



234 S Main Street, Cambridge, MN 55008 | 763-691-6000 publicnotice@apgecm.com

December 2, 2024

Pakou Lee
ISD138
38705 Grand Avenue
North Branch, MN 55056

Dear Ms. Lee and Board Members:

Please accept the following bid from **County News Review** for legal newspaper designation for School District 138. The County News Review is a legal newspaper under Minnesota Statutes Section 331A.02, Subd. 1.

The following rate structure for legals will remain unchanged from 2024 it is effective January 1, 2025:

Per column inch rate: \$1.99

Index: .1800

Lines per inch: 9

**To expand coverage, your notices will also be published in the Scotsman at no additional charge. The Scotsman is mailed to over 32,000 homes free of charge.*

All published legal notices are also posted on County News Review and Minnesota Newspaper Association websites at no additional charge. The notices are free for the public to view on these websites. The County News Review website has an average of 42,000 views monthly.

A notarized affidavit will be provided for each notice published. A \$20 charge will be assessed on legal notices that require typing.

The County News Review is published weekly on Thursday. The deadline is 10:00 a.m. on Monday for publication in the same week. Early deadlines apply during a holiday week. Please email legal notices to publicnotice@apgecm.com

Thank you for considering **County News Review** as the official newspaper for School District # 138 for the upcoming year. Your school board meetings are attended by our reporter and published regularly. We appreciate the opportunity to serve the needs of your school district.

Sincerely,

Tonya Orbeck
General Manager/ Legal Notice Department Manager
ECM Publishers, Inc. /Adams Publishing Group
Tonya.Orbeck@apgecm.com
763-691-6001

Office of the Minnesota Secretary of State

Legal Newspaper Status Application

Minnesota Statutes, Chapter 331A.02

Must be filed between September 1 and December 31, each year

Filing Fee: \$25.00

Please read the instructions before completing this form.



1. Current Name and Known Office of Issue Address of Newspaper:

County News Review
234 South Main Street
Cambridge, MN, 55008

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

NOV 14 2023

2. IF CHANGED, list the new name and/or address of known office of issue:

Name of Newspaper:

Steve Pinow
Secretary of State

Street Address:

(Must be a complete street address)

City:

State: MN

Zip Code:

3. County of Known Office of Issue: (Required)

ISANTI

4. Legal Newspaper Phone Number: (Required)

763-691-6001

(Area Code) Phone Number

5. Name and daytime phone number of contact person:

Tonya Orbeck

763-691-6001

Contact Name

Daytime Phone Number

6. Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices:

E-Mail Address:

publicnotice@apgecm.com

7. This legal newspaper certifies that it has complied with all of the requirements of Minnesota Statutes, section 331A.02.

8. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

Tonya Orbeck

8/28/2023

Signature of Authorized Representative (Required)

