

Dashir Management Services, Inc.

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Medford School District #763

February, 2015

Custodial/Maintenance Report

Training Conducted

The OSHA required safety training on Slips, Trips, and Falls was conducted with all Dashir employees on January 19, 2015.

Inspections

Five inspections were conducted during the month of January. The results were shared with each individual custodian.

Projects Progress

- Cole's electric worked on five parking lot lights that were not working. They did install one LED parking lot light fixture to see if we like it. They are going to give us an updated quote on changing out all the parking lot lights to LED.
- Found and temporarily repaired a leak in the cooling system. We are waiting for the correct parts to arrive.
- Installed a new faucet in the girl's bathroom by the vending machines. The electronics went out on the old one and you can't get the parts anymore.
- Working with Floyd Security on the camera system.
- Purchased a new battery charger for the auto scrubber because the old one quit working.
- Repaired the speaker/intercom system.
- Receiving a quote for two privacy curtains in the nurses' station.

Respectfully Submitted,

Sean Heaney
Facility Manager