventures await you. Please be assured that we are experts in the field and have been sending students on educational tours since 1970. If you have any concerns leading up to your tour, please contact your Tour Leader or your Account Executive at Hemisphere Educational Travel.**

**We hope you have a wonderful tour!**

**Jack Golen- President**

DOCUMENT IN PACKET	KEEP	SIGN AND RETURN
Tour Summary/Parent Letter	X	
Sample Itinerary	X	
Group Tour Participation Agreement	X	
Tour Terms and Conditions/ Release Form		X (send with payment)
Medical Form		X (send with payment)





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**Washington DC Tour Parent Letter  
For GBMS  
October 6-8, 2012 (3 Day/ 2 Night Air Tour)**

**Transportation Included:**

- Roundtrip airport transfers to/from school to hometown airport
- Roundtrip airfare from the Chicago Airport to a Washington DC area airport (**carry on and checked baggage fees are not included**)
- Deluxe motorcoach equipped with air conditioning, reclining seats, lavatory and TV's / DVD
  - o Group will have exclusive use of motorcoach for duration of tour
  - o Driver's Hotel Accommodations, Meals, and Gratuities are included

**Lodging & Meals Included:**

- 2 nights hotel accommodations at a hotel similar to the Sheraton Crystal City
- total meals included
  - o 2 breakfasts (Hot Buffet Breakfast at the hotel)
  - o 3 lunches (Meal Money or Food Vouchers)
  - o 3 dinners (1- Student Friendly Restaurant, 1- Spirit Cruise with Dinner and DJ, 1- Cash allowance for dinner at the airport)

**Washington, DC Sites (\*sites requiring appointments are based on availability):**

- |  |   |
|--|---|
| <input type="checkbox"/> Memorials including Vietnam, Korean, Jefferson, FDR, World War II, Lincoln, Iwo Jima, and MLK | <input type="checkbox"/> United States Holocaust Museum*                                |
| <input type="checkbox"/> Smithsonian Museums at the Mall   | <input type="checkbox"/> Washington Monument (does not include fee for advance tickets) |
| <input type="checkbox"/> Arlington National Cemetery (Wreath* for ceremony, if confirmed)                              | <input type="checkbox"/> Kennedy Center for the Performing Arts                         |
| <input type="checkbox"/> Capitol Building*, Library of Congress and Supreme Court                                      | <input type="checkbox"/> Mount Vernon Estate (self guided)                              |
| <input type="checkbox"/> White House*- Photo Stop Only   | <input type="checkbox"/> Comedy Sportz  |
|  | <input type="checkbox"/> Spirit Cruise  |

**Other Components Included:**

- Tour Director to meet and accompany group 24 hrs/day for the duration of the tour
- Night security guard at the hotel hired specifically for your group (10pm to 5am)
- Licensed Professional Step On Guide to accompany group (hours based on itinerary)
- All taxes and gratuities included
- All tour planning and coordinating.
- Comprehensive Accident/Illness Medical Coverage, Professional Tour Operator's Liability Insurance and consumer protection policies for the duration of the tour
- Each participant will receive a memory keepsake videotape or DVD from the tour. Visit [www.hemispheretravel.com](http://www.hemispheretravel.com) and click on the sample video button
- Access to online payment services for individual participants
- Each participant will receive a luggage tag and a lanyard containing 24 hour emergency contact information
- Hemisphere has active memberships in SYTA (Student and Youth Travel Association) and NTA (National Tour Association), requiring a standard for financial stability and industry ethics.

**Day 1**

**6:00 AM Airport Transfer from School to Airport**

**9:00 AM Outbound Flight**

*Roundtrip Airfare from a Chicago Airport to a Washington, DC area airport. **Please note that carry on or checked baggage fees are not included in your tour cost.***

**11:45 AM Deluxe Motorcoach: GBMS in Washington, DC**

*Deluxe Motorcoach equipped with air conditioning, reclining seats, lavatory and TVs and DVD player. Group will have exclusive use of the Motorcoach for the duration of the tour.*

**12:15 PM Lunch- Food Coupons Included**

**1:15 PM Lincoln Memorial**

*"In this temple, as in the hearts of the people for whom he saved the Union, the memory of Abraham Lincoln is enshrined forever." Beneath these words, the 16th President of the United States—the Great Emancipator and preserver of the nation during the Civil War—sits immortalized in marble. As an enduring symbol of freedom, the Lincoln Memorial attracts anyone who seeks inspiration and hope.*

**Korean Memorial**

*Here, one finds the expression of American gratitude to those who restored freedom to South Korea. Nineteen stainless steel sculptures stand silently under the watchful eye of a sea of faces upon a granite wall—reminders of the human cost of defending freedom. These elements all bear witness to the patriotism, devotion to duty, and courage of Korean War veterans.*

**Vietnam Memorial**

*The Vietnam Wall honors members of the U.S. armed forces who fought in the Vietnam War and who died in service or are still unaccounted for. The Memorial Wall, designed by Maya Ying Lin, is made up of two black granite walls. The memorial also includes the Three Soldiers Memorial and the Vietnam Women's Memorial.*

**Einstein Statue**

*Located in a grove of trees near the southwest corner on the grounds of the National Academy of Sciences, the Albert Einstein Memorial honors one of the greatest minds in history. Students may climb on the statue making it an ideal group photo opportunity.*

**3:00 PM World War II Memorial**

*The World War II Memorial honors the 16 million who served in the armed forces of the U.S., the more than 400,000 who died, and all who supported the war effort from home.*

**3:30 PM FDR Memorial**

*Located along the famous Cherry Tree Walk on the Western edge of the Tidal Basin, this is a memorial not only to FDR, but also to the era he represents!*

**4:30 PM Martin Luther King Jr. National Memorial**

*The Martin Luther King Jr., Memorial is conceived of as an engaging landscape experience. The composition of the memorial utilizes landscape elements to powerfully convey three fundamental and recurring themes of Dr. King's life: justice, democracy and hope. The circular geometry of the memorial, juxtaposed within the triangular configuration of the site, engages the Tidal Basin and frames views to the water*

**GBMS Washington, DC Tour Continued****SAMPLE ITINERARY****5:30 PM Buca di Beppo- Firenze Dinner Menu****7:30 PM Comedy Sportz**

*ComedySportz is a fast-paced improvisational comedy show that's fun for EVERYONE! Two teams battle for laughs and points as they make up scenes and songs on the spot. The audience shouts out all the suggestions and votes for the winners, while the referee calls the fouls. Each ComedySportz show is different!*

**9:00 PM Depart for the Hotel Sheraton****Crystal City - GBMS****10:00 PM Private Overnight Hotel Security for 7 Hours**

*Private Security Guard to sit on the floor the group occupies from 10:00 PM to 5:00 AM.*

**Day 2****7:00 AM Breakfast- Full Buffet Breakfast at the Hotel**

*Hot Buffet Breakfast may include the following: eggs, pancakes, french toast, or waffles, breakfast potatoes, breakfast meats (bacon, sausage) along with fresh fruit, breakfast breads, etc. Buffet Menus may vary depending on location.*

**9:00 AM Arlington National Cemetery**

*Walk among the headstones that chronicle American History and honor our nation's war heroes. View or participate in a Wreath Ceremony at the Tomb of the Unknown Soldier and witness the Changing of the Guards. Kennedy Grave Sites and the Challenger Memorial. Make sure to also visit the*

