



Woodbridge School District

11 Meetinghouse Lane
Woodbridge, CT 06525

Christine Syriac – Interim Superintendent
Cheryl Mammen – Special Services Director
Alfred Pullo, Jr. – Director of Business Services & Operations

TO: Christine Syriac, Interim Superintendent of Schools
FROM: Al Pullo Jr., Director of Business Services & Operations
DATE: December 7, 2020
SUBJECT: FY 20-21 Financial Report for Month Ended November 30, 2020

General Budget:

FY2021:

We are currently projecting a deficit of \$97,346 through the month ended November 30th, which is a slight reduction of \$6,453 when compared to prior month. This month's updated projection reflects two competing factors. First, a favorable variance of approximately \$77,000 resulting from savings in health insurance costs for the long-term substitutes hired earlier in the year. Those savings were offset by unanticipated special education related costs as well as the provision for the school lunch program anticipated FY2021 operating deficit.

Included in the projected deficit is the superintendent search process costs in the amount of \$10,000. The current projection also includes the estimated salaries and benefits for four long term substitutes to provide in-building instruction in the support to our distance learning classrooms, in the amount of \$210,000.

Partially offsetting cost overruns are projected salary savings from a variety of sources (i.e. retirements, unpaid leaves of absence). Additional areas of savings include:

- \$20,973 in savings from the credit received for the School Resource Officer redeployed during the summer months with no programs in session.
- \$20,000 anticipated savings in instructional supplies due to distance learning model combined with a partial spending freeze in these accounts.
- \$21,000 anticipated savings in professional development due to off-site workshops being conducted remotely combined with a partial spending freeze in these accounts.
- \$58,000 in savings for ESY program staffing and transportation funded with FY2020 surplus funds in cooperation with the Town's support.
- \$14,269 savings in non-public transportation costs.

We continue to look for areas of savings and to apply those savings to reduce and ideally eliminate any budgetary deficit. At this time, some areas for potential savings include utilities, consumable supplies, as well as additional spending freezes across several other categories.

COVID Related Expenditures Summary

Included in this month's reporting package is an updated *COVID Related Expenditures Summary*. This report is intended to provide a summary level view of the unanticipated COVID-19 costs to date. The report lists expenses as well as the associated funding sources. In addition to the operating budget, other funding sources include federal (C.A.R.E.S.) and state (C.R.F.) grants. It is important to note that neither of these grants provides for any level of funding for certified staff (teachers).

Special Funds:

School Lunch Program: The School Lunch program year to date net loss is \$17,550, which equates to a net loss for November of \$1,558. We can attribute this month's operating loss to the 3-day Thanksgiving holiday break. The school lunch program has rolled out a new option which extends our meal offerings to include Saturday sandwich meals. Kudos to Jane Roddy, Program Supervisor, and her team for exploring and implementing this additional program that will benefit Woodbridge families. With the Seamless Summer Option (SSO) program we are allowed to serve meals on Saturday. Our remote student learners will be able to pick them up on Friday with their regular lunch order. Our in-school students will pick their Saturday lunch order up when picking up their Friday lunch in the kitchen. We are also awaiting guidance from the Connecticut State Department of Education, School Nutrition on the possibility of using the School Lunch Program fund balance as capital for the Extended Day program. As you may recall, the use of school lunch program fund balance is governed by the USDA and not the local boards of education. If permitted, the board would have the option of using the loaning the school lunch program's fund balance to the extended day program. We will share any updates as we receive final guidance on this potential use of fund balance.

Extended Day: The Extended Day program is running an operating loss of \$65,111, which represents \$11,070 net operating losses for the month of November. The program ended, temporarily, on November 30th. Included in year to date expenses is \$25,850 in unemployment charges, which reflect claims paid through the month of September. The program fund balance is currently \$45,992. We will continue to monitor this weekly and share any update in January.

Field Trips: No new activity to report.

Summer Enrichment Program: No new activity to report.

Expendable Trust: No new activity to report.

Student Activity: No new activity to report.