

Memorandum



TO: Alpena County Courts and Public Safety Committee

CC: Alpena County Administrator Jesse Osmer,
City Manager Rachel Smolinski, City Clerk/Treasurer/FD Anna Soik

FROM: Chief Rob Edmonds

SUBJECT: Reimbursement Request

DATE: June 16, 2025

Under the current ambulance service agreement between the County of Alpena and the City of Alpena there are provisions for reimbursement of drug box/drug kit restocking fees and disposable EMS supplies. (Section 6 Ambulances and Medical Equipment subsections e and f).

The City of Alpena has incurred \$8000.00 in drug box/drug kit restocking fees from MyMichigan Medical Center pharmacy for patient care needs from the January 1, 2025, through May 31, 2025, calendar year.

Disposable EMS supply expenses through Bound Tree Medical, LaFave Pharmacy, Airgas, and Teleflex vendors total \$21,790.21 from the January 1, 2025, through May 31, 2025, calendar year.

Attached is the vendor activity for this period.

These supplies are utilized in patient care, and most are exchanged on a one-to-one basis with the area first responder agencies to aid in reducing the financial impact in performing patient care. *Disposable items are considered to have a shelf life of less than one year and are single use items.* These items are oxygen administration devices, bandages, airway supplies, c-collars, IV supplies, tourniquets, mass casualty dressings, blood glucose measuring items, and various other patient care items.

At this time, I am requesting the Alpena County Courts and Public Safety Committee to authorize the reimbursement request for the amount of \$29,790.21 for drug box/drug kit restocking fees and disposable EMS supplies to the City of Alpena for these expenses.

Thank you for your time and consideration in this request for reimbursement.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena
and Advanced Life Support Ambulance for Alpena County*

AP VENDOR ACTIVITY REPORT FOR CITY OF ALPENA

Activity From 01/01/2025 To 05/31/2025 Vendor Code: 1946 - AIRGAS USA LLC Vendor Codes: 1946 - AIRGAS USA LLC

