



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: February 7, 2018

Purpose: ☐ Report Only ☐ Recognition ☒ Discussion/ Possible Action

From: Delinda Castro, Chief Academic Officer

Item Title: Re-design the District Strategic Plan and Vision to align with the Lone Star Governance Framework and newly adopted District Goals.

Description: Consent Item

Conduct the District Strategic Process with stakeholders. The redesign process will align and assimilate current SSAISD Strategies, Systems of Great Schools Strategies and Lone Star Governance Framework. The recommendation for services is Engage2Learn.

Recommendation:

Approve Engage2Learn as a contract vendor.

District Goal/Strategy:

Strategy 1 We will engage all school community members through transparency and effective communication to create an inclusive environment for all students.

Funding Budget Code and Amount:

CFO Approval

211-11-6299-00-818-830-00D \$28, 140.00

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

Superintendent:

Two handwritten signatures are present. The first signature, for the Chief Officer, is written over a horizontal line. The second signature, for the Superintendent, is written over another horizontal line.

1-22-18

1-22-2018

e2L Strategic Design Update

A Proposal for South San Antonio ISD - December 15, 2017



www.engage2learn.org

Introduction

This proposal is submitted upon request of South San Antonio ISD (“District”) and details a “Refresh/Update” of the engage2learn (“e2L”) Strategic Design Plan with District from 2015. This proposal can be further customized in collaboration between the district leadership and e2L. This process is designed to build a shared vision, mission, and goals utilizing input from a variety of constituents throughout the district and bring about the following outcome.

- An “Update/Refresh” of the 2015-16 South San Antonio ISD Strategic Plan created by collaboratively engaging the community, district leadership, and other district staff.



Collaborative Local Vision

Updating Your Community Inspired Vision

Purpose:

To update your locally designed, shared, long-term vision for the direction of the school district. Working together with your local community, your district, in collaboration with e2L, will revisit the current district plan and establish updated, actionable operational plans that leverage your unique, local challenges and opportunities with responsiveness to the current global context to ensure your learners thrive.

Process:

Our master e2L facilitators will again utilize our 5-Step Strategic Design model based on the principles of Design Thinking and backward design to engage communities in creating a collaborative local vision. The e2L methodology is research-based, focused on learners, collaborative, engaging, technology-enabled, and actionable.



e2L Design Process

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Product:

As a result of the e2L Strategic Design Update process, the district will have an evaluation of the current Strategic Plan and updated, actionable goals/plans going forward.

Project Timeline

Estimated Project Timeline	
Phase	Timeline
Engage	February 2018
Collaborate	February 2018
Design	February 2018
Create	March 2018
Lead	April 2018

Fee Agreement

Strategic Design - Phase 1, 2: Engage/Collaborate

Summits or Focus Groups (1 day on site – 1 e2L facilitator)	\$3,500.00
Data Disaggregation (The e2L data team will aggregate and triangulate all data gathered from the Community Engagement to provide the Design Team with aggregated charts and graphs to guide the next steps in the process)	\$1,750.00

Strategic Design - Phase 3: Design

Design Team (2 days on site with 1 e2L facilitator)	\$7,000.00
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Strategic Design - Phase 4: Create

Create-timeline and action plans (2 days on site with 1 e2L facilitator)	\$6,000.00
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Strategic Design - Phase 5: Lead

Leadership Workshop - "Refresh" action plan creation, design Performance Based Accountability System and approval by design team (2 days on site with 1 e2L facilitator)	\$6,000.00
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Board Team of 8 Workshop (One on site session with the e2L facilitator who will lead an overview of the design process and products and gain approval of the Strategic Plan with the Board of Trustees) \$2,250.00

Customized Planning, Consultation, and Project Management (e2L Staff/District Leadership Staff - \$1,640.00 may include any one and/or all of the following: district specific planning and preparation for on-site facilitations, weekly project updates and action items, Google site creation, and off-site/virtual meetings with e2L team and district staff)

Total of all services

\$28,140.00*

*Note: Travel time will not be billed under this agreement. Fees do not include e2L facilitator travel expense reimbursements. Travel expenses will be billed at \$500/day per facilitator. Fees and expenses will be billed at completion of the project.

Additional Terms

- A. This Agreement constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this Agreement. Any change in the scope of services and/or fees will be addressed in an addendum to this Agreement effective only when executed by both parties hereto.
- B. Responsibilities of engage2learn include performing all research, planning, facilitation, presentation, and additional duties necessary for the successful completion of the project described in this proposal within the reasonable timeframe allotted in this proposal. Responsibilities of the district include providing and arranging for all meetings including expenses associated with those meetings and communications to participating parties.
- C. Either party may terminate this Agreement with or without cause upon thirty (30) days written notice to the other party. Engage2learn shall be entitled to compensation for all services provided up to the effective date of termination.
- D. Other than as expressly set out in this Agreement and the exhibits attached hereto, all warranties, express or implied, including, without limitation, any warranties of merchantability or fitness for a particular purpose are disclaimed.
- E. District agrees that its exclusive remedy, and engage2learn's entire liability with respect to this training, shall be termination of this Agreement as set forth herein. District further agrees that engage2learn shall not be liable to District for any damages, including any lost time, expenses, or other incidental or consequential damages arising out of its use or inability to use this training or the breach of any express or implied warranty, even if engage2learn has been advised of the possibility of those damages.
- F. District acknowledges and agrees to the binding terms that this training is being provided for the benefit of the district only, and it is not permissible for the district or any district personnel to perform this training in whole or in any part thereof to others that are not a part of the district.
- G. This contract is subject to force majeure, and is contingent on strikes, accidents, acts of God, weather conditions, inability to secure labor, fire regulations or restrictions imposed by any government or governmental agency, or other delays beyond the control of the parties. If delivery of any training provided for herein as scheduled is prevented by force majeure, then the parties shall cooperate in rescheduling without penalty to either party.

H. Engage2learn maintains all registered copyright privileges on this unique proprietary, custom-designed process that no other company provides in terms of a process to engage the local community in dialogue and e2L Strategic Design aligned to the Articles in the Texas Visioning Institute document and the supplemental resources including the Visioning Implementation Matrix. There are no other agents, dealers, or educational consulting firms of any kind authorized to sell, promote, or facilitate in any way engage2learn products or services. Use of this material without express written authorization is strictly prohibited.

Signature of District Representative

Shannon K Buerk

Shannon K. Buerk, CEO

Printed Name/Title

December 15, 2017
Date

Date

EIN#- 45-4211320