



**WEST BONNER COUNTY SCHOOL DISTRICT #83
BOARD OF EDUCATION MEETING #426**

Priest Lake Elementary
27732 Hwy 57 Priest Lake, ID 83856
Wednesday, August 16, 2023 at 6:00pm

I. Call Meeting to Order

Chair Rutledge called the meeting to order. In attendance was Chair Rutledge, Vice Chair Brown, Trustee Reinbold, Trustee Hall, Trustee Barton, Superintendent Durst, and Clerk Paradee.

II. Pledge of Allegiance

III. Approval of the Agenda - Action Item

Motion to approve the agenda was made by Vice Chair Brown, 2nd by Trustee Hall. Motion was passed with affirmative votes.

**IV. Approval of Board Meeting Minutes from August 2, 2023 & August 9, 2023-
Action Item**

Motion to approve by Vice Chair Brown, 2nd by Trustee Hall. Approved Unanimously.

V. Comments from the Audience: (Limit of 2 minutes)

Dan Brown, Brooke Ramsey, Sandy Brower, Katie Elsaesser, Kathy Nash

Motion to close public comment by Vice Chair Brown, 2nd by Trustee Hall. Approved Unanimously.

VI. Old Business - Action Items

VI.A. Granting Authority to Superintendent to Develop a Facilities Use Plan

Motion to grant authority to the Superintendent to develop a facilities use plan by Trustee Hall, 2nd by Vice Chair Brown.

Discussion with Superintendent Durst regarding the development of a facilities use plan.

Approved unanimously.

VI.B. Second Reading of Board Policy 3289 on Biological Sex

Motion to consider second reading of board policy 3289 on biological sex to the table by Vice Chair Brown, 2nd by Trustee Reinbold.

Trustee Hall has concerns with the policy as written because it combines two policies. Would like more detailed description.

Vice Chair Brown motions to accept policy 3289 on biological sex, 2nd by Trustee Reinbold. Trustee Reinbold and Vice Chair Brown vote Aye. Trustee Hall abstains. Chair Rutledge does not vote. Trustee Barton does not vote. Motion passes.

VI.C. Consideration & Approval of Preliminary Bus Route Maps & Times

Motion for consideration and approval of preliminary bus route maps and times by Trustee Hall, 2nd by Vice Chair Brown.

Discussion by the board and Superintendent Durst.

Motion to approve the preliminary bus route maps and times by Trustee Hall, 2nd by Vice Chair Brown. Approved unanimously.

VI.D. Consideration & Approval of Bus Disciplinary Handbook

Motion for consideration and approval of the bus disciplinary handbook by Trustee Hall, 2nd by Vice Chair Brown.

Discussion by the board. Trustee Hall asks if the handbook has been discussed with the Special Education Director because there were issues with this prior, Superintendent Durst states that that has not yet happened. Principal Lynn Parker speaks to the bus disciplinary handbook. The board discusses tabling this until the August 25th meeting.

Motion to table until next meeting by Trustee Hall, 2nd by Vice Chair Brown. Approved unanimously.

VI.E. Second Reading to Amended Policy 5900 Relating to First Aid/CPR Training For Coaches

Motion by Trustee Hall to consider second reading to amend policy 5900 relating to first aid/CPR training for coaches, 2nd by Vice Chair Brown.

Motion to approve second reading of policy 5900 by Trustee Hall, 2nd by Trustee Barton. Approved unanimously.

VII. Reports

VII.A. Board Member Reports

Trustee Hall reports on negotiations; they are continuing to negotiate with the certified staff and that the next meeting is Monday August 21st 5:30pm at the District Office.

Trustee Barton adds to the record that on August 10 she “received an email from Cina Lackey, Director of Certification and Professional Standards for Idaho State Department of Education stating that Mr. Durst and any of, a few, it says recently employed individuals had not completed their background check which is well past the five day grace period, um, so I just want to put on record that as of this morning I did talk to Cina, they have received it on Monday, which is well past the time that I was quoted by Mr. Durst four weeks ago, where he said that he had submitted it and it was approved for him and Brandy, so I just want to go on the record saying that that was not true and as of right now though it is in process and so I just want to make clarification that we were unaware of that.”

