

# ***MEMO***

**To:** Dr. Bartelt and  
School Board Members

**From:** Greg Leyden,  
Director of Buildings and Grounds

**Date:** March 5, 2020

**Re:** National Cooperative Purchasing Alliance membership

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## **SITUATION:**

In 2013 District 13 joined a purchasing cooperative operated by the City of Naperville. This cooperative allowed District 13 to participate in a construction procurement process called Job Order Contracting (JOC). Job Order Contracting allowed members to procure construction services that were competitively bid via the Naperville Cooperative. Job Order Contracting benefits District 13 by reducing the significant time and resources spent on acquiring proposals, requesting quotes, and the bidding process all while adhering to Illinois Procurement and Prevailing Wage Laws. This is especially beneficial should we ever need to make emergency repairs in a timely manner versus taking the time to go through the traditional bidding process. It can also help insure that vendors awarded projects are reputable and skilled at the projects they are awarded. Often times in the bid process the lowest bidder isn't discovered to be substandard until after work has begun. Over the years District 13 has benefited from the JOC program for buildings projects such as interior door replacement, emergency air conditioning repairs, and pipe replacement.

Recently the City of Naperville agreement expired for Job Order Contracting services. Another purchasing cooperative, the National Cooperative Purchasing Alliance, is offering the same services that we have benefitted from. The NCPA follows all Illinois Procurement and Prevailing Wage Laws. NCPA also offers purchasing opportunities for discounts with vendors we are currently using for other supplies. In order to take advantage of NCPA contracts the Board must approve membership in the NCPA. Membership in the NCPA is free.

## **RECOMMENDATION:**

The Bloomingdale School District 13 Board of Education join the National Cooperative Purchasing Alliance in an effort to benefit from the financial savings the cooperative has to offer.