

FACULTY COUNCIL

MINUTES

Date	Tuesday, April 16, 2019
Location	Wharton CDC; Richmond 138; Sugar Land 201A; Blackboard Collaborate
Time	3:00-4:30 pm

Attendees

Role	Name
Chair	Elizabeth Rexford
Minute Taker	Marissa Saenz
Attendees	Amy Acord, Peter Anderson, Franci Bay, David Camejo, Jackie Cooper-Edwards, JB Groves, Brady Hutchinson, Barbara Lynn, Willie Myles, Liz Rexford, Marissa Saenz, Debbie Yancey
Absent	Frank Becak, Sean Derrickson, Marci Espinosa, Tammy Hann, Ava Humme, Carl Price, Sean Valdez

Call to Order

Meeting called to order at 3:15 pm.

Information Items

	Description
1.	<p>Old Business</p> <p>A. Approval of March Minutes – Minutes approved via email prior to meeting.</p> <p>B. Report on Board of Trustees Meeting – There was a special meeting presented by VP Allen at 5 pm regarding the Facilities Master Plan. The Sugar Land and Bay City campuses were excluded from the report because WCJC does not own those facilities. Information to consider: Fort Bend accounts for 64% of our student body. Wharton accounts for 15% with the remaining students being online or other.</p> <p>The consultants suggested the following improvements/changes:</p> <p>Wharton Campus</p> <ul style="list-style-type: none"> ▪ Demolish existing Pioneer Student Center and rebuild a new one stop student center with registrar, financial aid, advising, cafeteria, Distance Ed, etc. in one building. Estimated cost is \$9 million, excluding cost of demolition of the old building ▪ Also demolish Hutchins Bldg. (current bookstore and cafeteria), Distance Education Bldg., and Brookings Hall (girls' dorm). No estimates presented for demolition cost. ▪ Build two new dorms (east and west). Estimated cost 6.4 million. Mullins

and Frankie halls would still serve as dorms.

Richmond Campus

- Renovate existing building – estimated cost \$7 million
- Build a new academic building – with class, lab and office space. Estimated cost \$35 million

The Executive Cabinet looked at the recommendations from the architect and has suggested the Board consider the following:

- Spend \$7 million on maintenance at Wharton and \$1.5 million at Richmond
- Close Brookings Hall
- Complete a comprehensive IT Analysis so we can identify what we will need at each campus
- Construct a plan for fund raising
- Construct a new Pioneer Student Center and demolish the Hutchins building
- Construct a new academic building at Richmond

The board will look more closely at the master plan and strategic plan at the board retreat scheduled in April. Several board members discussed the possibility of expansion at Sugar Land. This would involve securing land from UH and building our own building. We have 10 years remaining on our lease at Sugar Land. Please see e-mail from VP Allen dated 4/12/19 providing a summary of the Board Retreat.

The regularly scheduled board meeting items included:

- a presentation of the financial reports
- a discussion of the reorganization of the Office of Institutional Research to better attend to the data needs of the college
- approval of several maintenance issues such as the fire alarm system in Wharton, HVAC at the Pioneer Student Center and Fine Arts buildings, and other security improvements
- approval of the reclassification of several temporary full-time instructors to regular full-time instructors in math and developmental English
- a report on the baseball field project. There have been delays due to weather conditions. The field will have approximately 400 seats. New signage for the field has been approved.

C. **Report on Longevity Task Force** – Minutes from the last meeting have been approved and posted to the Intranet. A recommendation will be put forth to the administration. FC will put forth as an agenda item for the next extended cabinet meeting.