**Wreath provided for Arlington National Cemetery****11:00 AM Iwo Jima Memorial**

*One of the first objectives of the Battle of Iwo Jima in the attack was capturing Mount Suribachi, the highest point on the island. On February 23, a flag was raised by five Marines and a Navy corpsman. The raising was witnessed by news photographer Joe Rosenthal whose pulitzer prize winning picture of the flag raising would become a symbol of the war in the Pacific. This event is immortalized through the Iwo Jima Memorial.*

**11:30 AM Pentagon Memorial**

*The Pentagon Memorial park consists of 184 memorial units, each of which are dedicated to an individual victim by its unique placement within the collective field. The field is organized as a timeline of the victims' ages, spanning from the youngest to the oldest. This memorial provides a place for future generations to remember and reflect on September 11, and its significance for us and our nation.*

**12:30 PM Lunch- Food Coupons Included****2:00 PM Capitol Hill Tour**

*The Capitol Hill Tour includes a Capitol Building Tour (pending availability), the outside of the US Capitol Building, Capitol*

*Visitor Center, Supreme Court, and the Library of Congress. Groups can view the outside of the buildings on Capitol Hill. If time permits, they may enter the Supreme Court, where they will have access to the Great Hall that features marble busts of the Chief Justices. Groups may also have time to explore the Library of Congress, the largest library in the world, with millions of books, recordings, photographs, maps and manuscripts in its collections.*



## GBMS Washington, DC Tour Continued

### SAMPLE ITINERARY

**3:30 PM Holocaust Museum Permanent Exhibit**

*The Museum's Permanent Exhibition presents a narrative history using more than 900 artifacts, 70 video monitors, and four theaters that include historic film footage and eyewitness testimonies of the Holocaust, the world's greatest genocide.*

**5:30 PM White House- Photo Stop Only**

*The White House is the official residence and principal workplace of the President of the United States. Group to stop for photos in front of the most famous house in America. Make sure to look for secret service men on the roof!*

**7:00 PM Moonlight Spirit Cruise with Dinner and DJ**

*Step aboard the Spirit Cruise for delicious dining, dancing, entertainment, and fun! Nothing on land beats an event out on the water making this an unforgettable evening.*

**10:00 PM Return to the Hotel**

**10:00 PM Private Overnight Hotel Security for 7 Hours**

*Private Security Guard to sit on the floor the group occupies from 10:00 PM to 5:00 AM.*

### Day 3

**8:00 AM Breakfast- Full Buffet Breakfast at the Hotel**

*Hot Buffet Breakfast may include the following: eggs, pancakes, french toast, or waffles, breakfast potatoes, breakfast meats (bacon, sausage) along with fresh fruit, breakfast breads, etc. Buffet Menus may vary depending on location.*

**10:00 AM Mount Vernon Estate**

*Visitors are invited to tour the Mansion house and more than a dozen outbuildings including the slave quarters, kitchen, stables, and greenhouse. Also make sure to visit The Donald W. Reynolds Museum and Education Center which includes 25 new theaters and galleries that tell the detailed story of George Washington's life. More than 500 original artifacts, eleven History Channel videos, and immersion theater experiences illuminate the remarkable story of the first American hero.*

**12:30 PM Lunch- Food Coupons Included**

**1:15 PM Smithsonian Museums on the Mall**

*Visit the Smithsonian Institute Museums on the National Mall, home of over 140 million objects collected from around the world. Highlights include the Wright Brothers' biplane at the National Air and Space Museum, the Hope diamond at the Museum of Natural History and the original Star Spangled Banner at the newly renovated American History Museum.*

**4:30 PM Depart for the Airport**

**Dinner- \$10 of Meal Money Included**

**6:45 PM Return Flight**

*Roundtrip Airfare from a Washington, DC area airport to a Chicago Airport. **Please note that carry on or checked baggage fees are not included in your tour cost.***

**8:00 PM Airport Transfer from Airport to School**

## Sheraton Crystal City Hotel

1800 Jefferson Davis Highway

Arlington, Virginia 22202

Phone: (703) 486-1111



**3.6 mi, 10 mins**

From the hotel to the heart of D.C.





## GROUP TOUR PARTICIPATION AGREEMENT

The undersigned Participant agrees to participate in the following tour subject to the following "Tour Terms and Conditions/ Release Form" on page 3 & 4, and subject to the Tour Contract executed with the Tour Leader:

GROUP NAME: GBMS Washington, DC Tour ACCOUNT #: 12TA4819 TOUR DATE(S):  
Saturday, October 6, 2012 until Monday, October 8, 2012, 3 Days and 2 Nights TOUR  
LEADER: Pamela Scott

### TOUR PRICING\*:

**40-49 Paid Participants Per Coach: Quad: \$915.00 Triple: \$935.00 Double: \$975.00 Single: \$1,095.00**  
**35-39 Paid Participants Per Coach: Quad: \$945.00 Triple: \$965.00 Double: \$1,005.00 Single: \$1,129.00**  
**30-34 Paid Participants Per Coach: Quad: \$1,009.00 Triple: \$1,029.00 Double: \$1,069.00 Single: \$1,195.00**

\*Registration is on a first come first served basis. A wait list will be formed if you tour reaches the maximum capacity listed above. \*Prices are based on current taxes and fuel prices. In the event of a tax increase or fuel surcharge, participant will be responsible for the increase in cost. Quad and Triple Occupancy rooms contain 2 double beds.

\*Cost per participant is based upon the number of paid participants listed above. If the minimum is not met, the price per person will increase on a pro-rata basis as provided in the applicable Tour Contract executed with the Tour Leader.

\*Adults are responsible for single occupancy if they do not have a roommate.

### PAYMENT SCHEDULE\*\*:

<b>DEPOSIT #1 DUE: 5/18/2012</b>	<b>AMOUNT: \$200.00 PER PERSON</b>
<b>DEPOSIT #2 DUE: 7/6/2012</b>	<b>AMOUNT: \$350.00 PER PERSON</b>
<b>FINAL PAYMENT: 8/22/2012</b>	<b>AMOUNT: BALANCE DUE. Please refer to Statement for payment amount.</b>

**Please contact Hemisphere for your final amount prior to due date.**

\*\*Hemisphere offers Travel Protection Insurance. Pricing and details are listed on the following page. Travel Protection Insurance is non-refundable. **Cost of insurance must be added to amount of your first deposit.** Hotel Supplements must be paid by the final payment due date.

TO REGISTER ONLINE AND PAY BY CREDIT CARD - VISIT [www.hemispheretravel.com](http://www.hemispheretravel.com);

1. Click on the 'Online Payments and Tour Center' button on the right side of our home page.
2. Click on 'Click here if you have a Hemisphere Web Code'.
3. First time users click on the 'First time users click here' link OR enter your login information if you have previously set up an online account.
4. Enter your Web Code - YOUR HEMISPHERE WEB CODE IS 12TA4819. Proceed to enter in the requested information.
5. Once information is completed, you will receive a confirmation email.
6. As a reminder, your registration is not complete until the Permission for Medical Treatment form is completed.
7. You may log into your account by using your email and password to make future payments.

IF PAYING BY CHECK: All checks/money orders must indicate the participant's name, school name and Your Tour Web Code, 12TA4819 on the lower left portion. Please make checks or money orders payable to "HEMISPHERE" and SEND TO: 1375 E. Woodfield Road, Suite 530, Schaumburg, IL 60173. Hemisphere processes all checks immediately. No post-dated checks accepted. The Tour Terms and

Conditions Form and Medical Form must be mailed in with your payment.

