



Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>eddie.williams@rimsd41.org</i>
Type of Trip	<i>Girls Track and Field</i>
Proposed Departure Date	<i>Apr 10, 2026</i>
Return Date	<i>Apr 11, 2026</i>
Proposer	<i>Eddie Williams</i>
School	<i>RIHS</i>
Position	<i>Head Girls Track and Field</i>
Date By Which Response Is Needed	<i>Mar 10, 2026</i>
What is the major place to be visited or event to be attended?	<i>WIU University & Jackie Joyner-Kersey Foundation</i>
How is the trip related to the educational program of the District?	<i>Girls are exposed to a University setting and get to compete at former Olympic medalist alma mater.</i>
In what ways will the students benefit?	<i>Visit a university as well as connections with a former Olympic medalist.</i>
In what ways will the District benefit?	<i>Having students compete in a two-day track meet and competing against some of the best competition in the state is beneficial. Girls seeing tougher competition will lead to a greater finish at the state track meet which give greater benefit to the school district.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Based on lifetime and seasonal best and top 10 finish at the state track meet.</i>
Which students (grade, class, or organization) will be going?	<i>Girls Track and Field athletes.</i>
How many students in total?	<i>20</i>
How many students are currently experiencing academic problems?	<i>2</i>
Which staff members will be in charge?	<i>Girls track and field staff</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>The whole staff participates in overnight trips annually.</i>
What other staff members will be going?	<i>Ellery Stewart, Anthony Pena., Joe Woods, Tammy</i>

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	<i>Rice</i>
How many chaperones, in addition to staff members, will be going?	<i>Just the staff</i>
What are their names and affiliations with the students?	<i>N/A</i>
How many days of school will be missed?	<i>0.5</i>
How will teachers be advised in advance that the students will be out of school?	<i>Yes</i>
How will missed work be made up?	<i>Students are told prior to leaving to contact teachers and get information and work that they will miss.</i>
What special assistance will be provided to students with academic problems?	<i>Students have opportunities to get assistance with 9th hour and catch up Academy.</i>
What is the destination?	<i>WIU and East St. Louis High School</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>ACT II Transportation</i>
Where will the group be housed and fed?	<i>Friday Nigh Students will have catered meals after the first meet. Housing will be picked by the school district.</i>
What enroute or supplementary activities are planned?	<i>None at the moment.</i>
What arrangements have been made for dealing with emergency situations?	<i>I have contact information and emergency contacts for all students.</i>
If tour guides are involved, what liability insurance do they carry?	<i>NA</i>
What is the estimated total cost and cost per student?	<i>TBD</i>
What is the source of funds?	<i>Track and Field Account</i>
How will the funds be collected and safeguarded?	<i>Students will be using and safeguard their own funds.</i>
How will any shortfall be made up or excess	<i>Track Account</i>

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funds used?	
What provision has been made for students who are financially unable to pay any necessary costs?	<i>The program will intervene.</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Parent are notified via email and parent group chat and lastly our students are good communicators.</i>
List telephone numbers at destination where group will be housed.	<i>TBD</i>
What information will be provided to the media and the community?	<i>Track Facebook page will have updates on athletic events.</i>
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Mar 05, 2026 9:12
Signature of School Board Representative	