Vendor Code	Vendor Name	Inv/Check #	Description	Invoice Amount	Check Amount
Post Date	Activity				
1946	AIRGAS USA LLC				
12/23/2024	INVOICE	9156123431	SUPPLIES-EMS DISP	8.42	0.00
12/23/2024	INVOICE	9156123414	SUPPLIES-EMS DISP	29.35	0.00
12/23/2024	INVOICE	5512442596	CYLINDER RENTAL-FIRE/EMS	21.27	0.00
01/06/2025	CHECK	3 81464		0.00	59.04
01/10/2025	INVOICE	91567745572	SUPPLIES-EMS DISP	43.72	0.00
01/10/2025	INVOICE	9156557895	SUPPLIES-EMS DISP	65.05	0.00
01/17/2025	INVOICE	5513154804	CYLINDER RENTAL - DPW	77.99	0.00
01/21/2025	CHECK	3 81532		0.00	186.76
01/28/2025	INVOICE	9156900512	SUPPLIES-EMS DISP	29.35	0.00
01/28/2025	INVOICE	9157062875	SUPPLIES-EMS DISP	29.35	0.00
01/28/2025	INVOICE	5513151777	CYLINDER RENTAL-FIRE/EMS	21.27	0.00
02/03/2025	CHECK	3 81596		0.00	29.35
02/03/2025	CHECK	3 81597		0.00	29.35
02/03/2025	CHECK	3 81598		0.00	21.27
02/10/2025	INVOICE	9157260473	SUPPLIES-EMS DISP	8.42	0.00
02/10/2025	INVOICE	9157489171	SUPPLIES-EMS DISP	60.12	0.00
02/10/2025	INVOICE	9157260488	SUPPLIES-EMS DISP	30.38	0.00
02/10/2025	INVOICE	9157557491	SUPPLIES-DPW	103.90	0.00
02/10/2025	INVOICE	9157557480	SUPPLIES-DPW	1.84	0.00
02/12/2025	INVOICE	9157646684	SUPPLIES-DPW	216.42	0.00
02/12/2025	INVOICE	5513869746	CYLINDER RENTAL-DPW	80.74	0.00
02/12/2025	INVOICE	9157694516	SUPPLIES-EMS DISP	36.54	0.00
02/17/2025	CHECK	3 81665		0.00	538.36
02/24/2025	INVOICE	5511729984	CYLINDER RENTAL-FIRE/EMS	21.27	0.00
02/24/2025	INVOICE	5513861593	CYLINDER RENTAL-FIRE/EMS	22.02	0.00
02/24/2025	INVOICE	9157934751	SUPPLIES-EMS DISP	39.09	0.00
02/27/2025	INVOICE	9158153753	SUPPLIES-EMS DISP	36.54	0.00
03/03/2025	CHECK	3 81729		0.00	118.92
03/10/2025	INVOICE	9158368067	SUPPLIES-EMS DISP	39.09	0.00
03/11/2025	INVOICE	9158576848	SUPPLIES-EMS DISP	51.41	0.00
03/17/2025	CHECK	3 81770		0.00	90.50
03/28/2025	INVOICE	5514558520	SUPPLIES-EMS DISP	22.02	0.00
03/28/2025	INVOICE	9158863865	SUPPLIES-EMS DISP	74.99	0.00
03/28/2025	INVOICE	5514551681	CYLINDER RENTAL-FIRE/EMS	80.74	0.00
04/07/2025	CHECK	3 81844		0.00	177.75
04/16/2025	INVOICE	5515258941	CYLINDER RENTAL-FIRE/EMS	22.02	0.00
04/16/2025	INVOICE	9159212170	SUPPLIES-EMS DISP	73.50	0.00
04/16/2025	INVOICE	9159255153	SUPPLIES-EMS DISP	36.54	0.00
04/16/2025	INVOICE	9159519102	SUPPLIES-EMS DISP	42.70	0.00
04/16/2025	INVOICE	9159757311	SUPPLIES-EMS DISP	47.80	0.00
04/16/2025	INVOICE	9159428069	SUPPLIES-EMS DISP	8.71	0.00
04/17/2025	INVOICE	5515263404	CYLINDER RENTAL	80.74	0.00
04/21/2025	CHECK	3 81907		0.00	312.01
04/29/2025	INVOICE	9159931020	SUPPLIES-EMS DISP	30.38	0.00
05/01/2025	INVOICE	9160147415	SUPPLIES-EMS DISP	55.02	0.00
05/05/2025	CHECK	3 81966		0.00	85.40
05/12/2025	INVOICE	9160195172	SUPPLIES-DPW	15.96	0.00
05/12/2025	INVOICE	9160355944	SUPPLIES-EMS DISP	57.57	0.00
05/15/2025	INVOICE	9160578904	SUPPLIES-EMS DISP	61.18	0.00
05/19/2025	CHECK	3 82009		0.00	134.71
05/27/2025	INVOICE	5515976154	CYLINDER RENTAL-FIRE/EMS	22.02	0.00
05/27/2025	INVOICE	9160859575	SUPPLIES-EMS DISP	72.44	0.00
05/27/2025	INVOICE	5515955988	CYLINDER RENTAL-DPW	80.74	0.00
6/2/2025	CHECK	3 82076			175.2
Total:				1,958.62	1,783.42
Net of 41 Invoices / 12 Che				175.20	
Total 41 Invoices / 12 Chec				1958.62	1783.42
TOTAL INVOICES				1,089.68	

AP VENDOR ACTIVITY REPORT FOR CITY OF ALPENA

Activity From 01/01/2025 To 05/31/2025 Vendor Code: 2266 - BOUND TREE MEDICAL LLC Vendor Codes: 2266 - BOUND TREE MEDICAL LLC