### FOR GROUPS TRAVELING BY AIRPLANE:

- **Checked baggage fees are not included in the above price.** Details will be distributed at the final parent meeting before your tour.
- All participants must provide full legal name, including middle initial and date of birth.
- All adults and chaperones, traveling with the group, must register with the name that appears on your driver's license
- Before ticketing, each passenger deviating from the group's flight schedule will be assessed a \$150 service fee plus any difference in the cost.



1375 E. Woodfield Road; Suite 530  
Schaumburg, IL 60173

Toll Free: 800-323-6439 Fax: 847-619-0240  
www.hemispheretravel.com

GROUP TOUR PARTICIPATION AGREEMENT (CON'T)

**OPTIONAL TRAVEL PROTECTION INSURANCE - PROVIDED BY TRAVEL INSURED INTERNATIONAL INC:**

HEMISPHERE'S CANCELLATION POLICIES ARE OUTLINED ON THE TOUR TERMS AND CONDITIONS FORM IN PARAGRAPH 5, SECTIONS F-J.

You are eligible to purchase the **Cancel For Any Reason Student Comprehensive Plan** policy at an additional cost. Refer to the supplemental handout or [www.hemispheretravel.com](http://www.hemispheretravel.com) to view the description of benefits for your tour. Your policy may include the following benefits;

- **CANCEL FOR ANY REASON COVERAGE** (not available for residents of WA): **75% refund of the prepaid, forfeited, non-refundable payments or deposits you paid for your trip provided you cancel your trip more than two (2) days prior to your scheduled departure date.** (Insurance plan must be purchased within 14 days of initial trip deposit for this bonus coverage to apply)
- Trip cancellation, trip interruption, travel delay, missed connection
- Loss of baggage & personal effects, & baggage delay
- Emergency Accident & Sickness Medical Expense
- Medical Evacuation/ Repatriation
- 24-Hr Worldwide Emergency Assistance Services

Hemisphere strongly recommends this product as we are not responsible for the following scenarios resulting in tour cancellation or additional costs (hotel, meals or other expenses) beyond the cost of what is included in your tour package; • **Flu pandemics, illnesses or medical conditions**

- **Weather delays**
- **Flight cancellations or delays**
- **Participant qualifies for extracurricular activities (athletic competitions, state tournaments, band, scholastic events, etc)**
- **School related scenarios (suspensions, bad grades, etc)**
- **Or any other scenarios beyond the control of Hemisphere Educational Travel**

**The price of the non-refundable insurance plan is as follows and must be submitted with your first deposit**

40-49 Paid Participants Per Coach: Quad: \$46.00 Triple: \$46.00 Double: \$46.00 Single: \$63.00

35-39 Paid Participants Per Coach: Quad: \$46.00 Triple: \$46.00 Double: \$63.00 Single: \$63.00

30-34 Paid Participants Per Coach: Quad: \$63.00 Triple: \$63.00 Double: \$63.00 Single: \$63.00

**The cost of the insurance premium is based upon the total tour cost which includes hotel/adult supplements. If tour cost increases, you will be responsible for the additional insurance premium.**

If you purchase Travel Protection within 14-Days of your initial trip deposit and protect the full non-refundable cost of your trip you are eligible for: Waiver of any pre-existing medical conditions that could eventually cause you to cancel or interrupt your trip (you must be medically able to travel on the date you purchase the protection program). This includes You or Your Traveling Companion, You or Your Traveling Companion's Family Member or Your Business Partner. Benefits for terrorism protection apply if within 30 days of your departure, a politically motivated terrorist attack occurs within the territorial limits of the city listed on your itinerary. The terrorist attack must occur after the effective date of your trip cancellation coverage.

**This product is insured by Travel Insured International Inc.**

**If you need to file a claim or have any questions about this coverage, please contact  
Travel Insured at 1-800-243-3174 ext. 196 - REFER TO GROUP # 31389**

**You may purchase the insurance during your online registration or select the appropriate box on the Tour Terms and Conditions form if you are mailing in your registration.**

## PERMISSION FOR MEDICAL TREATMENT

**This form must be approved during your online registration or returned to Hemisphere by May 18, 2012**

SCHOOL / GROUP NAME: Gwendolyn Brooks Middle School

DESTINATION and DATES: Washington, DC Saturday, October 6, 2012 until Monday, October 8, 2012, 3 Days and 2 Nights PARTICIPANT'S FULL LEGAL

NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_/\_\_\_/\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ CELL/SECONDARY

PHONE: \_\_\_\_\_ EMERGENCY CONTACT OTHER THAN

PARENT/GUARDIAN \_\_\_\_\_

PHYSICIAN'S NAME: \_\_\_\_\_ PHYSICIAN'S

PHONE: \_\_\_\_\_ LIST FULLY ANY MEDICAL CONDITIONS AND/OR

**PHYSICAL LIMITATIONS PARTICIPANT MAY HAVE:**

Since the group's tour leader will not receive these forms until just prior to the tour departure, please also personally inform the group's tour leader of such conditions and/or limitations, as it may require special arrangements which may alter tour components (i.e. wheelchair accessible motorcoach, food allergies, etc...)

(Please note that this trip involves considerable walking at times) \_\_\_\_\_

LIST ANY **ALLERGIES** PARTICIPANT HAS, IF NONE, PLEASE INDICATE SO : \_\_\_\_\_

LIST ANY **MEDICATIONS** PARTICIPANT MUST TAKE, INCLUDING TIME SCHEDULE: \_\_\_\_\_

(We recommend placing students' medications in a plastic bag, marked with name and given to the tour leader)

The accident insurance included as part of the tour package covers medical expenses and transportation expenses only for an ambulance to the hospital. IF MEDICAL TREATMENT SHOULD BE REQUIRED FOR A NON-TOUR RELATED INCIDENT, I AUTHORIZE THE USE OF OUR FAMILY MEDICAL INSURANCE POLICY. (A copy of the insurance card is not necessary)

INSURANCE COMPANY NAME: \_\_\_\_\_ PHONE

#: \_\_\_\_\_ POLICY HOLDER

NAME: \_\_\_\_\_ POLICY #: \_\_\_\_\_

It is understood and agreed that the tour sponsors and chaperones will exercise reasonable care with respect to the health and physical well-being of each participant. This permission also authorizes chaperones to observe students who must take any such medications as Tylenol, Anti-diarrhea medication or medications designed for relief of minor problems as they become necessary. I have read the foregoing and agree to the stipulations there in: I hereby authorize any medical treatment necessary & the transfer of the student or participant to any reasonably accessible hospital, pursuant to the foregoing conditions:

**Parent/Guardian or Adult Participant Signature** \_\_\_\_\_

Should a medical emergency prevent the tour participant (and a chaperone if the participant is under 18 years old) from traveling back with the group, I hereby give my permission for the tour participant to travel with that designated chaperone (without the group) once the participant has been released from the place where medical attention was given. For minors; the mode of return travel for a student will be determined by the both the Chaperone in charge and the Parent/Guardian of the participant. I also understand that I will be responsible for the travel expense for both the tour participant and the Chaperone (if the participant is under 18 years old) to return home. If you purchase Optional Travel Protection Insurance, part of this expense may be covered. If the Optional Travel Protection Insurance was not offered to your group, please contact Hemisphere to see what insurance coverage would be available for the type of tour you are taking.

