

# Superintendent Consent Agenda

## A. Annual District Organizational Items

**1. Designate District Newspaper**

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2024, through December 31, 2024.

**2. Designate District Depository/Financial Institutions**

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

**3. Appointment of Money Wire Transfers**

The Superintendent, Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

**4. Authorization for Early Claims Payments**

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2024, through December 31, 2024.

**5. Designate District Legal Counsel**

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2024.

**6. Appointment of School District Responsible Authority**

Pursuant to the provisions of Minnesota Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

**7. Appointment of Deputy Clerk and Deputy Treasurer**

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

**8. Machine-Signed Signature Authorization**

Authorize the use of the facsimile demand deposit signature plate using the names of \_\_\_\_\_, *Chair*; \_\_\_\_\_, *Clerk*; and \_\_\_\_\_, *Treasurer*, for the calendar year January 1, 2024, through December 31, 2024.

**9. Authorization to Sign Contracts**

Authorize the Superintendent, Executive Director of Business Services or his/her designee to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

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### **10. Approval of Local Education Agency (LEA) Representative**

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2024, through December 31, 2024.

### **11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOWA) for Independent School District 0272-01 for the calendar year January 1, 2024, through December 31, 2024.