Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren, Ed.D.
Date: June 18, 2025
Re: Superintendent Informational Report

Principal Update

The search for a new principal for Laura B. Sprague continues. We advertised the position as both a full-time and an interim opportunity. Interviews will begin the week of June 23 with the goal to bring a final candidate to the Board at the July Regular meeting.

Sprague Traffic and Parking

The approved 2016 special use permit ordinance for Sprague School, which includes the "findings of fact" prepared by Wight architects (starting on page 12) is available for the Board to review. According to the Village's zoning code, the primary parking requirement for schools is to provide one parking space per employee or faculty member; there is no specific requirement for visitor parking on site.

The zoning code also allows parking facilities used solely for employees to be located on a separate lot, provided that no such parking spaces are located more than 600 feet from the nearest building entrance, measured along a paved pedestrian circulation route. The swim club parking lot is very close to the 600 limit for off site parking, making it a viable option for staff parking. An estimate to repair the parking lot if the swim club would contract the work is estimated at $50,000 for an overlay mill and pave at 2" and $75,000 for a remove and replace at 4". We are continuing to review the parking at Sprague and its impact on traffic.

The next step in the process regarding the traffic issues is to survey the community about why they drive their children everyday to and from school. We will send the survey in early August when parents will be expecting school notifications. The results of the survey will be available at the August Board meeting.

FOIA requests

The District received two FOIA requests this month.
1. Laura Vees requested contractual rates for each vendor the district has contracted for social work, psychologist, and behavior analyst (BCBA) services for the 2023-2024 school year, 2024 ESY and 2024-2025 school year.

2. CT Mills from Public Info Access requested a list of all school and district-level administrators, including: name, title/position, work email address and work location (School Name or Central Office).

The specific requests and responses are included for your review and can be found in the Extras section of the meeting agenda.

Leave of Absence Requests
The District received two leave of absence requests this month. The requests are included for your review.

EC-8 Registration Status
Below are charts detailing the registration status for the 2025-2026 school year as of June 16, 2025:

NEW

Pending			Complete			Total	
Grade	Students		Grade	Students		Grade	Students
EC	0		EC	26		EC	26
K	2		K	81		K	83
1st	9		1st	5		1st	14
2nd	4		2nd	3		2nd	7
3rd	6		3rd	0		3rd	6
4th	6		4th	0		4th	6
5th	8		5th	0		5th	8
6th	9		6th	2		6th	11
7th	6		7th	3		7th	9
8th	4		8th	0		8th	4
Grand Count	**54**		Grand Count	**120**		Grand Count	**174**

RETURNING

Pending			Complete			Total	
Grade	Students		Grade	Students		Grade	Students
EC	0		EC	28		EC	28
K	0		K	28		K	28
1st	3		1st	137		1st	140
2nd	1		2nd	166		2nd	167
3rd	0		3rd	169		3rd	169
4th	6		4th	193		4th	199
5th	4		5th	202		5th	206
6th	5		6th	215		6th	220
7th	6		7th	228		7th	234
8th	7		8th	224		8th	231
Grand Count	**32**		Grand Count	**1590**		Grand Count	**1622**

COMBINED

All Pending				All Complete				Potential	
Grade	Students			Grade	Students			Grade	Students
EC	0			EC	54			EC	54
K	2			K	109			K	111
1st	12			1st	142			1st	154
2nd	5			2nd	169			2nd	174
3rd	6			3rd	169			3rd	175
4th	12			4th	193			4th	205
5th	12			5th	202			5th	214
6th	14			6th	217			6th	231
7th	12			7th	231			7th	243
8th	11			8th	224			8th	235
Grand Count	86			Grand Count	1710			Grand Count	1796