**Parent/Guardian or Adult Participant Signature** \_\_\_\_\_

SWIMMING AND OTHER PHYSICAL ACTIVITIES: AS A PARENT/GUARDIAN OR TOUR PARTICIPANT, I ACKNOWLEDGE THAT IN CONNECTION WITH SWIMMING AND OTHER PHYSICAL ACTIVITY I HAVE FULLY ADVISED THE TOUR LEADER OF ALL LIMITATIONS THAT MY CHILD OR MYSELF MAY HAVE IN PARTICIPATING IN THE TOUR ACTIVITIES. I UNDERSTAND THAT SWIMMING, WITH OR WITHOUT A LIFEGUARD PRESENT, ARE AT ONE'S OWN RISK. I HEREBY RELEASE HEMISPHERE EDUCATIONAL TRAVEL, THE GROUP, THE TOUR LEADERS AND CHAPERONES FROM ANY RESPONSIBILITY FOR PERSONAL INJURY OR OTHER LOSS WHICH MIGHT OCCUR WHILE ENGAGING IN SWIMMING OR OTHER TOUR ACTIVITY UNLESS SUCH

INJURY OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OF HEMISPHERE EDUCATIONAL TRAVEL OR THE CHAPERONES.  
**PLEASE CHECK WITH YOUR TOUR LEADER TO  
SEE IF SWIMMING IS PART OF YOUR GROUP'S ITINERARY.**

I HEREBY AGREE TO ALL OF THE TERMS ASSOCIATED WITH THIS RELEASE FORM.

Parent/Guardian OR Adult Participant Name (please  
print)\_\_\_\_\_

Parent/Guardian OR Adult Participant  
Signature\_\_\_\_\_DATE\_\_\_\_\_.

EVERY TOUR PARTICIPANT (STUDENTS AND ADULTS) MUST SIGN AND RETURN A SEPARATE FORM TO HEMISPHERE. THE TOUR  
LEADER WILL HAVE THIS FORM IN THEIR POSSESSION WHILE ON TOUR FOR EMERGENCY PURPOSES.

## TOUR TERMS AND CONDITIONS / RELEASE FORM – MULTI-DAY TOURS

**This form must be approved during your online registration or returned to Hemisphere by May 18, 2012**

1. **NO RESPONSIBILITY FOR LOSSES OR DELAYS.** Hemisphere Travel, Inc. d/b/a Hemisphere Educational Travel ("Hemisphere") acts only in the capacity as agent for the Participant. Hemisphere does not own or operate any ships, airplanes, busses, trains, autos and shall not be liable for any delay, loss or accident occasioned by fault or negligence of any carrier or other person or company obligated to perform transportation services, furnish accommodations, or otherwise in connection with the Tour. Specifically, but not by way or limitation, Hemisphere shall not be responsible for any loss, expense or inconvenience caused by late arrivals and departures or ships, airplanes, busses, trains, autos, or any change of schedule, acts or inaction of carriers, hotels other third parties or other events or occurrences beyond the reasonable control of Hemisphere. Hemisphere shall also not be held liable if a group or individual loses their tickets. In the event the Tour Group of which Participant. The airline tickets issued by the airline shall constitute the sole contract between the airline and the Participant in the Tour relating to transportation. Hemisphere and the transportation company shall have no liability to Participants who are late for departure or who otherwise miss scheduled departures. In most cases, airline tickets are non-refundable, and Hemisphere shall not be held liable if a group or individual loses their tickets. In the event the Tour Group of which Participant is a member shall breach the Tour Contract, all payments made by Participant shall be retained by Hemisphere to be applied to damages incurred by Hemisphere; provided further; that such retention of payment shall not prevent Hemisphere from seeking recovery of additional damages from the Tour Group caused to It by reason of any such breach.
2. **RATE CHANGES, CHANGES TO ITINERARY.** Rates quoted are based on current taxes, tariffs and fuel costs in effect at the present time & are subject to change without notice. In the event of a tax increase or fuel surcharge, participant agrees to pay the additional cost. If participant chooses to cancel due to the increase in cost, all cancellation penalties will apply as listed below in #5. Although no revisions to the itinerary are anticipated, Hemisphere reserves the right to make any changes, with or without notice, that may become necessary, and Participant agrees to pay any additional expenses or costs attributable to such changes in the Itinerary.
3. **RULES APPLICABLE TO TOUR PARTICIPANTS.** Tour leaders, chaperones or school administration have the right to remove a tour participant anytime prior to the tour if the tour participant does not meet school's or group's eligibility or code of conduct requirements and all cancellation penalties will apply. Authorization is hereby given to the tour leaders/chaperones to act on behalf of any participant who shall require hospital, surgical or medical treatment in any situation deemed an emergency by such chaperone. Tour leaders/chaperones are hereby authorized to give non-prescription pain killing remedies to Participants upon request if, in the tour leaders'/chaperones' opinion, such is deemed reasonably necessary. Any medications or medicines a Participant will be taking on Tour, must be submitted to the tour leaders/chaperones prior to commencement of the Tour. The tour leaders/chaperones are to be notified by the Participant of any known allergies to medication. Participant agrees to fully and completely comply with all rules and regulations of various governmental and commercial agencies and that any violation of such rules and regulations, as well as any behavior deemed by the tour leaders/chaperones to be detrimental to the Tour Group, will, at the sole discretion of the tour leaders/chaperones, subject the Participant to immediate suspension and/or dismissal from the Tour. No refunds shall be made in any such event. If the Tour Leader permits the use of iPod's or MP3 players on the Tour, they shall be used with headphones only. Use of drugs, alcohol, possession of explosives, firearms, or any other articles of an illegal nature shall subject the Participant to immediate dismissal from the Group. The Participant is to notify the tour leaders/chaperones of any specific items of food or beverages brought on the Tour to determine whether such items are acceptable. Participant agrees to be responsible for all damages caused by the Participant to the applicable hotel, any hotel room, any motor coach, or any other property. Hemisphere is not responsible or liable for any items lost or stolen while on the tour. The signature below indicates that the participant is permitted to go swimming only with School board approval (if applicable) and only in the presence of their assigned tour leaders or chaperones. Hemisphere, the School, or the tour leaders/chaperones, shall not be liable for any injury/death as a result of swimming (at hotel pool or other water activity on the tour).
4. **DEPOSITS AND PAYMENTS**
  - A. The 1st deposit requested by Hemisphere, must be received by Hemisphere according to the date indicated on the Payment Schedule.
  - B. All deposits shall be sent to Hemisphere (unless otherwise indicated in your tour paperwork.)
  - C. Fund Raising monies will be accepted by Hemisphere prior to the "Final Deposit Due" Date. The Tour Leader will provide a check with the total Fund raising amount and a list of the students' names indicating how much to credit each. An updated "cash received" report to reflect these credits will be sent to the Tour Leader. It is the Tour Leader's responsibility to inform all participants the fundraising amounts they have earned. If participant cancels from tour, all fundraising amounts earned by that participant will be returned to the issuer of the fundraising check less any applicable penalties.
  - D. All Tours must be paid in full 45 days prior to the Tour Date (unless otherwise agreed to by Hemisphere in your tour paperwork). A payment made less than 45 days prior to the tour date must be in the form of a Money Order or Bank Check - No personal checks will be accepted during the 45 day period prior to the tour date.
  - E. Transfer of money from Participant to Participant in any circumstance is not permitted.
  - F. Deposit dates Indicated on Payment Schedule must be adhered to. **NO EXCEPTIONS.**
  - G. If the final deposit is not made by the due date, the Participant will be canceled from the Tour and all charges below will apply.
  - H. NSF checks will be charged \$35.00 and replacement must be by Cashier's Check or Money Order.
5. **REFUND POLICY, NON-REFUNDABLE PAYMENTS, & CHARGES.** Participant agrees to the following refund policy and non-refundable payments.