Date

Statement of Ownership, Management, and Circulation (All Periodicals Publications Except Requester Publications)	
1. Publication Title County News Review	2. Publication Number 09-26-2024
3. Filing Date 09-26-2024	
4. Issue Frequency Weekly - Thursday	
5. Number of Issues Published Annually 52	
6. Annual Subscription Price \$120.40	
7. Complete Mailing Address of Known Office of Publication (Not printer) 225 2nd St N #100 Cambridge, MN 55008 - Beards County	
8. Complete Mailing Address of Headquarters or General Business Office of Publisher (Not printer) 4095 Coon Rapids Blvd Coon Rapids, MN 55433	
9. Full Names and Complete Mailing Addresses of Publisher, Editor, and Managing Editor (Do not leave blank) Publisher James and complete mailing address Jeffrey Bradfield - 4095 Coon Rapids Blvd, Coon Rapids, MN 55433 Editor James and complete mailing address Keith Anderson - 234 S Main St, Cambridge, MN 55008	
10. Owner (Do not leave blank. If the publication is owned by a corporation, give the name and address of the corporation immediately followed by the names and addresses of all stockholders owning or holding 1 percent or more of the total amount of stock. If not owned by a corporation, give the names and addresses of the individual owners. If owned by a partnership or other unincorporated firm, give its name and address as well as those of each individual owner. If the publication is published by a nonprofit organization, give its name and address.) None	
11. Known Bondholders, Mortgagees, and Other Security Holders Owning or Holding 1 Percent or More of Total Amount of Bonds, Mortgages, or Other Securities. If none, check box <input checked="" type="checkbox"/> None	
12. Tax Status (For completion by nonprofit organizations authorized to mail at nonprofit rates) (Check one) <input type="checkbox"/> The National Limited Purpose Periodicals 12 Months Publisher must submit explanation of change with next submission <input type="checkbox"/> The National General Purpose Periodicals 12 Months	
13. Publication Title County News Review	
14. Issue Date for Circulation Data Below 09-26-2024	
15. Extent and Nature of Circulation a. Total Number of Copies (Net press run) b. Paid c. Total Distribution Outside Sales (Net press run) d. Total Distribution Outside Sales (Net press run) e. Total Distribution Outside Sales (Net press run) f. Total Distribution Outside Sales (Net press run) g. Total Distribution Outside Sales (Net press run) h. Total Distribution Outside Sales (Net press run) i. Total Distribution Outside Sales (Net press run) j. Total Distribution Outside Sales (Net press run) k. Total Distribution Outside Sales (Net press run) l. Total Distribution Outside Sales (Net press run) m. Total Distribution Outside Sales (Net press run) n. Total Distribution Outside Sales (Net press run) o. Total Distribution Outside Sales (Net press run) p. Total Distribution Outside Sales (Net press run) q. Total Distribution Outside Sales (Net press run) r. Total Distribution Outside Sales (Net press run) s. Total Distribution Outside Sales (Net press run) t. Total Distribution Outside Sales (Net press run) u. Total Distribution Outside Sales (Net press run) v. Total Distribution Outside Sales (Net press run) w. Total Distribution Outside Sales (Net press run) x. Total Distribution Outside Sales (Net press run) y. Total Distribution Outside Sales (Net press run) z. Total Distribution Outside Sales (Net press run)	
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17. Publication of Statement of Ownership <input type="checkbox"/> If the publication is a general publication, publication of this statement is required. If not, check box <input checked="" type="checkbox"/> Publication not required.	
18. Signature and Title of Editor, Publisher, Business Manager, or Owner Editor James	
19. Date 09-26-2024	



EAST CENTRAL MINNESOTA

Ad Proof
Not Actual Size

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Date: 12/02/24

Account #: 372011

Customer: SCHOOL DIST #138 N BRANCH

Address: ACCTS PAYABLE/ 38705 GRAND AVE
PO BOX 370
NORTH BRANCH

Telephone: (651) 674-1000

Fax: (651) 674-1010

Publications:

County News Review

Ad ID: 1434731

Copy Line: Oct 10 Regular Minutes

PO Number:

Start: 11/21/24

Stop: 11/21/2024

Total Cost: \$115.52

of Lines: 213

Total Depth: 12.0

of Inserts: 1

Ad Class: 135

Phone # (763) 691-6000

Email: publicnotice@apgecm.com

Rep No: NS700

**NORTH BRANCH
INDEPENDENT SCHOOL DISTRICT NO. 138
REGULAR SCHOOL BOARD MEETING
NORTH BRANCH AREA EDUCATION
CENTER, BOARDROOM
OCTOBER 10, 2024**

The School Board of Independent School District 138 met in regular session on Thursday, October 10, 2024, at 5:30 p.m. in the Boardroom at the North Branch Area Education Center.

Chair MacMillan called the meeting to order.

Roll Call: Shelly Johnson, Adam Trampe, Sarah Grovender, Tim MacMillan, Superintendent Paul, Heather Naagele and Jesse LaValla

Absent: None

Others in Attendance:

David Treichel, Molly Whelan, Denise Martin, Rachel Kytönen, Todd Tetzlaff, Pat Teppoorten and Pakou Lee

The Pledge of Allegiance was said by all.

Approval of Agenda:

Moved by Grovender seconded by LaValla and carried unanimously to approve the agenda.

SUPERINTENDENT'S REPORT

Superintendent Paul thanked all who were in attendance at the Minnesota Legislative Forum. Had the opportunity to interact with several people that represented both state and federal government roles. Also had an opportunity to celebrate with partners from Minnesota State Mankato around the innovative workforce solutions through North Branch Area Public Schools apprenticeship program. Superintendent Paul was also excited to share that from the meeting, she had the chance to meet with the Minnesota Rural Educators Association who's excited to play a role in the work that North Branch Area Public Schools are doing. Structured Literacy Implementation Leaders were also recognized and celebrated. Among these leaders is Principal Taylor Swanson from Sunrise River Elementary School.

Superintendent Paul thanked all who were in attendance at the North Branch Education Foundation (NBAEF) GALA. NBAEF is absolutely amazing and they do so much to create the conditions for staff to come up with innovative ideas.

Congratulations to all of the National Honor Society members!

