



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Grodsky Administration Building 7:00 p.m. September 19, 2024

<u>Members Present</u> Kevin Novak, President Brian Greidanus, Vice President Rebecca McClaney, Secretary Carol Botwinski Spencer Long	<u>Members Absent</u> Brynn Nordmark Mari-Lynn Peters
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<u>CALL TO ORDER</u>	<p>Kevin Novak, Board President, called the meeting to order at 7:01 p.m.</p> <p>This meeting was held at the Grodsky Administration Building and a link was made available for those who wanted to view virtually.</p> <p>Link to: https://www.youtube.com/channel/UCL3A8o0joa6QutTKwg5C3pg</p>
<u>ROLL CALL</u>	<p>Present: Mrs. Botwinski, Mr. Greidanus, Dr. Long, Mrs. McClaney, and Mr. Novak</p> <p>Absent: Nordmark, Peters</p> <p>Also present: Dr. Angelaccio, Superintendent, Dr. Craig Curtis, Assistant Superintendents for Teaching and Learning, Mrs. Amy McPartlin, Assistant Superintendent for Finance and Operations, and Dr. Chrys Sroka, Assistant Superintendent for Student Services.</p>
<u>PLEDGE OF ALLEGIANCE</u>	

<p><u>COMMUNICATIONS</u></p>	<p><u>Tenured Teacher Presentation</u></p> <p>The following individuals have achieved tenured status in District 23 as of the start of the 2024-25 School Year:</p> <p>Meghan Brennan, Ross Kelly Brockway, MacArthur Filip Dudic, MacArthur Isabella Gieron, MacArthur Jamie Gross, Sullivan Heather Jackson, MacArthur Leslie Jasper, Ross Joan Lewis, Eisenhower Mark Lewinthal, Eisenhower Katrina Peterson, Sullivan Caitlin Roser, Ross Stacy Roth, Eisenhower Meghan Slowik, Sullivan Jessica Slowik, Eisenhower Bradley Sultan, MacArthur Dina Trekas, MacArthur Alyssa Zahrt, Eisenhower</p> <p>We welcomed the following individuals to the Prospect Heights School District 23 community for the 2024-25 School Year:</p> <p>Karsyn Biondo, Ross Erin Boyer, Ross Beatrice Chen, Ross Vicky Fabos, Eisenhower Kelsey Giachetti, MacArthur Dominique Guza, District Emily Hess, Sullivan Carly Kolometz, Eisenhower Amy Ksiazk, Eisenhower Olga Kudla, Eisenhower Derin Mozak, Sullivan Andrea Oancea, Sullivan Jessica O'Young, Eisenhower Karen Schertzing, Eisenhower Melissa Schiro, Ross Carly Schuring, Sullivan Kimberly Spalding, Sullivan Iryna Voloshyn, MacArthur Albert Wdziekonski, Ross</p>
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	<p><u>North Cook Division Meeting</u> Monday September 30, 2024, 6:00 p.m.</p> <p>Optional school tours and networking begins at 5:30 p.m.</p> <p>Maple School 2370 Shermer Road Northbrook, IL 60062</p> <p>Deadline to Register September 23, 2024</p> <p>Please RSVP to Michelle if you would like to attend.</p> <p>D23 Family Fest and Plant Your Roots Campaign Reminder September 20th from 4 p.m.-7 p.m.</p> <p>Board of Education Election - April 1, 2025</p>
<p><u>RECOGNITION OF VISITORS AND VISITOR PARTICIPATION</u></p>	<p>No one addressed the Board.</p>
<p><u>COMMITTEE REPORTS</u></p>	<p><u>BUILDINGS AND SITES</u> Mrs. Botwinski reported that there was discussion of the Summer 2024 work, and the necessary replacement of the Betsy Ross Intercom System. There was discussion of the new landscaping plan along the Schoenbeck Road side of the building. There was also discussion on the intent to apply for the School maintenance project grant of \$50,000 in which all proceeds will be directed towards the windows, siding and door replacement work scheduled for the Summer of 2025. An update was provided on the Land Swap with the AHPD.</p> <p><u>FINANCE</u> Mr. Greidanus reported that there was discussion on the process for approving the final budget and any adjustments made since the presentation at the last board meeting. There was discussion of the replacement of the Betsy Ross intercom system and that is up for approval later in this meeting. Mrs. McPartlin made the budget adjustment to the Operations and Maintenance Fund. There was an update on transportation since the start of the school year. An update was provided on the Baker Tilly FY 24 audit.</p>