**Tour Group Cancellation-** all cancellations must be submitted to Hemisphere in writing before any refund will be considered. All refund checks will be issued and mailed to the issuer(s) within thirty (30) days after the scheduled Tour Date. Cancellations received after business hours will be posted on the next business day.

  - A. If Tour Group cancels due to lack of participation, the group has until 2 weeks after the first scheduled deposit date to cancel without penalty. Lack of participation is defined as a number of paid participants that is less than the lowest tiered pricing indicated on the Group Tour Participation Agreement.
  - B. If Tour Group cancels the Tour at least seventy (70) days prior to the Tour Date, due to lack of participation or unforeseen circumstances, Hemisphere will refund an amount equal to the deposits made, less all non-refundable deposits and expenses made on behalf of the group, and less a fifty dollar (\$50.00) per person administrative service charge, as provided in the Tour Contract governing the Tour.
  - C. If Tour Group cancels the Tour less than seventy (70) days but at least forty-five (45) days prior to the Tour Date, Tour Group shall be assessed a cancellation charge of 25% of the tour cost plus any non-refundable deposits and expenses made on behalf of the group, as provided pursuant to the Tour Contract governing the Tour.
  - D. If a Tour Group cancels the Tour less than forty-five (45) days, but at least thirty (30) days prior to the scheduled Tour Date, the Tour Group shall be assessed a cancellation charge of 75% of the tour cost as provided pursuant to the Tour Contract governing the Tour.
  - E. If a Tour Group shall cancel less than thirty (30) days prior to the scheduled Tour Date, the Tour Group shall be responsible for 100% of the tour cost as provided pursuant to the Tour Contract governing the Tour.

Emergency Cancellation by Hemisphere. Hemisphere may cancel a Tour by reason of any event or occurrence which it deems to create a concern for travel safety, or if any major component of a Tour (i.e., transportation or accommodations) shall be canceled as a result of any such event. In such event, Hemisphere's sole liability to Participant shall be to refund to Participant such amount as Hemisphere receives as a refund from its vendors applicable to Participant's participation in the Tour, less such administrative fee as it deems necessary to cover Hemisphere's costs to the date of such cancellation in connection with such Tour.

**Participant Cancellation-** Cancellations must be submitted to Hemisphere in writing before any refund will be considered. All refund checks will be mailed to the issuer within thirty (30) days after the scheduled Tour Date. If payments came from multiple issuers, refund will be issued in the participant's name. If a participant is cancelled from the tour by the group's tour leader for any reason, all cancellation charges will still apply. Cancellations received after business hours will be posted on the next business day.

  - F. If a Participant shall cancel his or her reservation at least seventy (70) days before the Tour Date, the Participant shall be entitled to a refund of the deposits made, less a fifty (\$50.00) dollar administrative service charge and less any non-refundable deposits and expenses paid on the Participants behalf as provided pursuant to the Tour Contract governing the Tour.
  - G. If the Participant shall cancel less than seventy (70) days, but at least forty-five (45) days prior to the Tour Date, the Participant shall be assessed a cancellation charge of 25% of the tour cost plus any non-refundable deposits and expenses made on the participants behalf as provided pursuant to the Tour Contract governing the Tour.
  - H. If a Participant shall cancel less than forty-five (45) days, but at least thirty (30) days prior to the scheduled Tour Date, the Participant shall be assessed a cancellation charge of 75% of the tour cost as provided pursuant to the Tour Contract governing the Tour.
  - I. If a Participant shall cancel less than thirty (30) days prior to the scheduled Tour Date, the Participant shall be responsible for 100% of the tour cost as provided pursuant to the Tour Contract governing the Tour.
  - J. All cancellations must be submitted to Hemisphere in writing before any refund will be considered.

Tour Participant Replacement Policy (must be approved by Hemisphere Travel and Tour Leader). If a tour participant cancels with a same day replacement less than 45 days prior to the scheduled tour date, the canceling participant shall be entitled to a refund of the deposits made, less a \$100 administrative service charge plus

applicable airline ticket name change fees and any additional hotel room charges if an extra hotel room is needed due to the replacement. The refund for the cancelled tour participant will not be issued until the new tour participant is paid in full. The replacement participant will not be charged a \$50 late add fee.

6. TOUR COSTS-ALL TOUR PRICING ARE LOCKED 45 DAYS PRIOR TO THE TOUR DATE (with the exception of any fuel surcharges). Any late cancellations or additions will not affect the final established price at 45 days prior to the tour. Any new tour participants that sign up for the tour within 45 days of the tour date will be charged an additional \$50 fee, plus any additional airfare if applicable. The cost of the Tour is based on a certain minimum number of Participants per sightseeing coach, four Participants per room with two beds per room and is subject to change if less than the stated numbers of Participants agree to participate. In such event, Participant agrees to pay any applicable additional charge as Hemisphere reasonably determines, or in the alternative, Participant may cancel its participation in the Tour and may receive a refund of the deposit, less any applicable charges as above provided. The costs stated herein are for student Participants only. Costs for adult Participants will be greater and will be quoted on request. For Air tours, once the airline reduction date has passed, a new participant will be responsible for any additional airfare to obtain an additional seat, if available. Authorized FREE tour leaders/chaperones cannot be divided between more than one participant and cannot be redeemable for cash or the reduction in other tour participant's tour costs. The tour leader is considered the First Authorized FREE chaperone. It is the Tour Leader's Responsibility to provide the Chaperone needs indicated on the Tour Leader Contract (Or a minimum of 1 adult for every 15 students).
7. INSURANCE COVERAGE. Hemisphere agrees to provide the following insurance coverage for the duration of the Tour: American Income Life Insurance Company-Illness and Accident Policy, covers all Tour Participants for the duration of the Tour for \$5,000.00 for loss of life, \$1,000.00 for illness, \$500.00 Dental caused by accidents, and \$5,000.00 for Medical Expense caused by accidents. Tour cancellation insurance is available to Participant for an optional additional charge. It is important to note that if a medical emergency prevents the student and chaperone to travel back with the group, it will be up to the parents to pay any additional transportation expense for the student and chaperone to return home. By signing this release, I give permission for my child to travel home with the chaperone (without the group). The insurance included as part of the tour package only covers medical expenses and transportation expenses only for an ambulance to the hospital; It does not cover any other form of transportation or lodging expense related to an accident. The Optional Tour Cancellation Insurance offered may cover part of this travel expense.
8. PROMOTIONAL MATERIAL RELEASE. The undersigned hereby irrevocably consents to the unrestricted use by Hemisphere, its successors and assigns, of any and all photographs or video footage of Participant taken on the tour for all advertising purposes, promotional purposes, or purposes of trade in any and all mediums, and the undersigned waives any right to compensation therefore and any right to inspect or approve such pictures, video footage, advertising, material or promotional material used in connection therewith.
9. Acceptance, release and indemnification. In consideration of Hemisphere's acceptance of the above-named participant for participation in the tour, the undersigned hereby agrees to the foregoing tour terms and conditions and waives and releases on behalf of himself or herself and his or her heirs and successors, and agrees to indemnify, Hemisphere Travel, inc., the tour sponsor and the tour leader participating in the tour, their successors and assigns and their shareholders, directors, officers, employees and agents, as applicable, from, any and all manners of action, suit, debts, damages, claims and demands whatsoever, in law, in admiralty or in equity, which said participants may have or may hereafter acquire by reason of death or injury as a participant of said tour, loss or damage to property, or otherwise arising out of or in connection with participation in said tour, including, but not limited to, any and all damages claimed for delays and other causes beyond hemisphere's reasonable control. Specifically, but not by way of limitation, neither Hemisphere, the tour sponsor, or any tour leader shall be liable for any death or injury resulting from any participant who goes swimming (at hotel pool or other water activity on the tour) while on the tour. In addition, Hemisphere assumes no responsibility and shall not be liable for any videos shown on any motor coach which have not been supplied by Hemisphere. The deposit of the participant's initial payment by Hemisphere shall constitute acceptance of the above named participant for participation in the tour.
10. This Agreement shall be governed by the laws of the State of Illinois. The parties agree that any claims or other actions arising out of this Agreement may be litigated in the federal or state courts in Cook County, Illinois, and each party hereby submits to the jurisdiction of such courts. Any claims asserted against Hemisphere shall be litigated exclusively in such courts.

