



BOARD REPORT

3 Year Contract for Karen Musa Professor of Hospitality & Foodservice At COLLIN since 1998

• Education

Institution	Degree	Major
Dallas Baptist University	M.B.A.	Business
Johnson & Wales University	B.S.	Hospitality Management
Johnson & Wales University	A.S.	Hotel & Restaurant Management

• Prior Work Experience

Job Title	Organization Name	Date of Employment
Foodservice Dir., General Manager	Sodexo and Marriott	1992 - 1998
Catering Manager	Baylor University Medical Center	1990 - 1992
Convention Services Manager	Norwich Inn, Spa & Villas	1989 - 1990

• Professional Development, Activities, and Awards

- Certified, Hospitality Educator - American Hotel & Lodging Association, Fall 2011-present
- Certified, Proctor and Instructor - National Restaurant Association ServSafe program, Fall 2011-present
- Presented, Leadership Academy at Collin College – "Business Etiquette," Fall and Spring 2011-present
- Created, "The Red Room Training Manual," 2011-present
- Facilitated, Certified Tourism Ambassador program – North Texas Tourism Alliance, approx. 1-2 workshops per semester, Fall 2011-present
- Awarded, faculty scholarship 2011-present
- Attended, National Restaurant Association food show, Summer 2013
- Attended, open house for Meeting Professionals International, Spring 2013
- Attended, Network for Executive Women in Hospitality – networking event, Spring 2013
- Attended, "Exhibiting 101" by Bridal Shows Inc., Spring 2013
- Attended, Greater Dallas Restaurant Association trade show and healthcare reform panel discussion, Spring 2013
- Attended, Southwest Food Expo – Texas Restaurant Association, Summer 2012 and 2013
- Participated/graduated, Leadership Allen/Fairview, September 2012 - May 2013
- Presented, Hospitality Management Corporations Conference – "Connecting Industry to the Classroom," Spring 2012
- Attended, open house at Forbes, Hever, & Wallace - equipment broker company, Fall 2011 and 2012
- Selected, Outstanding Faculty of the Year finalist, 2011-2012

- Attended, Fancy Food Show – National Association for Specialty Food Trade, Summer 2012

- **College Service / College-Related Community Service**

- Serve, All College Council, Summer 2013-present
- Serve, Evening Administrator, Preston Ridge Campus, Spring 2013 - present
- Serve, Member, QEP Committee, Fall 2012-present
- Serve, Discipline Lead, hospitality and foodservice management Fall 2011 - present
- Presented, high school visits and career fairs, Fall 2011-present
- Serve, Advisory Board Member, Job Corp, Denton ISD CTE, Grayson County Community College – Hospitality & Foodservice program, and TWU Nutrition Department, Fall 2011 - present
- Serve, Board Member, North Texas Tourism Alliance – Education Foundation, 2011-present
- Volunteer Manager, recruited and coordinated all the catering volunteers for the Wildflower Festival in Richardson, Spring 2000-present
- Serve, Primary Advisor, Hospitality Culinary Student Association, Fall 2011-2013
- Served, Panelist, Healthier Choices, Texas A&M AgriLife Research & Extension Center, Fall 2013
- Participated, two Workforce Education Course Manual (WECM) maintenance work shops for Hospitality Management and Travel/Tourism, Summer 2013
- Served, Outstanding Professor Award committee for finalists, Spring 2013
- Assisted Dean, associate faculty credential verification, Spring 2013
- Served, Scholarship Committee, Spring 2011, 2012, and 2013
- Coordinated, student volunteers for the Hotel Association of North Texas - HOSPY awards event, Fall 2010, 2011, 2012, and 2013
- Coordinated, American Culinary Federation process for the A.A.S. Culinary and A.A.S. Pastry, Fall 2012
- Coordinated, student volunteers for Hopes Gala event, Fall 2012
- Chaired, full-time faculty search committees for Culinary and Hospitality Professors, Fall 2011, Spring 2012
- Coordinated/implemented, Chefstravaganza with the Collin College Foundation– scholarship fundraiser – Spring 2012
- Facilitated, Live Green Expo Café for the City of Plano, Spring 2011