



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
Tuesday, January 17, 2017

*Minutes of the Policy Committee Meeting of Lincolnwood School District 74,
Cook County, Illinois, held in the Lincolnwood School District 74 Administration Building (Conference Room),
6950 N. East Prairie Road, Lincolnwood, Illinois, on Tuesday, January 17, 2017.*

1. Call to Order

Member Geraghty called the Policy Committee meeting to order at 8:25 a.m.

BOARD MEMBERS PRESENT

Elaina Geraghty

OTHERS PRESENT

Dr. Kimberly A. Nasshan, Assistant Superintendent
Megan Lewis, Administrative Assistant

2. Approval of Minutes

a. November 29, 2016 – Minutes were approved.

3. Old Business

a. 7:270 Administering Medicines to Students

Administration will look into what the Lincolnwood Police Department does with Epi pens to determine if a supply is kept in cars and if officers are trained. Committee will confirm legal opinion.

b. Policy 2:120 Board Member Development

The Committee recommends to adopt as presented. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.

c. Policy 2:125 Board Member Compensation; Expenses

The Committee received the reviewed policy back from the attorney. The Committee recommends to adopt with the attorney suggestions. This policy will appear on 1st Reading at the February 2, 2017 Board meeting.

d. Policy 2:125 E1 Board Member Expense Reimbursement Form

The Committee has reviewed the attorney's suggested changes. This Exhibit will appear in the extras for reference only at the February 2, 2017 Board meeting.

e. Policy 2:125 E2 Board Member Estimated Expense Approval Form

The Committee has reviewed the attorney's suggested changes. This Exhibit will appear in the extras for reference only at the February 2, 2017 Board meeting.

f. Policy 2:200 Types of School Board Meetings

The Committee recommends to adopt as presented. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.

g. Policy 2:220 School Board Meeting Procedure

The Committee recommends to adopt as presented. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.

h. Policy 2:220 E1 Board Treatment of Closed Meeting Verbatim Recordings and Minutes

The Committee has reviewed and will continue to use current Exhibit, but with change to name.

i. Policy 2:220 E2 Motion to Adjourn to Closed Meeting

The Committee has reviewed and will continue to use current Exhibit and accept the changes.

j. Policy 2:220 E4 Open Meeting Minutes

The Committee has reviewed and will continue to use current Exhibit with district minutes template

included.

- k. Policy 2:220 E5 Semi-Annual Review of Closed Meeting Minutes
The Committee has reviewed and will continue to use current Exhibit with added language.
- l. Policy 2:220 E6 Log of Closed Meeting Minutes
The Committee has reviewed and will accept the recommended changes.
- m. Policy 2:220 E7 Access to Closed Meeting Minutes and Verbatim Recordings
The Committee has reviewed and will accept the current Exhibit.
- n. Policy 2:220 E8 School Board Records Maintenance Requirements and FAQs
The Committee has reviewed and will accept the current Exhibit.
- o. Policy 4:60 Purchases and Contracts
The Committee recommends to adopt as presented. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.
- p. Policy 4:110 Transportation
The Committee recommends to adopt as presented. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.
- q. Policy 4:175 Convicted Child Sex Offender; Screening; Notifications
The Committee recommends to adopt as presented. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.
- r. Policy 5:60 Expenses
The Committee received the reviewed policy back from the attorney. The Committee recommends to adopt with the attorney suggestions. This policy will appear on 1st Reading at the February 2, 2017 Board meeting.
- s. Policy 5:60 E1 Employee Expense Reimbursement Form
The Committee is not adopting the suggested Exhibit from Press Plus because the District already has an employee expense reimbursement form.
- t. Policy 5:60 E2 Employee Estimated Expense Approval Form
The Committee is not adopting the suggested Exhibit from Press Plus because the District already has an employee estimated expense reimbursement form.
- u. Policy 5:100 Staff Development Program
The Committee recommends updating the wording to “every year” throughout. This policy will appear on the Consent Agenda under 2nd Reading/Adoption of Policies at the February 2, 2017 Board meeting.

4. New Business

- a. Press Plus 93
 - I. Policy 5:190 Teacher Qualifications
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
 - II. Policy 5:250 Leaves of Absence
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
 - III. Policy 5:260 Student Teachers
The Committee recommends to adopt as presented, but without the optional language included. This policy will appear on 1st Reading at the February 2, 2017 Board meeting.
 - IV. Policy 5:280 Duties and Qualifications
Policy legal reference update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
 - V. Policy 5:330 Sick Days, Vacation, Holidays, and Leaves
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
 - VI. Policy 6:15 School Accountability
This policy will remain on the Policy Committee agenda for further review at the next meeting.
 - VII. Policy 6:50 School Wellness
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board

meeting.

- VIII. Policy 6:60 Curriculum Content
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- IX. Policy 6:145 Migrant Students
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- X. Policy 6:160 English Learners
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- XI. Policy 6:170 Title I Programs
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- XII. Policy 6:340 Student Testing and Assessment Program
This policy will remain on the Policy Committee agenda for further review at the next meeting.
- XIII. Policy 7:30 Student Assignment and Intra-District Transfer
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- XIV. Policy 7:50 School Admissions and Student Transfers to and From Non-District Schools
This policy will remain on the Policy Committee agenda for further review at the next meeting. Committee is checking against policy 7:250.
- XV. Policy 7:60 Residence
This policy will remain on the Policy Committee agenda for further review at the next meeting. Committee is checking against policy 6:15.
- XVI. Policy 7:70 Attendance and Truancy
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- XVII. Policy 7:250 Student Support Services
This policy will remain on the Policy Committee agenda for further review at the next meeting. Committee is checking definition of liaison.
- XVIII. Policy 7:260 Exemption from Physical Education
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- XIX. Policy 7:305 Student Athlete Concussion and Head Injuries
This policy will remain on the Policy Committee agenda for further review at the next meeting.
- XX. Policy 7:310 Restrictions on Publications; Elementary Schools
Update to name only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.
- XXI. Policy 8:30 Visitors to and Conduct on School Property
This policy will remain on the Policy Committee agenda for further review at the next meeting. Committee is checking definition of duty free.
- XXII. Policy 8:70 Accommodating Individuals with Disabilities
Policy legal update only. This policy will appear on the Consent Agenda at the February 2, 2017 Board meeting.

5. Audience to Visitors – None

6. Adjournment

The Policy Committee meeting was adjourned at 10:40 a.m. The next Policy Committee meeting will be held on February 14, 2017 at 8:30 a.m.

Elaina Geraghty, Chairman of Committee

Asma Shakir Farhan, Member