This form must be approved during your online registration or returned to Hemisphere by May 18, 2012  
Gwendolyn Brooks Middle School Washington, DC Tour (ACCOUNT# 12TA4819)

PRINT PARTICIPANT'S First Name \_\_\_\_\_ Middle Name(Required) \_\_\_\_\_ Last Name \_\_\_\_\_  
Provide name as it appears on your driver's license or passport (if minor, provide legal name)

TOUR PARTICIPANT'S DATE OF BIRTH (REQUIRED): \_\_\_/\_\_\_/\_\_\_ TOUR PARTICIPANT'S GENDER : MALE OR FEMALE (CIRCLE ONE)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell / Secondary Phone: \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone # \_\_\_\_\_

E-MAIL address (Used for payment reminders & tour updates only) \_\_\_\_\_

IF PARTICIPANT IS UNDER 18 YEARS OF AGE – PRINT PARENT OR GUARDIAN NAME: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE or ADULT PARTICIPANT SIGNATURE \_\_\_\_\_

By signing above you agree to all terms and conditions of the two page document entitled "Tour Terms and Conditions / Release Form-Multi Day Tours"

**EACH PARTICIPANT MUST FILL OUT THIS SECTION**

**1. PLEASE SELECT YOUR OCCUPANCY PACKAGE (SEE GROUP TOUR PARTICIPATION FORM FOR PRICE BREAKDOWN):**  
 QUAD     TRIPLE     DOUBLE     SINGLE

**2. YOUR FIRST DEPOSIT OF \$200.00 IS DUE BY May 18, 2012**

**3. ARE YOU PURCHASING THE NON-REFUNDABLE OPTIONAL "CANCEL FOR ANY REASON" TRAVEL PROTECTION INSURANCE? Please see the supplemental description of benefits handout or visit [www.hemispheretravel.com](http://www.hemispheretravel.com) to view your policy. The insurance premium cost is listed below and must correspond to the package you are purchasing. Amount is subject to change if overall tour cost exceeds original estimation.**



40-49 Paid Participants Per Coach: Quad: \$46.00 Triple: \$46.00 Double: \$46.00 Single: \$63.00

35-39 Paid Participants Per Coach: Quad: \$46.00 Triple: \$46.00 Double: \$63.00 Single: \$63.00

30-34 Paid Participants Per Coach: Quad: \$63.00 Triple: \$63.00 Double: \$63.00 Single: \$63.00

YES Premium must be purchased with initial deposit.

NO No additional cost

4. ADD NUMBERS 2 & 3 FOR YOUR FIRST PAYMENT AMOUNT:

TOTAL OF FIRST DEPOSIT \$ \_\_\_\_\_

# Certificate of Insurance Travel Agents and Tour Operators Professional Liability Insurance



UNDERWRITTEN BY  
STEADFAST INSURANCE COMPANY

This is to certify that the insurance policies specified below have been issued by STEADFAST INSURANCE COMPANY to the insured named herein and that, subject to their provisions, exclusions and conditions, such policies afford the coverages indicated insofar as such coverages apply to the occupation or business of the Named Insured as stated.

Name of Insured: Hemisphere Travel, Inc.  
Address: 1375 E. Woodfield Road  
Suite 530  
Schaumburg, IL 60173

Location of Operations: Worldwide

Type of Work Covered: Travel Agency And Tour Operator Operations

Policy Number: <b>EOL 5333668-07</b>		
Policy Period: From <b>07/19/2012</b> to <b>07/19/2013</b> 12:01 A.M.; standard time at the address of the named insured as stated herein.		
Coverages	Limits of Liability	
A. Bodily Injury and Property Damage	each occurrence	\$5,000,000
B. Bodily Injury and Property Damage Automobile (except owned automobile)	each occurrence	\$5,000,000
C. Professional Liability	each negligent act or negligent omission	\$5,000,000
D. Personal Injury	each offense	\$5,000,000
General Aggregate Limit:		\$5,000,000
Fire Legal Liability (if applicable)	Any one fire	\$50,000

This Certificate Issued To:

STEADFAST INSURANCE COMPANY

Countersignature:  
(if required by law)

*Maureen Kaye*  
Authorized Representative

DATE: August 8, 2012

CERTIFICATE HOLDER IS INCLUDED AS AN ADDITIONAL INSURED BUT ONLY WITH RESPECT TO THE NEGLIGENCE OF THE NAMED INSURED IN CONNECTION WITH THE TRAVEL AND/OR TOUR SERVICES PROVIDED.

# American Income Life Insurance Company

SPECIAL RISK DIVISION

P.O. BOX 50158 • INDIANAPOLIS, INDIANA 46250  
(317) 849-5545 • (800) 849-4820 • FAX (317) 849-2793

## GROUP ACTIVITIES ACCIDENT AND ILLNESS POLICY

Proposal for: Policy # SRP 4150A - Hemisphere Travel Inc.

TABLE OF BENEFITS	Maximum Benefits
For expenses incurred within 52 weeks of the date of Accident for Medical and Surgical Treatment, X-Ray Charges, Hospital Confinement, Ambulance Expense and Prescriptions up to .....	\$5,000.00
For Dental Expenses incurred within 52 weeks of Accident, involving sound, natural teeth...	\$ 500.00
For Medical and Hospital Expense for illness which manifests itself on the day or days this policy is in force up to...	\$1,000.00
For Medical Expenses from these specified diseases: Poliomyelitis, Diphtheria, Scarlet Fever, Smallpox, Tetanus, Cerebrospinal Meningitis, Typhoid Fever, Leukemia or Primary Encephalitis...	\$37000.00
For losses within 100 days of Accident which result in the loss of life...	\$5,000.00
For losses within 100 days of Accident which cause loss of both hands or both feet, or one hand and one foot, or the total and irrecoverable loss of sight of both eyes...	\$7,500.00
For losses within 100 days of Accident which cause the loss of one hand or one foot or the loss of sight of one eye...	\$3,750.00

The policy provides PRIMARY, NO-DEDUCTIBLE coverage as outlined above. This policy does not cover the following:

Certificate of Insurance

1. Eyeglass replacement of prescriptions therefore
2. Hernia in any form
3. Suicide, self-destruction or any attempt thereat
4. Pregnancy
5. Pre-existing conditions.
6. Loss covered by Worker's Comp or Medicare
7. Treatment by self, family members, or person employed by the policyholder
8. Participation in snow tubing, tobogganing, or bobsledding
9. Dental treatment other than injury to sound, natural teeth
10. Illness or accident while under the influence of alcohol, drugs or any other intoxicant

We hereby certify that application has been received and we have bound medical coverage as outlined above for

Policy # 4150A — Hemisphere Travel

Effective Date: April 1, 2002

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Authorized Rep. Of AIL

**GBMS Washington, DC Tour Via Air**  
**Final Itinerary**  
**Saturday, October 6, 2012 Until Monday, October 8, 2012**  
**3 Days and 2 Nights**

This itinerary is subject to change without prior notice and subject to the terms and conditions of the Group Contract. Please contact your Hemisphere Educational Travel Account Executive if you have any questions. Have a wonderful tour!

