

**Ionia County Intermediate School District**

2191 Harwood Road

Ionia, MI 48846

616-527-4900

**Board of Education**

Organizational/Regular Board Meeting

July 10, 2025 – 4:00 pm

Looking Glass Conference Room

**1) Call to Order**

Superintendent Ebenstein called the meeting to order at 4:00 pm.

**2) Pledge of Allegiance**

**3) Roll Call**

Present:

Linda Hoxie-Green

Randy Masterson

Brian Talbot

Kerry Possehn

Amber Rood

Absent:

Others present: Ethan Ebenstein, Jamie Carnes, John Milewski

**4) Board Organizational Proceedings**

**1. Election of Officers**

- A. Moved by B. Talbot, supported by R. Masterson, to nominate Linda Hoxie-Green to continue serving as Board President.

A Roll Call vote was taken and the motion passed unanimously

- B. Moved by B. Talbot, supported by K. Possehn, to nominate Randy Masterson to continue serving as Board Vice-President.

A Roll Call vote was taken and the motion passed unanimously

- C. Moved by L. Hoxie-Green, supported by R. Masterson, to nominate Amber Rood to serve as Board Secretary.

A Roll Call vote was taken and the motion passed unanimously

- D. Moved by R. Masterson, supported by A. Rood, to nominate Brian Talbot to continue serving as Board Treasurer.

A Roll Call vote was taken and the motion passed unanimously

**2-15. Board Organizational Proceedings**

2) Meeting Date, Time, and Place

*(Meetings will be held at 4:00 pm in the ISD Administrative Office Building on the second Thursday of each month, with the exception of the April Regular Board Meeting which will be held at 4:00pm on Thursday, April 16, 2026).*

A) Service of notice for special meetings

B) Designation of Person(s) Responsible for Posting Notices of Meetings;

3) Depository of Funds;

4) Investment Resolution;

5) Check Signing Authorization;

6) Contracts, Agreements, and Purchase Orders Signing Authorization;

7) Electronic Transfer Officer (ETO);

8) Administrators assigned to fill specified responsibilities of the Treasurer and Secretary;

9) Truth-in-Budgeting Hearing *(which will be held on Thursday, June 11, 2026);*

10) Setting of Per Diem and Mileage of \$30.00 per meeting and IRS rate per mile;

11) Committee Appointments;

Building and Site	Linda Hoxie-Green - Chairperson Amber Rood - Member
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Personnel	Brian Talbot - Chairperson Randy Masterson - Member
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Policy	Randy Masterson Chairperson Kerry Possehn - Member
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Finance	Brain Talbot - Chairperson Linda Hoxie-Green - Member
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12) Retainer Fees to Clark Hill PLC & Thrun Law Firm;

13) Continue using Yeo & Yeo, CPA as Auditor for the annual audit of the previous school year;

14) Safe Deposit Box;

15) The Greenville Daily News as the primary source of Legal Advertisements for 2025-2026;

16) Annual Delegation of School Plan Review and Inspection Authority for 2025-2026

*(authorizing the Board President to sign the School Plan Review and Inspection Authority Bureau of Construction Codes Form).*

Moved by L. Hoxie-Green, supported by R. Masterson, to approve all Board Organizational Proceedings (#2 - 16) as presented above.

A Roll Call vote was taken and the motion passed unanimously

## 5) Approval of Agenda

Moved by A. Rood, supported by L. Hoxie-Green, to approve the agenda as presented.

*The motion passed unanimously*

## 6) Additions or Changes to the Agenda

- None

## 7) Appointment of Officers

- None

## 8) Visitors/Public Comment

- None

## 9) Consent Agenda

Moved by B. Talbot, supported by A Rood, to approve the Consent Agenda as follows:

- Approval of the June 12, 2025 Truth-in-Budgeting & Regular Meeting Minutes;
- Approval of Vouchers in the amount of \$1,841,462.63;
- Approval of the Personnel Updates which included the hiring of: Martin Van Nortwick (*Director of Finance*) and Jody Pung (*Administrator of Accountability & Program Improvement*).

*A Roll Call vote was taken and the motion passed unanimously*

## 10) Administrative Reports

### A. Superintendent

Mr. Ebenstein added/highlighted the following item(s):

- Hiring of Mr. Van Nortwick to serve as the new Director of Finance;
- Property transfer request between Belding Area Schools (Ionia ISD) and Lowell Area Schools (Kent ISD) had been dismissed;
- Legislative updates.

### B. Fiscal Services

No Report

### C. Special Education

Mrs. Fuller did not have a written report but wanted to mention that the Department was in the process of conducting interviews for two new Behavior Coaches.

### D. General Education

No report

### E. Technology

No report

F. Ionia County Career Center

No report

**11) Action Items**

- None

**12) Discussion Topics**

- None

**13) Communications**

- None

**14) Comments by Board Members**

- None

**15) Items for Future Meetings**

- None

**16) Adjourn**

Board President (L. Hoxie-Green) adjourned the meeting at 4:15 pm.

*Motion passed unanimously*

*Respectfully Submitted,*

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Amber Rood, Board Secretary