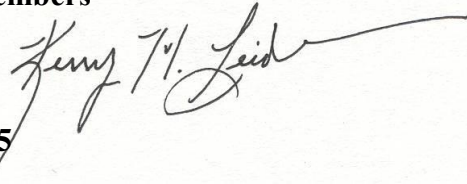


# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider



**Date:** December 2, 2015

**Re:** Re-commissioning and Technical Services at Homecroft and Lowell Elementary School

Proposals were solicited for re-commissioning services at Homecroft and Lowell Elementary School as two of the first four buildings completed during the Long Range Facilities Plan. ICS Consulting, Inc., 3890 Pheasant Ridge Drive NE, Blaine, MN was selected as the responsible contractor to perform these services.

**Recommendation:**

It is recommended the Duluth School Board approve the contract with ICS Consulting, Inc. to provide re-commissioning and technical services at Homecroft and Lowell Elementary School for a total not-to-exceed cost of \$68,126.00.

Attachment