Charlie Klopp (aka Papa Charlie) proposed to City Council to have vanity signs that reads "Viking Way" posted on top, not to replace, of every "Grand Ave" street sign to let everyone know that the area is where the Viking pride lives. City Council approved and proclaimed Viking Way the evening of October 8, 2024. Thank you to Papa Charlie who is always thinking of ways to continue to make North Branch Area Public Schools great. Look out for the Viking Way signs coming later this year.

Walk and Roll event had a great turn out regardless of the weather. This event was supported by North Branch Police Department, North Branch Fire Department and city and county leaders.

A reminder to the community that Viking News can be found on the school district Facebook page and NBAPS SKOL app.

CONSENT ITEMS

Moved by Trampe, seconded by Grovender and carried unanimously to approve the consent agenda.

- A. Minutes of September 12, 2024 Policy Committee Meeting
- B. Minutes of September 12, 2024 Regular School Board Meeting
- C. Minutes of September 26, 2024 Work Session Meeting
- D. Authorization of Payments, Transfers, and Investment Activity
 - Accounts Payable, Bank 07 - \$776,831.08
 - Auxiliary, Bank 12 - \$12,299.00
 - Payroll, Bank 13 - \$2,081,268.96
 - Scholarship, Bank 18 - \$0.00
 - HSSA, Bank 31: \$28,825.45
 - MSSA, Bank 32 - \$0.00

E. Personnel

- 1. Taylor Bratz, leave request effective September 30, 2024, through October 13, 2024 returning on October 14, 2024, as Building and Grounds/Technology Secretary at North Branch Area Public Schools
- 2. Abigail Halseth, leave request from approximately April 3, 2025, through the remainder of the 2024-25 school year, as Licensed School Nurse at North Branch Area Public Schools
- 3. Katherine Hammond, leave request effective September 10, 2024, through October 8, 2024, as School Age Care Adult Assistant at North Branch Area Education Center
- 4. Stacy Redding, leave request effective September 19, 2024, through October 18, 2024, as High School Counselor at North Branch Area High School
- 5. Jessica M. Richter, leave request from approximately December 10, 2024, through March 16, 2025, as Special Education Assistant at North Branch Area Middle School
- 6. Christopher Anderson, employment effective September 23, 2024, as School Age Care Adult Assistant at North Branch Area Education Center
- 7. Jessica Clafin, employment effective September 3, 2024, as Special Education Assistant at Sunrise River Elementary School
- 8. Pauline Dockendorf, employment effective September 4, 2024, as Lunchroom/Playground Assistant at Sunrise River Elementary School
- 9. Scarlett Eichler, employment effective September 3, 2024, as Special Education Assistant at North Branch Area Education Center
- 10. Brooke Havilla, employment effective September 4, 2024, as Special Education Assistant at North Branch Area High School
- 11. Britney Lonnee, employment effective September 16, 2024, as Lunchroom/Playground Assistant at Sunrise River Elementary School
- 12. Sherri Matheson, employment effective September 4, 2024, as Lunchroom/Playground Assistant at Sunrise River Elementary School
- 13. Jamie O'Day, employment effective September 16, 2024, as Special Education Assistant at North Branch Area High School
- 14. Gaylea Pierce, employment effective September 9, 2024, as Lunchroom/Playground Assistant at Sunrise River Elementary School
- 15. Cindy Scheurer, employment effective September 16, 2024, as Lunchroom/Playground Assistant at North Branch Area Education Center

- 16. Shuani Anderson, position change effective August 27, 2024 from Schoolkeeper to Custodian at North Branch Area Public Schools
- 17. Sidney Mullin, position change effective August 28, 2024 from School Age Care Adult Assistant at North Branch Area Education Center to Special Education Assistant at Sunrise River Elementary School