Trustee Hall asks Trustee Barton if Ms. Lackey said anything regarding things the district should be concerned about as Trustees in regards to their processing those at this time.

Trustee Barton responds that “at this point in time they received them this morning and they are in process, so they were not submitted prior to this which is well past our five day limit that the state gives us as a grace period from date of employment.”

VII.B. Principal Reports

Principals Lynn Parker, Susie Luckey, Loretta Glazier and Matt George report to the Board. Curriculum Director Peggy Loutzenhiser reports to the board.

VII.C. Treasurer Report

Director of Finance Melissa Reilly reports to the board.

VII.D. Superintendent Report

Superintendent Durst reports to the board.

VIII. Consent Agenda - Action Items

Motion by Trustee Hall for consideration of the consent agenda, 2nd by Vice Chair Brown.

Discussion on bills.

Vice Chair Brown clarifies with the board that authorization had previously been given to pay any bills that are vital to keeping the district running prior to board approval.

Trustee Hall motions to accept the consent agenda, 2nd by Vice Chair Brown. Approved unanimously.

VIII.A. Accounts Payable

-Harlows

-Patti's Action House

-McKinstry

-Anderson, Julian & Hull LLP

-Floral Traditions

-City of Priest River

-Terry's Dairy

-Pacific Office Automation Inc.

-Wells Fargo

-Spokane Produce -Thermal- King Inc.

-Petroleum Storage Tank Fund

-Quadiant Leasing USA, Inc

-Frontline Education

-EMS LINQ, LLC

-Newport Alarm

- Life Map Assurance Company*
- Albeni Falls Building Supply*
- Horizon*
- Texas Association of School Boards*
- ENA Services LLC*
- Tamrak Center*
- Excess Disposal Service*
- Home Depot Pro*
- ZiPLY*
- Idaho Digital Learning Academy Invoice*
- ICRMP*
- MiFiber*
- Skyward*
- Tyler*
- Yorgason*
- Expect A Lot*
- Mosyle Corporation*
- Co-Energy*
- Waste Management*
- Northern Lights, Inc.*
- Amazon Business*
- A-L Compressed Gases & Equipment*
- De Lage Landen Public Finance LLC*
- Priest River Ace Hardware*
- Pacific Office Automation*
- Cintas*
- Aflac*
- Raptor Technologies*
- River Valley Beacon*

VIII.B. New Hires

- Nick Tucker- Mechanic*
- Darl Hampson- Facilities Assistant 2*
- Stephen Wimer- Resource Teacher*
- Danielle Bouchard- 6th Grade*
- Alexis Riley- 1st Grade*
- Pete Smith- Residential Carpentry*
- Alan Monk- ELA Teacher*
- Jodi Taylor- ELA Teacher*
- Christine Alexander- 3rd Grade*
- Joanne Walker- Resource Teacher*

VIII.C. Resignations

*-Kristal Barnes
-Annie McMahon*

IX. **New Business - Action Items**

IX.A. Consideration & Approval for Request For Bids for Mental Health Services

Motion to consider requests for bids for mental health services by Trustee Hall, 2nd by Vice Chair Brown.

Superintendent Durst shares that if they are not able to hire an elementary counselor then they would like the authority to go out for bid to hire on a contractual basis to provide mental health services to the district.

Motion to approve going out for request for bids for mental health services by Trustee Hall, 2nd by Vice Chair Brown. Approved unanimously.

IX.B. Consideration & Approval of Administrative Salary Schedule

Motion to consider and approve the administrative salary schedule by Trustee Hall, 2nd by Vice Chair Brown.