**Saturday, October 6, 2012**

**IMPORTANT CONTACT INFORMATION**

*Hemisphere Day of Tour Contact: Emily Michelin (cell 617-372-0620)*

*Hemisphere Educational Travel: 800-323-6439*

*Group Tour Leader: Pam Scott (cell 708-567-1745)*

*Tour Director: Jennifer Crouse (cell 815-630-0723)*

*Tour Guide: Tony Spadafora (cell 202-302-6676)*

**3:45  
AM**

**Motorcoach- Windy City Limousine**

*Motorcoach to meet group at Gwendolyn Brooks Middle School and depart for the Chicago O'Hare Airport.*

Phone: (866) 949-4639

**4:30  
AM**

**Arrive at the Chicago O'Hare Airport**

*Group to arrive at the airport two hours prior to departure to check in and go through security.*

**6:35  
AM 9:15 AM**

**American Airlines**

*American Airlines Flight #496 departs from the Chicago O'Hare Airport to the Washington National Airport.*

*Please note that American Airlines charges an additional \$25 for the first checked bag. If you wish to check a bag, please bring an additional \$50 (\$25 each way) with you on tour.*

Phone: (800) 223-5436

**9:30  
AM**

**Motorcoach- First Priority Tours Inc.**

*Group to meet motorcoach and Step On Guide at baggage claim. Please call the driver after collecting your luggage.*

Phone: (301) 568-3500

**10:00  
AM**

**World War II Memorial**

*The World War II Memorial honors the 16 million who served in the armed forces of the U.S., the more than 400,000 who died, and all who supported the war effort from home.*

**11:00  
AM**

**Lunch- Ronald Reagan International Trade Center**

*Food Coupons Included*

Address: 1300 Pennsylvania Ave. NW Washington, DC 20004

Phone: (202) 312-1300

**12:00 PM**

### **Lincoln Memorial**

*"In this temple, as in the hearts of the people for whom he saved the Union, the memory of Abraham Lincoln is enshrined forever." Beneath these words, the 16th President of the United States—the Great Emancipator and preserver of the nation during the Civil War—sits immortalized in marble. As an enduring symbol of freedom, the Lincoln Memorial attracts anyone who seeks inspiration and hope.*

### **Korean Memorial**

*Here, one finds the expression of American gratitude to those who restored freedom to South Korea. Nineteen stainless steel sculptures stand silently under the watchful eye of a sea of faces upon a granite wall—reminders of the human cost of defending freedom. These elements all bear witness to the patriotism, devotion to duty, and courage of Korean War veterans.*

### **Vietnam Memorial**

*The Vietnam Wall honors members of the U.S. armed forces who fought in the Vietnam War and who died in service or are still unaccounted for. The Memorial Wall, designed by Maya Ying Lin, is made up of two black granite walls. The memorial also includes the Three Soldiers Memorial and the Vietnam Women's Memorial.*

### **Einstein Statue**

*Located in a grove of trees near the southwest corner on the grounds of the National Academy of Sciences, the Albert Einstein Memorial honors one of the greatest minds in history. Students may climb on the statue making it an ideal group photo opportunity.*

**2:15 PM**

### **Arrive at the Capitol Visitor Center**

*Group to arrive at the Visitor Center at least 45 minutes prior to entry time to go through airport like security. If security lines are light, group may explore the new Capitol Visitor Center prior to tour.*

**3:10 PM**

### **United States Capitol Building Tour**

*Confirmation #8899-0701-3211*

*Guided tours of the historic Capitol begin at the orientation theaters with a 13-minute film, "Out of Many, One," which will take you on a journey of our country's struggle to establish the world's first truly representative democracy and introduce you to the magnificent building that houses our Congress. You will then take a docent led tour of the Capitol Building, beginning with the Rotunda.*

**5:00 PM**

### **Drop Off Step On Guide and Depart for Dinner**

**5:30 PM**

### **Dinner- Buca di Beppo**

*Firenze Menu: House Bread, Mixed Green Salad, Spaghetti with Marinara, Fettucine Alfredo, Chicken Parmigiana, Buca Cookie and Soda.*

*Address: 1825 Connecticut Ave, NW Washington, DC 20009 Phone: (202) 232-6580*



1375 E. Woodfield Road; Suite 530  
Schaumburg, IL 60173  
Toll Free: 800-323-6439 Fax: 847-619-0240  
www.hemispheretravel.com

Final Itinerary Continued

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**6:30 PM**

**Depart for Comedy Sportz**

*ComedySportz is located in the Ballston Common Mall upstairs on the mall's 3rd floor, next to Regal Cinemas & Macy's. Group will enter at the Mall entrance on Wilson Blvd.*

**7:30 PM**

**Comedy Sportz DC**

*ComedySportz is a fast-paced improvisational comedy show that's fun for EVERYONE! Two teams battle for laughs and points as they make up scenes and songs on the spot. The audience shouts out all the suggestions and votes for the winners, while the referee calls the fouls. Each ComedySportz show is different! Group will enter at the Mall entrance on Wilson Blvd. ComedySportz is located upstairs on the mall's 3rd floor, next to Regal Cinemas & Macy's*

Address: Ballston Common Mall- 4238 Wilson Blvd Arlington, VA 22203  
Phone: (703) 509-9526

**9:00 PM**

**Depart for the Hotel**

**Hotel- Sheraton Crystal City**

*Group to check into the hotel upon arrival. Please set wake up calls and confirm breakfast location on arrival.*

Address: 1800 Jefferson Davis Hwy Arlington, VA 22202  
Phone: (703) 486-1111

**10:00 PM 5:00 AM**

**Private Hotel Security- Eagle Protection Services, Inc.**

*Please meet Private Security Guard in the lobby of the hotel and escort to the group's floor. Please call the on call cell number if guard is not on time. Cell: (703) 898-2080.*

Phone: (703) 530-0800



## Sunday, October 7, 2012

**6:00 AM**      **Wake Up Calls!**

**7:00 AM**      **Breakfast- Full Buffet Breakfast at the Hotel**

**8:00 AM**      **Depart for Arlington National Cemetery**

**8:30 AM**      **Meet Step On Guide at the Arlington Visitor's Center**

### **Arlington National Cemetery**

*Walk among the headstones that chronicle American History and honor our nation's war heroes. View or participate in a Wreath Ceremony at the Tomb of the Unknown Soldier and witness the Changing of the Guards. Make sure to also visit the Kennedy Grave Sites and the Challenger Memorial.*

