



LIBERTYVILLE SCHOOL DISTRICT #70

1381 West Lake Street
Libertyville, IL 60048
Phone: (847) 362-9695
Fax: (847) 362-3003
d70schools.org

BOARD MEMBER EXPENSE REIMBURSEMENT REQUEST FORM

Make a copy of this form to fill out and save to your Google Drive: file > make a copy

Please type form, sign and staple supporting documentation.

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the School Board.

Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.

Travel from 1/1/23-12/31/23 = \$0.655 per mile Travel from 1/1/24-current = \$0.67 per mile

Name Stephen Sticklen Title/Office Board Member

Name of conference/meeting 2024 Joint Annual Conference

Date(s) of conference/meeting November 21-23, 2024 Location Chicago, IL

Travel Departure Date 22-Nov-24 Travel Return Date 24-Nov-24

- Receipts Attached
Approved Expense Advancement Voucher attached, if applicable

Table with columns: DATE, MILEAGE (# OF MILES, AUTO FILLED AMOUNT), LODGING, MEALS (BREAKFAST, LUNCH, DINNER), OTHER (ITEM, COST), DAILY TOTAL. Includes subtotal and reimbursable amount.

Submitting Board Member's Signature Stephen E Sticklen Date 12/3/2024

Superintendent Signature (if total is below maximum allowable amount) Date

School Board Action (if total exceeds maximum allowable amount)

- Approved in full
Approved in Part
Denied



Katie Coyle <kcoyle@d70schools.org>

Confirmation of 237646

1 message

info@iasb.com <info@iasb.com>
To: kcoyle@d70schools.org

Mon, Jun 3, 2024 at 12:15 PM



This message is to confirm the receipt of your recent order.

For questions regarding this order, please email us at registrar@iasb.com

| | |
|-------------------------|---|
| Customer's Name: | Katie Coyle |
| Date: | 6/3/2024 |
| Billing Address: | Libertyville SD 70 1381 Lake St Libertyville, IL 60048-1729 |

Payment Code: 237646 Transaction Date: 6/3/2024 12:00:00 AM

Invoice Notes:

Total: 9079.45

Payment Amount: 9079.45

Balance: 0.00

Authorization: 68061Q

Reference Number: 8651827984340118

Bill to: Libertyville SD 70
1381 Lake St
Libertyville, IL 60048-1729

Payment Method: Mastercard

| Customer | Qty | Item | Price | Discount | Taxes | Shipping | Sub-Total | Paid | Balance |
|----------------|--------|---|--------|----------|-------|----------|-----------|--------|---------|
| Bachar Stacey | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Bachar Stacey | 1.0000 | Housing Deposit (Non-Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Balanag Angela | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Balanag Angela | 1.0000 | Housing Deposit (Non-Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Bowlby Barb | 1.0000 | Early Bird Registration Joint Annual Conference (payment | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |

| | | | | | | | | | |
|--------------------|--------|---|--------|------|------|------|--------|--------|------|
| | | due before October 15) | | | | | | | |
| Bowlby Barb | 1.0000 | Housing Deposit (Non- Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Bowlby Barb | 1.0000 | Spouse/Child Registration Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Coyle Katie | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Coyle Katie | 1.0000 | Housing Deposit (Non- Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Dahlke Nanette | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Dahlke Nanette | 1.0000 | Housing Deposit (Non- Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Donev Zuica | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Donev Zuica | 1.0000 | Housing Deposit (Non- Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Jenkins Rebecca | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Jenkins Rebecca | 1.0000 | Housing Deposit (Non- Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Jenkins Rebecca | 1.0000 | Spouse/Child Registration Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Jenkins Rebecca | 1.0000 | Spouse/Child Registration Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | | | | |
|------------------|--------|---|--------|------|------|------|--------|--------|------|
| Khan Jennifer | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Khan Jennifer | 1.0000 | Housing Deposit (Non-Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Khan Jennifer | 1.0000 | Spouse/Child Registration Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Khan Jennifer | 1.0000 | Spouse/Child Registration Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Khan Jennifer | 1.0000 | Spouse/Child Registration Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Lawton Brian | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Lawton Brian | 1.0000 | Housing Deposit (Non-Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Lawton Brian | 1.0000 | School Finance For Board Members - AM | 175.00 | 0.00 | 0.00 | 0.00 | 175.00 | 175.00 | 0.00 |
| Sticklen Stephen | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Sticklen Stephen | 1.0000 | Housing Deposit (Non-Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Theis Pete | 1.0000 | Early Bird Registration Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| Theis Pete | 1.0000 | Housing Deposit (Non-Refundable) | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| Theis Pete | 1.0000 | Spouse/Child Registration | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | | | | |
|--------------|--------|---|--------|------|------|------|--------|--------|------|
| | | Joint Annual Conference | | | | | | | |
| | | Early Bird Registration | | | | | | | |
| Vipond Chris | 1.0000 | Joint Annual Conference (payment due before October 15) | 520.00 | 0.00 | 0.00 | 0.00 | 520.00 | 520.00 | 0.00 |
| | | Housing Deposit (Non- Refundable) | | | | | | | |
| Vipond Chris | 1.0000 | | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| | | Spouse/Child Registration | | | | | | | |
| Vipond Chris | 1.0000 | Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Spouse/Child Registration | | | | | | | |
| Vipond Chris | 1.0000 | Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Spouse/Child Registration | | | | | | | |
| Vipond Chris | 1.0000 | Joint Annual Conference | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Credit Card Fee | | | | | | | |
| Coyle Katie | 1.0000 | | 264.45 | 0.00 | 0.00 | 0.00 | 264.45 | 264.45 | 0.00 |