Trustee Hall motions to approve option 2, the \$1200 flat increase. 2nd by Trustee Barton. Approved unanimously.

IX.C. Consideration & Approval of Longevity Stipend Plan

Motion for consideration and approval of the longevity stipend plan by Trustee Hall, 2nd by Vice Chair Brown.

Motion to approve the longevity stipend by Trustee Hall, 2nd by Trustee Barton. Approved unanimously.

IX.D. Consideration & Approval of PRYC Use of PRE for Friday Student Care

Motion for consideration and approval of PRYC use of PRE for Friday student care by Trustee Hall, 2nd by Vice Chair Brown.

PRYC presents to the board.

Motion to approve PRYC use of PRE for Friday student care, 2nd by Trustee Barton. Approved unanimously.

IX.E. Consideration & Approval of Facilities Use Agreement for PRYS

Motion for consideration and approval of Facilities Use Agreement for PRYS, 2nd by Trustee Barton.

Superintendent Durst requests that the approval of all facilities use applications from this meeting on follow the new facilities use plan that is being developed.

Motion to approve Facilities Use Agreement for PRYS conditionally, knowing that this will be updated once the new Facilities Use Plan is in place by Trustee Hall, 2nd by Trustee Barton. Approved unanimously.

IX.F. Consideration & Approval of Change to 2023-2024 School Year Calendar

Motion to consider change to the 2023-2024 school year calendar by Trustee Hall, 2nd by Trustee Barton.

Superintendent Durst addresses the board. States that there is concern from some classified staff that because classified staff is on a five day week and we don't currently leave for winter break until December 22 which causes difficulty for Christmas travel and gatherings. Also concerns about ADA. Looking to shift it to the full week prior to Christmas and come back to school on January 2. Final approval did not go through the proper protocol when it was previously approved.

Principal Matt George addresses the board about the incorrect process that was taken when the current calendar was adopted.

Trustee Hall and Trustee Barton share concerns.

Trustee Barton motions to keep the current schedule that was approved by the board, 2nd by Trustee Hall. Approved unanimously.

IX.G. Consideration & Approval of Facilities Use Agreement for Priest River Jr. Tackle, PR Jr. Cheer and Spokane Indians Youth Baseball.

Motion by Trustee Barton to combine the above three facilities use agreements into one block vote, 2nd by Trustee Hall.

Motion to approve facilities use agreements for PR Jr. Tackle, PR Jr. Cheer and Spokane Indians Youth Baseball, 2nd by Trustee Barton. Approved unanimously.

IX.H. District Virtual Learning Plan- Discussion

Motion to consider district virtual learning plan for discussion by Trustee Hall, 2nd by Trustee Barton.

Vice Chair Brown discusses seeing different programs that offer virtual learning plans to students for a variety of subjects.

Motion to table the discussion until the next meeting by Vice Chair Brown, 2nd by Trustee Barton. Approved unanimously.

IX.I. Consideration & Approval of Student Handbooks for WBCSD Schools

Motion for consideration and approval of student handbooks for WBCSD Schools by Trustee Hall, 2nd by Vice Chair Brown.

Board discussion with school principals; Matt George, Susie Luckey and Lynn Parker on their school handbooks.

Motion to approve student handbook with discussed changes for Priest River Lamanna High School by Trustee Hall, 2nd by Vice Chair Brown. Approved unanimously.

Motion to approve student handbook for Idaho Hill Elementary by Trustee Barton, 2nd by Vice Chair Brown. Approved unanimously.

Motion to approve student handbook for Priest Lake Elementary by Trustee Hall, 2nd by Vice Chair Brown. Approved unanimously.

Motion to approve student handbook for Priest River Elementary by Trustee Hall, 2nd by Trustee Barton. Approved unanimously.

X. Motion to Adjourn

Motion to adjourn by Trustee Hall, 2nd by Trustee Barton.

Interim Board Chairman, Margaret Hall

Board Clerk, Brandy Paradee