Address: 214 McNair Road Arlington, VA 22201

Phone: (703) 607-8000

**11:00 AM**      **Iwo Jima Memorial**

*One of the first objectives of the Battle of Iwo Jima in the attack was capturing Mount Suribachi, the highest point on the island. On February 23, a flag was raised by five Marines and a Navy corpsman. The raising was witnessed by news photographer Joe Rosenthal whose Pulitzer prize winning picture of the flag raising would become a symbol of the war in the Pacific. This event is immortalized through the Iwo Jima Memorial.*

**11:30 AM**      **Pentagon Memorial**

*The Pentagon Memorial park consists of 184 memorial units, each of which are dedicated to an individual victim by its unique placement within the collective field. The field is organized as a timeline of the victims' ages, spanning from the youngest to the oldest. This memorial provides a place for future generations to remember and reflect on September 11, and its significance for us and our nation.*

**12:30 PM**      **Lunch- Fashion Centre at Pentagon City**

*Food Coupons Included*

Address: 1100 South Hayes Street Arlington, VA 22202

Phone: (703) 415-2400

**1:30 PM**      **Martin Luther King Jr. National Memorial**

*The Martin Luther King Jr. Memorial is conceived of as an engaging landscape experience. The composition of the memorial utilizes landscape elements to powerfully convey three fundamental and recurring themes of Dr. King's life: justice, democracy and hope. The circular geometry of the memorial, juxtaposed within the triangular configuration of the site, engages the Tidal Basin and frames views to the water.*



1375 E. Woodfield Road; Suite 530  
Schaumburg, IL 60173  
Toll Free: 800-323-6439 Fax: 847-619-0240  
[www.hemispheretravel.com](http://www.hemispheretravel.com)

GBMS Washington, DC Tour Final Itinerary Continued

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- 2:00 PM**                    **FDR Memorial**  
*Located along the famous Cherry Tree Walk on the Western edge of the Tidal Basin, this is a memorial not only to FDR, but also to the era he represents!*
- 3:15 PM**                    **Arrive at the United States Holocaust Museum**  
*Group to arrive at the Group Desk located inside the Raoul Wallenberg Place Entrance on 15th Street. Please arrive 15 minutes prior to confirmed entry time.*
- 3:30 PM**                    **United States Holocaust Museum**  
*Confirmation #36451  
The Museum's Permanent Exhibition presents a narrative history using more than 900 artifacts, 70 video monitors, and four theaters that include historic film footage and eyewitness testimonies of the Holocaust, the world's greatest genocide.*  
  
                                  Address: 100 Raoul Wallenberg Place, SW Washington, DC 20024  
                                  Phone: (202) 488-0400
- 5:30 PM**                    **White House**  
*Motorcoach to drop off group on 15th Street below E Street to walk to the South Lawn of the White House. The White House is the official residence and principal workplace of the President of the United States. Group to stop for photos in front of the most famous house in America. Make sure to look for secret service men on the roof!*
- 6:30 PM**                    **Drop Off Step On Guide and Depart for the Spirit Cruise**
- 7:00 PM**                    **Arrive at Pier 4 to Board the Spirit Cruise**  
*Step aboard the Spirit Cruise for delicious dining, dancing, entertainment, and fun! Nothing on land beats an event out on the water making this an unforgettable evening.*
- 7:30 PM**                    **Dinner- Spirit Cruises**  
*Buffet Menu: Tossed Salad, Oven Baked Chicken, Pulled Pork Sliders, Three Cheese Pasta, Fluffy White Rice, Seasonal Vegetables, Display of Whole Fresh Fruit, Chef's Choice of Sweet Treats and Unlimited Juice & Soda Bar.*  
  
                                  Address: Pier 4, 6th and Water Street, SW Washington, DC 20024  
                                  Phone: (202) 264-3611
- 10:00 PM**                    **Return to the Hotel**  
*Please set wake up calls for the next morning and confirm breakfast time and location on arrival.*

10:00 PM 5:00 AM

**Private Hotel Security- Eagle Protection Services, Inc.**

*Please meet Private Security Guard in the lobby of the hotel and escort to the group's floor. Please call the on call cell number if guard is not on time. Cell: (703) 898-2080.*

**Monday, October 8, 2012**

**7:00 AM Wake Up Calls!**

**8:00 AM Breakfast- Full Buffet Breakfast at the Hotel**

**9:00 AM Check Out of the Hotel and Depart for Mount Vernon Estate**

*Group to ensure that nothing is left behind at the hotel prior to departure.*

**10:00 AM Mount Vernon Estate**

*Confirmation #160352*

*Visitors are invited to tour the Mansion house and more than a dozen outbuildings including the slave quarters, kitchen, stables, and greenhouse. Also make sure to visit The Donald W. Reynolds Museum and Education Center which includes 25 new theaters and galleries that tell the detailed story of George Washington's life. More than 500 original artifacts, eleven History Channel videos, and immersion theater experiences illuminate the remarkable story of the first American hero.*

Address: 3200 Mount Vernon Memorial Highway Mount Vernon, VA 22121

Phone: (703) 799-8688

**12:15 PM Depart for Lunch**

**1:00 PM Lunch- Union Station**

*Food Coupons Included*

Address: 40 Massachusetts Ave., NE Washington, DC 20002

Phone: (202) 289-1908

**2:00 PM Smithsonian Institute Museums on the National Mall**

*Visit the Smithsonian Institute Museums on the National Mall, home of over 140 million objects collected from around the world. Highlights include the Wright Brothers' biplane at the National Air and Space Museum, the Hope diamond at the Museum of Natural History and the original Star Spangled Banner at the newly renovated American History Museum.*

**5:00 PM Depart for Dinner**

**5:30 PM Dinner- Fuddruckers**

*Menu: Choice of: Hamburger, Cheeseburger, Veggie Burger or a Grilled or Fried Chicken Sandwich, all served with choice of Fries, Coleslaw or Fruit Medley. All meals include a Cookie, and a Fountain Soda.*

Address: 4141 Duke St. Alexandria, VA 22304

Phone: (703) 212-0903

**6:30 PM Depart for the Washington National Airport**

**6:50 PM Arrive at the Washington National Airport**

*Group to arrive at the airport two hours prior to departure to check in and go through security.*

**9:50  
8:50 PM PM**

**American Airlines**

*American Airlines Flight #2299 departs from the Washington National Airport to the Chicago O'Hare Airport.*

*Please note that American Airlines charges an additional \$25 for the first checked bag. If you wish to check a bag, please bring an additional \$50 (\$25 each way) with you on tour.*

Phone: (800) 223-5436

**10:00 PM Motorcoach- Windy City Limousine**

*Motorcoach to meet group at the Chicago O'Hare Airport and return to Gwendolyn Brooks Middle School.*

Phone: (866) 949-4639

**10:30 PM Approximate Arrival at the School**

## Additional Washington D.C. Information

<b>PTO Contacts</b>	Pam Scott, PTO Co-Chair for D.C. Beth Powers, PTO Co-Chair for D.C.
<b>Brooks Middle School Contact</b>	Jason Gold, Assistant Principal
<b>Hemisphere Educational Travel Contact</b>	Emily Michelin, Senior Educational Account Executive
<b>D.C. Chaperones</b>	Jordan Kripton (one-on-one) Elizabeth Dowell Larry Landfair Jaime Lopez Pam Scott Terry Smith