Vendor Code	Vendor Name					
Post Date	Activity	Inv/Check #	Description	Invoice Amount	Check Amount	
2266	BOUND TREE MEDICAL LLC					
12/30/2024	INVOICE	85579287	SUPPLIES-EMS DISP	1,089.50	0.00	
12/30/2024	INVOICE	85579286	SUPPLIES-EMS DISP	1,011.53	0.00	
12/30/2024	INVOICE	85581425	SUPPLIES-EMS DISP	31.98	0.00	
12/30/2024	INVOICE	85581424	SUPPLIES-EMS DISP	187.50	0.00	
01/06/2025	CHECK	3 81473		0.00	2,320.51	
01/10/2025	INVOICE	85602146	SUPPLIES-EMS DISP	197.34	0.00	
01/21/2025	CHECK	3 81545		0.00	197.34	
01/28/2025	INVOICE	85607344	SUPPLIES-EMS DISP	612.96	0.00	
01/28/2025	INVOICE	85607345	SUPPLIES-EMS DISP	919.44	0.00	
01/30/2025	INVOICE	85616159	SUPPLIES-EMS DISP	719.86	0.00	
01/30/2025	INVOICE	85621333	SUPPLIES-EMS DISP	951.56	0.00	
02/03/2025	CHECK	3 81609		0.00	612.96	
02/03/2025	CHECK	3 81610		0.00	919.44	
02/03/2025	CHECK	3 81611		0.00	719.86	
02/03/2025	CHECK	3 81612		0.00	951.56	
02/10/2025	INVOICE	85632293	SUPPLIES-EMS DISP	829.58	0.00	
02/12/2025	INVOICE	85643373	SUPPLIES-EMS DISP	944.48	0.00	
02/12/2025	INVOICE	85643374	SUPPLIES-EMS DISP	1,032.20	0.00	
02/17/2025	CHECK	3 81671		0.00	2,806.26	
02/27/2025	INVOICE	85596024	SUPPLIES-EMS DISP	883.60	0.00	
02/27/2025	INVOICE	85656055	SUPPLIES-EMS DISP	228.98	0.00	
02/27/2025	INVOICE	85656054	SUPPLIES-EMS DISP	843.65	0.00	
02/27/2025	INVOICE	85669856	SUPPLIES-EMS DISP	155.92	0.00	
03/03/2025	CHECK	3 81735		0.00	2,112.15	
03/28/2025	INVOICE	85683582	SUPPLIES-EMS DISP	987.49	0.00	
03/28/2025	INVOICE	85690493	SUPPLIES-EMS DISP	587.54	0.00	
03/28/2025	INVOICE	85690492	SUPPLIES-EMS DISP	899.20	0.00	
04/07/2025	CHECK	3 81851		0.00	2,474.23	
04/16/2025	INVOICE	85721917	SUPPLIES-EMS	945.82	0.00	
04/16/2025	INVOICE	85712698	SUPPLIES-EMS DISP	623.99	0.00	
04/21/2025	CHECK	3 81917		0.00	1,569.81	
04/29/2025	INVOICE	85728793	SUPPLIES-EMS DISP	47.97	0.00	
04/29/2025	INVOICE	85720201	SUPPLIES-EMS	129.42	0.00	
04/29/2025	INVOICE	85751607	SUPPLIES-EMS DISP	665.20	0.00	
05/01/2025	INVOICE	85745167	SUPPLIES-EMS DISP	931.80	0.00	
05/05/2025	CHECK	3 81971		0.00	1,109.19	
05/13/2025	INVOICE	85746781	SUPPLIES-EMS DISP	943.60	0.00	
05/19/2025	CHECK	3 82022		0.00	1,608.80	
05/27/2025	INVOICE	85764035	SUPPLIES-EMS DISP	787.40	0.00	
05/27/2025	INVOICE	85760353	SUPPLIES-EMS DISP	284.00	0.00	
05/27/2025	INVOICE	857622555	SUPPLIES-EMS DISP	709.90	0.00	
05/29/2025	INVOICE	85769162	SUPPLIES-EMS DISP	489.72	0.00	
6/2/2025	CHECK	3 82084			2,271.02	
Total:				19,673.13	17,402.11	
					19,673.13	