There was also discussion on the intent to apply for the School maintenance project grant of \$50,000 in which all proceeds will be directed towards the windows, siding and door replacement work scheduled for the Summer of 2025.

N.S.S.E.O

Mrs Botwinski reported the recognition of 16 newly tenured licensed staff members. Students from District 211 were recognized for their participation in the New Endeavors Program which took place between May and August this summer. An annual update was presented on SLOEC. Sixteen staff members were recognized as tenured employees. There was an update on the Continuous Improvement plan. Dr Schnoor did a review of the committees of HYA. Several policies were adopted. There was some discussion on personnel. Work continues to develop a Strategic Plan. Member districts will spend a couple of days in December to work toward its completion. There was discussion of lighting updates at some of the buildings and a mold issue that needs to be rectified. The NSSEO Harvest Fest will take place at Sunrise Lake on October 26, 2024 from 11-3.

POLICY

Mrs. McClaney reported that the Policy updates in Volume 116 are connected to the newly adopted Title IX requirements. All were recommended for adoption as presented.

COMMUNITY RELATIONS

Mrs. McClaney reported on Vendor and Volunteer outreach with regard to the D23 Family Fest that will take place on September 20, from 4 p.m.- 7 p.m. There was discussion on all of the Back to School Nights hosted by the schools. There was some mention of the September 6th Staff outing at the Red Barn. There was an update on the Building a Better D23 Campaign. Along with the Family Fest, there is also a Planting your Roots Campaign in which community members will donate their perennials for the District's Community Garden. There was also discussion on the Recognition Calendar.

<p><u>PUBLIC HEARING ON 2024-2025 ANNUAL BUDGET</u></p>	<p>On August 15, 2024, the Board of Education reviewed and approved the Tentative Budget for the 2024-2025 school year as drafted by the Business Office in consultation with the Finance Committee. In accordance with legal requirements, the Board published that the adopted Tentative Budget would be available for public inspection for a period of not less than 30 days.</p> <p>At this time the Board wishes to conduct a Public Hearing for the purpose of presentation of the 2024-2025 Annual School Budget and to allow Board members and others to address the Board regarding the 2024-2025 Annual School Budget.</p> <p>Motion to open the Public Hearing on the 2024-2025 Annual School Budget.</p> <p>Moved: Dr. Long Seconded: Mrs. Botwinski Voice Vote: 5-0 Time: 7:42 p.m.</p> <p>Mrs. McPartlin addressed the Board with any necessary updates.</p> <p>Motion to close the Public hearing on the 2024-2025 Annual School Budget.</p> <p>Moved: Mrs. Botwinski Seconded: Mr. Greidanus Voice Vote: 5-0 Time: 7:51 p.m.</p> <p>Absent: Nordmark, Peters</p>
<p><u>CONSENT AGENDA</u></p>	<p>The Consent Agenda included the approval of the minutes from the Regular Meeting on August 15, and the September Personnel Report.</p> <p>Motion to approve the Consent Agenda as presented. This motion, made by Dr. Long and seconded by Mrs. Botwinski, passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.</p> <p>Yea: 5, Nay: 0, Absent: Nordmark, Peters</p>