D. **Report on Student Success Council** –

- Congratulations to the Nuclear Power Technology program for being awarded a \$50,000 Nuclear Power Institute Equipment Grant.
- Kudos to VP Leenhouts for efforts made to reduce the financial aid default

	<p>rate.</p> <ul style="list-style-type: none"> ▪ All faculty will be trained on the Early Alert function in EAB during the convocation professional development day sessions scheduled on Tuesday, August 20, 2019. Advisors are currently working on identification of the alert types and options. ▪ Vocational students, even those who are not college ready (NCR) will be sent to a Pathways Coach as well as a staff advisor. ▪ Vocational Pathway Coaches will go through training this summer; parts of the process implemented this past year have changed. <p>E. Report from Marketing Task Force – No updates at this time, will revisit at next meeting.</p> <p>F. Report from Planning Task Force – No updates at this time, will revisit at next meeting.</p> <p>G. Report from Program Director/Dept. Head Task Force – Surveys produced varying info. The current process accounts for fall and spring terms with directors/department heads submitting a Department Head Compensation Form in August and January. There is currently not a process or compensation for summer duties. The task force recommends sticking with the same process for summer by adding the submission of the form in May with options for 12-month, 10.5-month, and 9-month.</p> <ul style="list-style-type: none"> ▪ Q. Is that info being pushed back to program directors/department heads? ▪ A. No. The task force is exploring options, they do not want to affect people’s pay. <p>H. Report from Lab/Practicum/Clinical Task Force – Allied Health Services differ; are documenting; will collect and gather data in preparation for next year.</p>
2.	<p>New Business</p> <p>A. Extended Cabinet Items The following items will be brought forward at the May Extended Cabinet meeting:</p> <ul style="list-style-type: none"> ▪ Update on Longevity Task Force ▪ Update on parking at Sugar Land <p>Thank you to the various VPs for providing e-mail communications regarding areas pertinent to faculty concerns</p> <p>B. Security Updates Rexford urged everyone to review the e-mail sent by VP Kocian on 3/27/19 highlighting various security updates and changes.</p> <p>C. Sugar Land Parking The University of Houston Sugar Land hosted two town hall meetings last week to discuss a proposed \$285 parking permit fee per year to be implemented in the fall 2019 semester.</p> <p>Last year, during the professional development lunch, Dr. Neal, Associate Vice President and Chief Operating Officer of the University of Houston at Sugar Land mentioned the possibility of parking permits and associated fees when discussing the increasing concern regarding availability of parking at the Sugar Land campus.</p> <p>Faculty expressed confusion about an email received from Dr. Malmberg, Director of the WCJC Sugar Land campus indicating they should not attend the town hall because it is for UH.</p> <p>Several faculty attended the town halls and found them to be informative. UH</p>

	<p>indicated that the park and ride lot will remain; the county library parking lot will become an hourly paid lot with 124 spaces; and several spaces will be designated as reserve, which can be purchased for a higher price. Parking lot 2 will be paved over the summer, which will add 210 spaces. The lot at the Smart Financial Center will still be available with the UH Cougar shuttle bus to transport faculty, staff, and students to the campus. Note that these spaces need to be vacated by 3pm.</p> <p>Faculty expressed concern about the impact this cost will have on students. Questions were raised about minimester students who are only on campus for a short length of time.</p> <p>Faculty also expressed concern about the growth of UH and the impact that will have on the already limited spaces. The feeling is that WCJC students are the lowest priority concern. It was mentioned that President McCrohan indicated the college would cover the cost for Sugar Land faculty. Division chairs were asked for a list of full-time faculty that would need parking decals. This does not address adjunct faculty and faculty that visit Sugar Land for various meetings and events.</p> <p>Rexford has requested that the President meeting with the governing associations to discuss this matter further.</p> <p>Some faculty have expressed concern about our continual reliance on UH. It was suggested that we provide our own shuttle service between Richmond and Sugar Land campuses.</p> <p>Questions: Will the permits work for multiple vehicles? What about parking in the city lot near the water tower? What are the repercussions for parking without a permit?</p> <p>JB moved to raise this concern with Extended Cabinet. Peter seconded. All were in favor.</p>
3.	<p>Other</p> <p>Since FC will not be meeting in the summer, please check your email to stay informed.</p> <p>Question: Can students representing a program present to the board? Answer: Yes, they can submit items for citizen comment. Items and time are limited.</p>

Action Items

	Description	Responsible Party	Due Date/Status
1.			

Adjournment

Meeting adjourned 4:20 pm

Chair

Date