AP VENDOR ACTIVITY REPORT FOR CITY OF ALPENA

Activity From 01/01/2025 To 05/31/2025 Vendor Code: 12150 - LEFAVE PHARMACY INC Vendor Codes: 12150 - LEFAVE

Vendor Code	Vendor Name					
Post Date	Activity	Inv/Check #	Description	Invoice Amount	Check Amount	
12150	LEFAVE PHARMACY INC					
12/31/2024	INVOICE	204464	SUPPLIES-EMS DISP	30.00		
01/06/2025	CHECK	3 81501				30.00
01/28/2025	INVOICE	01062025	SUPPLIES-EMS DISP	332.40		
02/03/2025	CHECK	3 81633				332.40
Total:				362.40		362.40
Net of 2 Invoices / 2 Checks						
Total 2 Invoices / 2 Checks				362.40		362.40

AP VENDOR ACTIVITY REPORT FOR CITY OF ALPENA

Activity From 01/01/2025 To 05/31/2025 Vendor Code: 1460 - MY MICHIGAN MEDICAL CENTER ALPENA
 Vendor Codes: 1460 - MY MICHIGAN MEDICAL CENTER ALPENA

Vendor Code	Vendor Name					
Post Date	Activity	Inv/Check #	Description	Invoice	Check	Amount
1460	MY MICHIGAN MEDICAL CENTER ALPENA					
01/28/2025	INVOICE	856	SUPPLIES-EMS DISP	1,425.00		0.00
02/03/2025	CHECK	3 81636		0.00	1,425.00	
02/12/2025	INVOICE	867	SUPPLIES-EMS DISP	1,800.00		0.00
02/17/2025	CHECK	3 81698		0.00	1,800.00	
03/12/2025	INVOICE	879	SUPPLIES-EMS DISP	1,710.00		0.00
03/17/2025	CHECK	3 81811		0.00	1,710.00	
04/02/2025	INVOICE	101	PARAMEDIC CLASS 2023-2025	20,000.00		0.00
04/07/2025	CHECK	3 81890		0.00	20,000.00	
04/15/2025	INVOICE	Purchasing Depart	Purchase Midmichigan Health Fs	540.00		0.00
04/16/2025	INVOICE	885	SUPPLIES-EMS DISP	1,200.00		0.00
04/21/2025	CHECK	3 81941		0.00	1,200.00	
05/15/2025	INVOICE	823	SUPPLIES-EMS DISP	305.00		0.00
05/15/2025	INVOICE	893	SUPPLIES-EMS DISP	1,560.00		0.00
05/19/2025	CHECK	3 82047		0.00	1,865.00	
Total:				28,540.00		28,000.00
Net of 8 Invoices / 6 Checks				540.00		
Total 8 Invoices / 6 Checks				28540		28000
TOTAL				8,000.00		8,000.00

AP VENDOR ACTIVITY REPORT FOR CITY OF ALPENA

Activity From 01/01/2025 To 05/31/2025 Vendor Code: 30405 - TELEFLEX LLC Vendor Codes: 30405 - TELEFLEX LLC

Vendor Code	Vendor Name					
Post Date	Activity	Inv/Check #	Description	Invoice Amount	Check Amount	
30405	TELEFLEX LLC					
05/15/2025	INVOICE	9509841682	SUPPLIES-EMS DISP	665.00		
05/19/2025	CHECK	3 464				665.00
Total:				665.00		665.00
Net of 1 Invoices / 1 Checks						
Total 1 Invoices / 1 Checks				665.00		665.00