

# **Livonia Public Schools**

***Director of Operations***

To: Andrea L. Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: January 10, 2018

Re: Recommendation for Roofing Design and Quality Control Services  
– Sinking Fund

I would like to request adding an agenda item to the Tuesday, January 16, 2018 Committee of the Whole meeting to discuss engaging Roofing Technology Associates (RTA) for the design work and quality control services on the proposed roofing installations for the summer of 2018 using the Sinking Fund. As discussed at the January 8, 2018 Study Session, the District is looking to replace the roofs at Franklin (partial) and Holmes (all), as well as Transportation (all) and Warehouse (partial) buildings located at the Central Office Complex.

The attached recommendation letter from the District's owner's representative, Plante Moran CRESA, gives great detail of the agreement between the District and RTA. A few of the major items I'd like to point out are as follows:

- During 2017, RTA conducted a district-wide roofing assessment for LPS, thus, are intimately familiar with the District's roofs and their condition.
- RTA and LPS have worked together successfully in the past.
- RTA's proposed fee of 2.8% is very competitive compared to similar projects in other districts.
- RTA is a Livonia-based company.

Please let me know if there are any questions. Thank you.

PF

c: Board of Education