

Date: November 26, 2014  
To: School Board  
From: Dr. Malone  
RE: Meeting Notes, December 1, 2014

## 2A. Superintendent's Report

- i. All School Board members are registered for the MSBA Conference Thursday, January 15<sup>th</sup> and Friday, January 16<sup>th</sup>. This is an excellent professional development opportunity and I encourage board members to attend. If you cannot attend, please notify me by Friday, December 5<sup>th</sup> so that we can cancel your room at no charge to the district.
- ii. Preparation of the revised FY 15 and preliminary FY 16 budgets will begin this month and completed for the February 2<sup>nd</sup> meeting.
- iii. Stakeholder Input Planning: The Annual School Board Agenda, which will be adopted in January, traditionally schedules stakeholder input for the months of January, February, March, and April. The number of stakeholders invited and those who have attended is shown below:

Year	Stakeholder Group	Invited	Attended
2015	Parents	250	
2014	Parents	200	14
2013	Parents	90	8
2012	Parents	60	6
2011	Parents	60	11
2015	District Residents	400	
2014	District Residents	300	11
2013	District Residents	125	4
2012	District Residents	100	6
2011	District Residents	80	5
2015	Staff Members*	36	
2014	Staff Members	29	6
2013	Staff Members	25	9
2012	Staff Members	20	16
2011	Staff Members	20	18

2015	Students	28	
2014	Students	24	8
2013	Students	20	15
2012	Students	20	15
2011	Students	20	18

I am planning to increase the number of invitations for 2015 as shown above. Furthermore, the student school board representative and high school administration will conduct a pre-meeting with the selected students to better explain the process and encourage attendance.

*Teachers - 16 Local #284 – 16 Principal - 1 Transportation – 1 Food Service – 1 District Office - 1
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### 3. Consent Agenda

**D. I recommend approving the personnel items as presented.**

**E. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.**

**4. Truth and taxation information will be presented by Joe Prom, Director Of Business Services. I recommend approving the payable 2015 levy in the amount of \$7,584,281.**

**5. “MS 179.08 Subd. 2. Meet and confer. The professional employees shall select a representative to meet and confer with a representative or committee of the public employer on matters not specified under section 179A.03, subdivision 19, relating to the services being provided to the public. The public employer shall provide the facilities and set the time for these conferences to take place. The parties shall meet at least once every four months.”**

- The process used by the district for meet and confer is depicted on the attached memo. The superintendent has served as the representative of The Becker School District (employer) since 2010. This practice complies with the statute, is consistent with policy governance, and reflects Policy 222, Board Superintendent Relationship: “The Board’s direction of the operational organization will be

through the Superintendent who functions as the chief executive officer....The Superintendent is the Board's only link to the operational organization. Authority over and accountability of staff is the responsibility of the Superintendent.

- The meet and confer representative(s) can be appointed by the chair or by action of the board.
6. MS 123B.09, Subd. 5 provides that the school board shall fill a vacancy by appointment. If the vacancy occurs on or after the first day to file affidavits of candidacy for the school district general election, or when less than two years remain in the unexpired term, there shall be no special election to fill the vacancy and the appointed person shall serve the remainder of the unexpired term until a successor is elected and qualifies at the school district election.

At the November meeting, the school board decided to accept applications until November 24<sup>th</sup> at 4:00 p.m. The board also decided to determine how to proceed at the December 1<sup>st</sup> meeting. Applications were submitted by Curtis Head, Phil Norgaard, and Ryan Obermoller. The term will expire on the first Monday in January 2017. **The attached resolution should be used to appoint a school board member.**

7. Policy 223 Strategic Goals is the culmination of the school board's strategic planning this past year for the 2015-16 school year. The first reading was last month. **I recommend adopting the policy.**

Please contact me with any questions or concerns.