

**November 25, 2024**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current -agenda and placed upon the regular agenda for consideration and action.

**APPOINTMENT** – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Elise Lubben, long-term substitute Special Education Teacher at Discovery Elementary, effective on or about February 11, 2025 and ending June 6, 2025. This is a replacement for Justine Lee.
2. Ohnica Melenich, long-term substitute Special Education Teacher at Montrose Elementary School of Innovation, effective December 9, 2024 and ending March 24, 2025. This is a replacement for Holly Paczkowski.
3. Kelsey Short, long-term substitute Grade 3 Teacher at Parkside Elementary, effective December 2, 2024 and ending June 6, 2025. This is a replacement for Cyre Beaumont.
4. Karen Jurmu, Special Education ESP at Northwinds Elementary, effective November 18, 2024. This is a replacement for Sylvonna Elletson.
5. Jada Aalid, Special Education ESP at Buffalo High School, effective December 3, 2024. This is a replacement for Angela Wardak.
6. Janessa Cardinal, ECFE Classroom Assistant, effective November 18, 2024. This is a replacement for Danette Melsness.
7. Lynn Botts, ECFE Secretary, effective November 19, 2024. This is a replacement for Tiara Paulus.
8. Jessica St. Aubin, Nutrition Services Assistant at Tatanka Elementary STEM School, effective December 9, 2024. This is a replacement for Dianne Bell.
9. Caden Stuart, KidKare Assistant, effective November 4, 2024.
10. Fayrouz Sonbol, KidKare Assistant, effective October 28, 2024.
11. Krystin Willman, KidKare Supervisor, effective November 20, 2024.
12. Haily Drewes, KidKare Assistant, effective November 18, 2024.

**RESIGNATION/RETIREMENT/TERMINATION** – Approve the following resignation/retirement/termination:

1. Catherine Rose, Accounts Payable, retirement effective December 31, 2024.
2. Kirsten Voges, ECSE ESP, resignation effective December 20, 2024.
3. Dianne Bell, Nutrition Services Assistant at Tatanka Elementary STEM School, resignation effective November 7, 2024.
4. Jayda Knutson, Special Education ESP at Northwinds Elementary and KidKare Supervisor, resignation effective November 15, 2024.
5. Melissa McDaniel, Benefits/Business Office Assistant, resignation effective November 8, 2024.
6. Ohnica Melenich, KidKare Supervisor, resignation effective December 5, 2024.
7. Jillian Ebeling, KidKare Supervisor, resignation effective January 10, 2025.

8. Mary Adams, Nutrition Services Assistant at Buffalo High School, termination effective November 21, 2024.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/change of assignments:

1. Tracy Hulley, long-term substitute Special Education Teacher at Buffalo High School, extension of assignment to ending December 20, 2024. This is a replacement for Emily Schumacher.
2. Carrie Coss, Special Education ESP at Northwinds Elementary, Increase from 28.75 to 32.5 hours/week, effective November 18, 2024.
3. Dannette Melsness, Special Education/Transportation ESP at Northwinds Elementary, increase from 32.5 to 35 hours/week, effective September 3, 2024.
4. Michelle Whitworth, Special Education/Transportation ESP at Northwinds Elementary, increase from 32.5 to 37.5 hours/week, effective September 3, 2024.
5. Emma Groth, Special Education/Transportation ESP at Buffalo Community Middle School, increase from 32.5 to 35 hours/week, effective October 31, 2024.
6. Ann Brown, Nutrition Services Assistant at Northwinds Elementary, increase from 31.25 to 35 hours/week, effective November 5, 2024.
7. Patricia Darrow, Nutrition Services Manager at Northwinds Elementary, increase from 35 to 36.25 hours/week, effective November 5, 2024.
8. Cassandra Brady, Nutrition Services Assistant at Northwinds Elementary, increase from 23.75 to 25 hours/week, effective November 5, 2024.
9. Jason Schatzley, transfer from 2<sup>nd</sup> Shift Custodian at Hanover Elementary to District Wide Grounds/Custodian, effective November 4, 2024.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Michael Curry, Social Studies Teacher at Buffalo High School, request for leave of absence effective October 14, 2024 and ending November 8, 2024.
2. Laura Frakes, Science Teacher at Buffalo Community Middle School, request for leave of absence effective April 7, 2025 and ending June 6, 2025.
3. Kelsey Leonard, Math Teacher at Buffalo High School, request for leave of absence effective on or about April 30, 2025 and ending June 6, 2025.
4. Emily Schumacher, Special Education Teacher at Buffalo High School, date adjustment to leave of absence to effective November 18, 2024.
5. Mary Bolton, Music Teacher at Hanover Elementary, request for leave of absence effective January 14, 2025 and ending March 10, 2025.