



LAKELAND JOINT SCHOOL DISTRICT
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Board Agenda Item Request

AGENDA ITEM: Action Item - Memorandum of Understanding (MOU) with the City of Rathdrum

PURPOSE: Board approval required

MEETING DATE: June 25, 2025

PREPARED BY: Lisa Arnold

SUMMARY

The MOU with the City of Rathdrum was approved by the Rathdrum City Council at their June 11th meeting. The link for the MOU with the City of Rathdrum is [here](#). Should the board approve the MOU, the signature stamp for the current superintendent can be used in an effort to not have to take this back to the city for an updated signature.

Superintendent Recommendation

The superintendent recommends that the board approves this MOU with the City of Rathdrum.

**MEMORANDUM OF UNDERSTANDING
CITY OF RATHDRUM
AND
LAKELAND JOINT SCHOOL DISTRICT #272**

THIS MEMORANDUM is entered into on this 25th day of June, 2025, by and between the CITY OF RATHDRUM, a municipal corporation in and of the State of Idaho (hereinafter referred to as the "CITY"), and the LAKELAND JOINT SCHOOL DISTRICT #272, a public school district in and of the State of Idaho (hereinafter referred to as the "DISTRICT").

WHEREAS, the CITY is a municipality created and operating pursuant to the authority granted in Title 50, Idaho Code, operating within Kootenai County, Idaho; and

WHEREAS, the DISTRICT is a public school district created and operating pursuant to the authority granted in Title 33, Idaho Code, operating within, but not exclusively, in the within the corporate limits of the CITY within Kootenai County, Idaho; and

WHEREAS, the CITY and the DISTRICT entered into a joint service contract dated July 6, 1978 for the purpose of jointly developing outdoor recreational facilities (hereinafter referred to as the "1978 Joint Service Contract"); and

WHEREAS, the CITY and the DISTRICT entered into a joint powers agreement dated February 8, 1999, recorded on April 15, 1999 under Kootenai County Recording No. 1584203, for the purpose of detailing shared use of recreational facilities (hereinafter referred to as the "1999 JPA"); and

WHEREAS, it is the desire of the parties to continue to work cooperatively to accommodate the needs of each party in a fair way by entering into a Memorandum of Understanding; and

WHEREAS, this Memorandum by the parties hereto shall benefit the general public with particular reference to pupils, parents, staff, and patrons of the DISTRICT, and staff, departments, and residents of the CITY; and

WHEREAS, each of the parties agree to enter into this Memorandum for the purpose of defining the rights, duties, and responsibilities of each of the parties as detailed herein.

NOW THEREFORE, the CITY and the DISTRICT agree as follows:

1. DISTRICT'S CONSIDERATION: SHARED FACILITY USE/PRIORITY TO CITY

- a. **Use of DISTRICT'S Facilities:** The DISTRICT agrees to continue joint cooperation with the CITY, specifically with joint use of the DISTRICT'S gymnasiums and other school facilities and the CITY'S Cooper Field and Majestic Park as coordinated by the CITY'S Parks and Recreation Department, District personnel.
- b. **DISTRICT Fees:** The DISTRICT shall charge no fees to the CITY except:
 - i. Any fees associated with DISTRICT personnel availability for Saturday and Sunday usage; and
 - ii. Charges for paper products/custodial expenses associated with the use of the facilities.
- c. **Maintenance:** The DISTRICT shall maintain the premises in accordance with its normal maintenance schedule, including keeping the premises clean and in usable condition. The CITY shall, when using the facilities and at the CITY'S expense, provide supervision of its use, cause the premise floor to be swept, and any debris or garbage to be removed from the seating or audience areas after activities.
- d. **Damages:** The CITY shall not allow or cause damage to any improvements thereon, inclusive of any adjacent buildings. Any damage incurred by the DISTRICT's facilities during the CITY's use shall be the sole responsibility of the CITY to pay for the repair to at least the same condition it was in before the damage took place.
- e. **Priority of Use:** The DISTRICT shall have priority of use of the DISTRICT's facilities (which shall mean only those programs offered by the DISTRICT itself and not any private or associated groups even if said private or associated groups include DISTRICT staff or students). The CITY shall be given priority for the use of DISTRICT facilities located within the City of Rathdrum when not being utilized by the DISTRICT in accordance with the "Condition of Use" set forth below.
- f. **Supervision of the Use of Facilities:** When the DISTRICT's facilities are used by CITY, the CITY shall maintain not less than one (1) member/employee/volunteer for supervision purposes at all times while the facilities are in use (which includes, without limitation, any set-up, take down, pickup and drop off times).
- g. **Coordination of Use:**
 - i. Prior to the start of each sport season (fall, winter, spring) representatives from Rathdrum CITY Park and Recreation Department, District Representatives, and other interested parties will meet and work collaboratively to schedule practices and games, utilizing the DISTRICT's indoor and outdoor facilities, to ensure that all groups' needs are met.

