



**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**FINANCE/AUDIT/FACILITIES/PLANNING COMMITTEE**  
**OF THE BOARD OF TRUSTEES**  
November 13, 2013

---

**Committee Members Present:**

Mr. Sergio Coronado, Committee Chairperson  
Mr. Adrian Medina, Committee Member  
Ms. Laure Searls, Committee Member

**Others Present:**

Dr. Pedro Galaviz  
Ms. Annette Brigham  
Mr. Armando Rodriguez  
Mrs. Leticia Gonzalez  
Mrs. Martha Aguirre  
Mr. Dominic Padilla  
Mr. Edgar Goytia  
Mr. Hector Rodriguez  
Mr. Tony Flores  
Mr. Gustavo Reveles  
Mr. Ron Gatlin  
Mr. Benjamin Brooks  
Mr. Emil Herrera  
Mr. Aaron Barraza  
Mr. Leo Cardenas  
Mr. Bailey  
Mr. Lopez

**1. General Functions**

**A. Call to Order**

The meeting was called to order at 6:10 pm by Committee Chairperson Sergio Coronado

**B. Roll Call**

All committee members were present

**2. Committee Business**

**A. SAFETY**

**1. Bill Childress Elementary School Safety Patrol Presentation**

Presenter: Ms. Bueno

Student, Jordan Sanchez gave a short speech about what it means to him to be part of the Safety Patrol. Ms. Bueno presented a PowerPoint Presentation and explained the purpose of the School Safety Patrol. Mr. Lopez from Johnson Controls offered to sponsor the Safety Patrol annual end of school Pizza party.

## **B. FACILITIES**

Presenter: Mr. Padilla/Mr. Goytia

### **1. Round Table Discussion**

#### **a. Bond Project Report and Discussion**

Mr. Goytia presented to the Committee a detailed Bond Project Report Update (for informational purpose).

CHS: Provided Schedule of items #7, 15 and 23. Also provided the Bidding schedule that will close on December 19, 2013.

CES: Soccer Field: Project on hold as relocation of trees will not be completed until Spring season. Cost to relocate trees and irrigation system were previously provided in Board Weekly Notable packet. OCR Complaint is being completed in house, they are 90% completed. Track replacement has been advertised with a bid due date of December 5<sup>th</sup>, 2013. Parking Lot issues have been addressed and are receiving good feedback. Mr. Padilla is also working with the County on an additional cross walk on the eastside of the parking area. Mr. Goytia also advised that a contractor ran over some plants with a tractor and that they are addressing the issues.

DDE: Mr. Goytia will present to the Board of Trustees additional information and option needed for the Soccer Fields, outside lighting and landscaping

CMS: Addition is 68% completed

Johnson Controls provided update on all the District Wide Projects. They also provided an overview of the Metasys System and gave a demonstration. Johnson Control discussed the Performance Contract for the Reyes school and as for direction from the Committee. Mr. Padilla requested that the Performance Contract be presented to the Board of Trustees during a Special Board Meeting on the first week of December.

#### **b. CBAC Discussion and Possible Recommendation(s)**

Ms. Searls advised that she received a call from Ms. Maldonado informing her that she was out of town and would not be present and Mr. Solis was not able to attend. Mr. Cardenas was present but he did not present any discussion and/or recommendation.

#### **Bond Project Indefinite Postponement**

Presenter: Mr. Padilla

Mr. Padilla presented to the Committee a list of Projects within the Administrative Building and the Facilities building that are proposed for Indefinite postponed. The Committee requested that Mr. Padilla investigate with TNRCC to make sure we are in compliant in regards to the additional asphalt Project (Additional paving for buses). The committee recommended that this item be taken to the Board of Trustees for consideration at the November 19, 2013 regular meeting

### **2. Hazardous and Non-Reportable Transportation Route Area for 2013-14 School Year**

Presenter: Mr. Brooks

Mr. Brooks provided information on all Hazardous routes. The committee recommended this Agenda to be taken to the Board of Trustees as a New Business Agenda Item.

**3. Facilities Request from Upper Rio Grande Workforce Development, Inc.**

Presenter: Mr. Padilla

Mr. Hernandez and Mrs. Borders from URGW presented to the Committee Members there request for the use of our Facilities and also provided an overview of what their organization has to offer to our Community members. Mr. Padilla advised that Mr. Blanco, Esq. has reviewed the MOU and that only minor adjustments were required. The committee recommended that this item be taken to the Board of Trustees for consideration at the November 19, 2013 regular meeting.

**C. AUDIT**

Presenter: Mr. Rodriguez

**1. TEA Visit Summary and TEA Investigation and CHS Newcomer CAP Update**

Mr. Rodriguez provided the Committee with a Summary Report of the TEA Visit and TEA Investigation and CHS Newcomer CAP Update. Mr. Rodriguez advised that out of the nine (9) goals they met and have implemented seven (7), the remaining two (2) goals are in process and require additional training.

**2. Hotline Update**

Mr. Rodriguez presented an update on the Hotline reports.

**D. FINANCE**

Presenter: Mrs. Aguirre

**1. District Financial for October 1-31, 2013**

Mrs. Aguirre provided an over view of the District Financial. The committee recommended that this item be taken to the Board of Trustees for consideration at the November 19, 2013 regular meeting.

**2. Warrant List for October 1-31, 2013**

Mrs. Aguirre advised the committee that she had addressed Mrs. Searls question prior to this meeting. The committee recommended that this item be taken to the Board of Trustees for consideration at the November 19, 2013 regular meeting.

**E. PURCHASING**

Presenter: Mr. Gatlin

**1. Renewal of Shore Tel Support for Telephony System School Resources**

**2. Purchase of School Marquees Facilities & Transportation**

**3. Purchase of Food Services Vehicles Food Services**

**4. Purchase of Mariachi Uniforms Northwest ECHS**

**5. Award of RFP 14-02 Reconditioned Motor Coach Financial Services**

Mr. Gatling provided an over view of all the items above. The committee recommended that items 1-4 be taken to the Board or Trustees for consideration at the November 19, 2013 regular meeting. The committee requested additional quotes for a newer model Motor Coach to be submitted.

**1. Community Input**

No Community Input was provided.

**2. Adjournment**

The meeting adjourned at 9:50 pm.