

To: Harvey Public Schools Dist. Board Of Education
Working Dr. Denean Adams, Superintendent
Nicole Wright, Board Secretary

Date: August 7, 2014

Now that this summer is coming to a close, I would like to thank the Board of Education, District 152 Administrators, and District 152 Central Office for a great summer. I am very appreciative of the time I have been allowed to work for this district and especially for the Office of Special Services. Working at the central office of District 152 has been a new learning experience. On August 18, 2014 I will be beginning another outstanding fall semester at South Suburban College, that semester is scheduled to run from August 18, 2014-December 14, 2014 (Class Schedule is attached). I am requesting to continue working for the district during the 2014-2015 school years as a college student for the central office. If I receive approval, my schedule for school will be shown below. I look forward to being notified of the Board's decision. Thank you in advance.

Sincerely,

Tiesha Gardner

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<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
1:15 PM To 4:00 PM	11:15 AM To 4:00 PM	1:15 AM To 4:00 PM	11:15 AM To 4:00 PM	1:15 PM To 4:00 PM