

**Manor Independent School District**  
**Board of Trustee Meeting Agenda Item**  
*December 13, 2021*

<b>INFO/ACTION ITEM SHEET</b>
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**RE:** Consider and take possible action to approve the rankings of proposals for contractor services for the Softball/Baseball Complex and Refresh (including tennis courts), including possible delegation of authority to negotiate/execute the contract.

**Supporting Documents:**

1. Request for Proposals under Competitive Sealed Proposals Procurement

**District Goals\*: Goal 5**

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 3: COMMUNITY & FAMILY ENGAGEMENT- By 2026, Manor ISD will collaboratively engage in opportunities with 100% of families, as well as new and existing community partners.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

Goal 5: FACILITIES & MAINTENANCE- By 2026, Manor ISD will proactively provide facilities to ensure 100% of scholars will have safe, well-maintained, environmentally sustainable, and community accessible facilities.

Goal 6: STAFF DEVELOPMENT- By 2026, Manor ISD will attract, develop, and retain highly-effective staff through an environment of equitable opportunity, growth, & innovation.

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**Background Information:**

The Board previously approved the addition of tennis courts to this project based on the recommendation of Administration that the tennis courts are at the same location as the Complex and combining the projects was more cost efficient. Claycomb and Associates is the architect on this project. They developed the plans for the Complex, including the tennis courts. Administration issued a Request for Proposals under Competitive Sealed Proposal procurement with the full plans and specifications. We expect to have proposals evaluated by the December 13, 2021 Regular Board meeting.

**Fiscal Implications:**

The budget for the Baseball/Softball Complex was \$8.5 million; the estimated cost for the addition of the tennis courts was \$1.8 million for a total of \$10.3 million. Administration will bring the ranking and pricing proposed to the Board for the construction at the next regular board meeting.

**Administrative Recommendation:**

Administration asks that the Board approve the ranking that will be presented by Administration at the Regular Board meeting on December 13, 2021 and authorize the Superintendent and/or designee to negotiate and finalize a contract based on the pricing submitted in the proposals.

**Proposed Motion Language:**

I move the Board approve the ranking of proposals recommended by the Administration and authorize the Superintendent to negotiate with the top ranked contractor for the project and go on to the next ranked until an agreeable contract can be reached for a fair and reasonable price and further authorize the

Superintendent to execute such contract for a fair and reasonable price in a form approved by legal counsel.

Mr. Joe Mendez  
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**Contact Person**

Dr. Andre Spencer  
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**Approved by Superintendent**