

HARVEY SCHOOL DISTRICT 152

**RESOLUTION AUTHORIZING NOTICE OF HONORABLE DISMISSAL
TO CERTAIN EDUCATIONAL SUPPORT PERSONNEL**

WHEREAS, the individuals named below are educational support personnel employed by the Board of Education of Harvey School District Number 152, Cook County, Illinois; and

WHEREAS, the Board of Education has heard the report of the administration concerning personnel, programs and staffing needs for the 2013-2014 school term; and

WHEREAS, the Board of Education has determined it necessary to honorably dismiss the educational support personnel listed below at the end of the 2012-2013 school term;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Harvey School District Number 152, Cook County, Illinois, as follows:

Section 1. The foregoing recitals are incorporated into and made a part of this Resolution.

Section 2. The educational support personnel listed below are honorably dismissed effective at the end of the 2012-2013 school term, as a result of the decision of the Board of Education to decrease the number of educational support personnel employees employed in the subject categories and/or to discontinue some particular type of educational support services for economic reasons:

COMPUTER ASSISTANTS

Desiree Cathey Carolyn Whitfield Patricia Cook

Jennifer Portwood Marilyn Whitfield Portia Webster

MEDIA ASSISTANTS

Vanessa Haymon Betty Hill Trevia Cain
Jennifer Hamilton LaTonya Greene Jessica McDonald

PARAPROFESSIONALS

Linda Sales Valerie Sales Sharon Whitman Sonia Smith
Norris Green Bridget Williams Denise Brown Anita Day
Pamela Porter Juell Walton Adrienne Miller Linda Shack
Yvonne Jones Kimberly Wallace Lawanna Wortham Tracy Howell
Bridgette Hill Irena Pringle Adriana Carbajal
Kevin Pugh, Jr. Eleana Garcia

READING TUTORS

Dorothy Snow Beverly Murray Georithya Hudson
Candace Dortch Mary Jossell Tuesday Few

CERTIFIED NURSING ASSISTANTS

Ikesha Clark Jimmie Thomas Deborah James

Section 3. The Superintendent or Superintendent's designee is hereby authorized and directed to deliver notice of the Board's decision to honorably dismiss said educational support personnel for the 2013-2014 school term substantially in the form attached hereto as Exhibit 1, and incorporated herein by reference, by certified mail, return receipt requested and by regular mail, at least thirty (30) days before the last student attendance date of the 2012-2013 school term.

Section 4. The Superintendent or Superintendent's designee shall also personally deliver a copy of said notice to said educational support personnel by hand delivery at least thirty (30)

days before the last student attendance date of the 2012-2013 school term.

Section 5. This Resolution shall be in full force and effect immediately upon its adoption. All prior resolutions, or portions thereof, which are inconsistent or in conflict with the terms of this Resolution are repealed.

Member _____ moved the adoption of the Resolution, and Member _____ seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

The President declared the motion carried and the resolution duly adopted.

Date: April 17, 2013.

President, Board of Education

ATTEST:

Secretary, Board of Education

[DISTRICT LETTERHEAD]

**NOTICE OF HONORABLE DISMISSAL
OF EDUCATIONAL SUPPORT PERSONNEL**

April 18, 2013

**FIRST-CLASS MAIL
HAND DELIVERY
CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

[Name]
[Address]

Dear [Name]:

YOU ARE HEREBY NOTIFIED that the Board of Education of Harvey School District Number 1652, has determined that you are to be honorably dismissed effective as of the end of the 2012-2013 school term. Your employment as an employee in Harvey School District Number 152 shall terminate on the last student attendance date of the 2012-2013 school term. The specific reasons for your honorable dismissal are a decision of the Board of Education to decrease the number of educational support personnel employees employed in your category of employment and/or to discontinue some particular type of educational support services for economic reasons.

This notice of dismissal and non-renewal is being sent to you pursuant to a Resolution of the Board of Education of Harvey School District Number 152, duly adopted at a meeting held on April 17, 2013.

Thank you for your services for the School District 152 community and its students. We wish you well in your further career.

Very truly yours,

BOARD OF EDUCATION OF HARVEY
SCHOOL DISTRICT NUMBER 152,
COOK COUNTY, ILLINOIS

By: _____
Superintendent of Schools

EXHIBIT 1