18. 2024-25 Extracurricular Fall Coach Positions

- a. Samantha Pederson, Class 8, Step 2, Coach for Middle School Volleyball

19. 2024-25 Activity Advisor Positions

- a. Jonny Bodell, Class 8, Step 1, as Advisor for DECA
- b. Jonny Bodell, Class 7, Step 2, as Advisor for Yearbook
- c. Amanda Cook, Class 8, Step 7, as Advisor for FFA
- d. Michael Connor, Class 10, Step 5, as Coach for Clay Target
- e. Kevin Grote, Class 10, Step 8, as Advisor for Clay Target for Fall Season
- f. Melissa Keschut, Class 7, Step 3, as Advisor for Elementary Yearbook
- g. Gavin Lien, Class 9, Step 2, as Knowledge Bowl Assistant Advisor
- h. Emily Miller, Class 10, Step 1, as Advisor for Prom
- i. Emily Miller, High School Student Council Advisor, Class 6, Step 1
- j. Pam Newbauer, Class 9, Step 10, as Advisor for Middle School Knowledge Bowl
- k. Samantha Nuthak, Class 8, Step 4, as Knowledge Bowl Advisor
- l. Ben Paro, Class 10, Step 6, as Advisor for Middle School Jazz Band
- m. James Pope, Class 8, Step 10, as Advisor for High School Jazz Band
- n. James Pope, Class 4, Step 10, as Advisor for High School Jazz Band
- o. Amy Randall, Class 8, Step 1, as Advisor for Middle School Student Council
- p. Hannah Rawleigh, Class 8, Step 6, as Advisor for ProStart
- q. Jessica Richter, Class 7, Step 8, as Advisor for Middle School Yearbook
- r. Laura Rothe, Class 8, Step 9, as Advisor for National Honor Society
- s. Juli Summer, Class 7, Step 3, as Advisor for Elementary Yearbook

F. Approval of Seniority Lists

- 1. NBEEA (North Branch Education Association)
- 2. Community Education Early Childhood Teachers
- 3. NBSSA (North Branch Support Staff Association)
- 4. SEIU Local 284 (Custodial)
- G. Approval of Resolution to Transfer \$232,761.09 from Fund 06, Construction Fund, to Fund 01, General Fund.
- H. Acceptance of Donations

September 2024			
Item	Amount	Amount	Amount
1. Policy Committee Meeting	\$0.00	\$0.00	\$0.00
2. Regular School Board Meeting	\$0.00	\$0.00	\$0.00
3. Work Session Meeting	\$0.00	\$0.00	\$0.00
4. Accounts Payable, Bank 07	\$776,831.08	\$776,831.08	\$776,831.08
5. Auxiliary, Bank 12	\$12,299.00	\$12,299.00	\$12,299.00
6. Payroll, Bank 13	\$2,081,268.96	\$2,081,268.96	\$2,081,268.96
7. Scholarship, Bank 18	\$0.00	\$0.00	\$0.00
8. HSSA, Bank 31	\$28,825.45	\$28,825.45	\$28,825.45
9. MSSA, Bank 32	\$0.00	\$0.00	\$0.00
Total	\$2,899,224.49	\$2,899,224.49	\$2,899,224.49

OPEN MIC

No one signed up for open mic.

OLD BUSINESS

- A. Consider Approval of the 2024-25 School Board and Superintendent Outcomes

Moved by Grovender, seconded by LaValla and carried unanimously to approve the 2024-25 School Board and Superintendent Outcomes.

NEW BUSINESS

- A. Approval of Single Reading of the Following Policies

Moved by Naagele, seconded by LaValla and carried unanimously to approve single reading to following policies

- 1. Policy 606 - NB - Student Discipline (Annual Review, No MSBA changes)
 - 2. Policy 514 - Bullying Prohibition Policy (Annual Review, No MSBA changes)
 - B. Consider Approval for E-Learning
- Moved by Trampe, seconded by LaValla and carried unanimously to approve E-Learning.

- C. Discuss the Minnesota State High School League (MSHSL)

Constitutional Amendments Discussion only.

INFORMATION

None

BOARD REQUESTS

None

COMMITTEE REPORTS

Board Member Grovender reported in SCRED

Board Member Naagele gave a reminder to those who are to attend

to sign-up for the upcoming SAFF meeting in Rossville, MN on October 25, 2024.

DATES TO REMEMBER

- A. October 24, 2024 at 4:30 PM - Policy Committee Meeting, North Branch Area Education Center, DO Conference Room B122
- B. October 24, 2024 at 5:30 PM - School Board Work Session, North Branch Area Education Center, Board Room, Room C120
- C. November 6, 2024 at 4:00 PM, Negotiations Committee Meeting, DO Conference Room B122
- D. November 6, 2024 at 4:30 PM, Principal Negotiations Session, DO Conference Room B122
- E. November 14, 2024 at 4:30 PM - Policy Committee Meeting, North Branch Area Education Center, DO Conference Room B122
- F. November 14, 2024 at 5:30 PM - Regular School Board Meeting, North Branch Area Education Center, Board Room, Room C120
- G. November 21, 2024 at 5:30 PM - School Board Work Session, North Branch Area Education Center, Board Room, Room C120

Adjournment

Moved by Grovender, seconded by Naagele and carried unanimously to adjourn the regular meeting at 5:51 PM
/s/Heather Naagele, Clerk