Lighting the Way to Excellence in School Governance

Illinois Association of School Boards

2921 Baker Drive, Springfield, Illinois 62703-5929 | Phone: (217) 528-9688

One Imperial Place, 1 East 22nd Street, Suite 310, Lombard, Illinois 60148-6159 | Phone: (630) 629-3776



Hyatt Regency Chicago
 151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

INVOICE

Stephen Sticklen
 1381 Lake St
 Jac24-49170
 Libertyville IL 60048-1729

Room No. 2557
 Arrival 11-22-24
 Departure 11-24-24
 Folio Window 1
 Folio No. 4131216

Confirmation No. 3229916901
 Group Name IL Assn School Boards
 Booking No. BB 48 GTD

| Date | Description | | Charges | Credits |
|--------------|--|------------------------|--------------|--------------|
| 11-22-24 | - American Craft Kitchen Dinner Beverage | CHECK# 1835 | 18.65 | |
| 11-23-24 | - American Craft Kitchen Lunch Food | CHECK# 0551 | 33.85 | |
| 11-24-24 | Master Card | XXXXXXXXXXXX4926 XX/XX | | 52.50 |
| Total | | | 52.50 | 52.50 |

Guest Signature

Balance

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago.
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Please send comments to Hyatt at Chicago.Regency@hyatt.com
 or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846
 or email na.customerservice@hyatt.com

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more.
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Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123



Hyatt Regency Chicago
 151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

INVOICE

Stephen Sticklen
 1381 Lake St
 Jac24-49170
 Libertyville IL 60048-1729

Room No. 2557
 Arrival 11-22-24
 Departure 11-24-24
 Folio Window 2
 Folio No. 4131217

Confirmation No. 3229916901
 Group Name IL Assn School Boards
 Booking No. BB 48 GTD

| Date | Description | Charges | Credits |
|--------------|-------------------------------------|---------------|---------------|
| 11-22-24 | Deposit Transferred at C/I | | 200.00 |
| 11-22-24 | Package Room | 234.00 | |
| 11-22-24 | Occupancy Tax | 40.69 | |
| 11-23-24 | Package Room | 234.00 | |
| 11-23-24 | Occupancy Tax | 40.69 | |
| 11-24-24 | Master Card XXXXXXXXXXXXX8632 XX/XX | | 349.38 |
| Total | | 549.38 | 549.38 |

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago.
 Please feel free to provide us with feedback regarding your visit.
 Please send comments to Chicago.Regency@hyatt.com
 or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846
 or email na.customerservice@hyatt.com

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more.
 Visit www.worldofhyatt.com

Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123

American Craft Kitchen & Bar
151 E Wacker Drive
Chicago, IL 60601
312-565-1234

Opened By: Gustavo 1

TBL 92/1 ~~CHK 0551~~
11-23-2024 11:54:54

| | | |
|------|--------------|-------|
| 1 | Lunch Buffet | 28.50 |
| FOOD | | 28.50 |
| | Sub Total: | 28.50 |
| | *Tax Total: | 3.35 |
| | Check Total: | 31.85 |

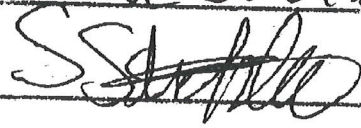
11:54:54 Printed By: Gustavo

Tip: 200

Total: 33.85

Room: 2557

Name: Steve Sticklen

Signature: 

Join World of Hyatt today and start earning points for stays, dining and more. Visit worldofhyatt.com
*Not point earning eligible.
#Not point redemption eligible