<p><u>FINANCIAL REPORT</u></p>	<p>Board member McClaney reviewed and approved the vouchers this month.</p> <p>Motion to approve the Financial Report as presented. This motion, made by Mrs. McClaney and seconded by Mr. Greidanus, passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.</p> <p>Yea: 5, Nay: 0, Absent: Nordmark, Peters</p>
<p><u>SUPERINTENDENT'S REPORT</u></p>	<p><u>Summer 2024 Operations Wrap Up</u> Director of Operations, Rafael Romero provided a brief presentation on the completion of our Summer 2024 Construction Projects.</p> <p><u>Approval and Adoption of 2024-2025 Annual Budget</u> Earlier in the meeting the public hearing for the Fiscal Year 2025 school district budget was held. Based upon the tentative budget being presented on August 15, 2024, the public being notified in the newspaper and on the website as required by law and the budget having been displayed for the minimum 30 days as required by law, the Board approved the District budget for Fiscal Year 2025.</p> <p>Motion to approve the Prospect Heights School District 23 Fiscal Year 2025 budget as presented. This motion, made by Mr. Greidanus and seconded by Dr. Long, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.</p> <p>Yea: 5, Nay: 0, Absent: Nordmark, Peters</p> <p><u>Replacement of Betsy Ross Intercom System</u> As discussed at the last Board meeting, the Rauland Telecenter intercom system at Betsy Ross has gone down and can no longer be repaired. While we have a temporary solution in place, we need to move forward with a system replacement. Mrs. McPartlin has made the budget adjustment to the Operations & Maintenance Fund and included the proposal for review.</p>

Motion to approve the contract with Sound Inc. for the replacement of the Betsy Ross intercom system in the amount of \$55,000. This motion, made by Dr. Long and seconded by Mrs. Botwinski, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.

Yea: 5, Nay: 0, Absent: Nordmark, Peters

Contract for Snow Removal

Following a solicitation, public bid opening, and evaluation, a recommendation is being made for the award of the contract for snow removal services to Countryside Industries. This is a three-year contract with an option to extend upon mutual agreement.

Motion to award the contract for Snow Removal and Ice Control Services to Countryside Industries in the approximate annual amount of \$40,936. This motion, made by Dr. Long and seconded by Mr. Greidanus, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.

Yea: 5, Nay: 0, Absent: Nordmark, Peters

Professional Development Update

Dr. Curtis has prepared a summary of our professional development objectives for this year, highlighting our focus on Math and collaboration with D214 and feeder schools.

Assessment Schedule

Dr. Curtis presented the annual assessment schedule and provided an overview.

Communications Expectations

Dr. Angelaccio and Mr. Alms shared a presentation that is available on the website and was sent out in the School Scene to clarify our methods of communication.

Enrollment Update

	<p>Dr. Angelaccio shared a report of the official 10-day enrollment figures. No changes or modifications to the staffing plan are recommended at this time.</p>
<u>NEW BUSINESS</u>	<p><u>Press Policy 116</u></p> <p>This edition of PRESS is responsive to the federal Title IX updates that are not in effect. Our recommendation is to adopt these as presented.</p> <ol style="list-style-type: none"> 1. Policy 2:260 Uniform Grievance Procedure 2. Policy 5:100 Staff Development Program 3. Policy 7:20 Harassment of Students Prohibited 4. Policy 7:185 Teen Dating Violence Prohibited 5. Policy 2:265 Title IX Grievance Procedure
<u>EXECUTIVE SESSION</u>	<p>Motion to adjourn to Executive Session at 8:24 p.m. for the purpose of discussing the acquisition of property and student discipline. There will be no action after Executive Session.</p> <p>This motion, made by Mr. Novak and seconded by Board Mr. Greidanus, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.</p> <p>Yea: 5, Nay: 0, Absent: Nordmark, Peters</p> <p>Motion to adjourn executive session at 9:37 p.m. This motion, made by Mrs. McClaney and seconded by Mr. Greidanus, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.</p> <p>Yea: 5, Nay: 0, Absent: Nordmark, Peters</p>

<p><u>ADJOURN</u></p>	<p>Motion to adjourn at 9:38 p.m. This motion, made by Mrs. Botwinski and seconded by Mrs. McClaney, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Rebecca McClaney: Yea, and Kevin Novak: Yea.</p> <p>Yea: 5, Nay: 0, Absent: Nordmark, Peters</p>
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Board President

Board Secretary