



Date of Board Meeting: May 16, 2023

Subject: Alternative Summer Work Schedule

Recommendation: Approve an Alternative Summer Work Schedule for 12-Month Employees

Background and Rationale:

In Spring 2023, the WCJC Support Staff Council proposed a revised summer work schedule for the months of June and July for all twelve-month employees. The purpose of the proposal was to help boost morale, while providing a gesture of appreciation for WCJC employees who had to forego wage increases during COVID. The altered work schedule provides a small perk for deserving employees and helps promote an energized environment to start a fresh academic year.

The proposed alternative summer work schedule would be effective beginning the first full week in June and would end on the last Friday in July. Proposed hours of operation are:

- Monday – Thursday; 7:30am – 5:00pm (30-minute lunch break), and
- Friday; 7:30 – 11:30am

Since courses offered during the Summer terms are only scheduled Monday through Thursday, the level of traffic on campus during the months of June and July is greatly diminished on Friday afternoons, as is the need for student activities and services. A recent survey of the other Gulf Coast Consortium community colleges shows that the majority are closed half or full days on Fridays, both during the summer and/or throughout the year. Although the College would be closed on Friday afternoons, this schedule maintains a 40-hour work week as required by College policy.

Cost and Budgetary Support: NA

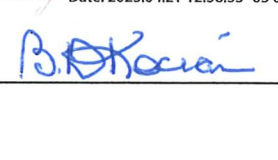
Strategic Priority Alignment:

<input type="checkbox"/> Student Success	<input type="checkbox"/> Community Impact
<input checked="" type="checkbox"/> Resource Optimization	<input type="checkbox"/> Institutional Excellence

Resource Person(s): Vice Presidents Amanda Allen, Leigh Ann Collins, Bryce Kocian

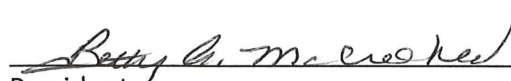
Signatures: Leigh Ann Collins

Digitally signed by Leigh Ann Collins
Date: 2023.04.21 12:38:33 -05'00'

 
Cabinet-Level Supervisor

04/21/23
Date

President's Approval:


President
POLICY DB (LOCAL)
08/01/2020

4-24-23
Date