2. CITY'S CONSIDERATION: IRRIGATION SERVICES AND CITY FEE WAIVERS

- a. **Irrigation Services:** The CITY currently provides irrigation water, free of charge, to the DISTRICT for the purpose of irrigating the real property as depicted in

Exhibit A, attached hereto and incorporated herein by this reference, per the Addendum to the 1978 Joint Service Contract.

- i. In consideration of the DISTRICT's provision of recreational facilities to the CITY, as detailed above, the CITY agrees to continue to provide irrigation water to the DISTRICT, free of charge, to the real property depicted in Exhibit A only as long as the following conditions are met:
 1. The CITY will track the water usage through the irrigation meter for two (2) years. The month with the highest usage shall be considered the ceiling that the CITY will use in the following years that this Memorandum is in effect (the "Ceiling Amount"). If the DISTRICT'S usage ever goes above the Ceiling Amount in any given month while this Memorandum is in effect, the CITY may bill the DISTRICT for the amount that is considered "overage" in the same way as any other utility bill is issued at the applicable rate(s) set forth in the most recently adopted fee schedule.
 2. Should this Memorandum expire or terminate without another Memorandum to replace it that includes a provision for these irrigation services, the CITY shall revert to billing the DISTRICT under the same quantity requirements as any other utility bill is issued at the applicable rate(s) set forth in the most recently adopted fee schedule

b. City Fee Waiver:

- i. The CITY'S Fee Schedule Resolution allows City Council for the CITY to, upon request, approve by a majority vote a fee waiver for causes that benefit a school as long as the fee waiver only applies to those fees listed within the fee schedule that are associated with recouping expenses for employee time/labor on such things as processing applications, administrative time, inspections, performing services to the public, or plan review. Fees listed that are collected to recoup the CITY'S cost of items, capitalization fees, impact fees, or any other fee that is not associated solely with employee labor cannot be waived except as allowed by the adopted Rathdrum Municipal Code.
- ii. While the CITY cannot guarantee a fee waiver will be approved, in further consideration of the DISTRICT's provision of recreational facilities to the CITY, the CITY agrees that if the DISTRICT requests a fee waiver from the City Council for the CITY in accordance with the above adopted authority, the CITY will consider said fee waiver request favorably in light of this Memorandum between the parties.

c. City Fees: The CITY shall charge no fees to the DISTRICT for Cooper Field and Majestic Park except:

- i. Any fees associated with CITY personnel availability for Saturday and Sunday usage; and
- ii. Charges for paper products/custodial expenses associated with the use of the facilities.

3. AUTHORITY

- a. The parties hereto covenant and represent that the execution of this Memorandum has been authorized by the governing body of the respective parties and that the individual signature set forth herein is authorized by the governing body of the respective party.

4. TERM, AMENDMENT, RENEWAL, AND TERMINATION OF MEMORANDUM

- a. **Duration:** This Memorandum of Understanding shall remain in effect for a period of one (1) year; from September 1 to August 30. This Memorandum shall be amended for consideration and renewed annually unless terminated in accordance with this section. This Memorandum may be terminated in writing by mutual consent of the CITY and DISTRICT. In addition, this Memorandum may be terminated at any time by either party upon written notice no later than March 15 of the intent to terminate to the other party.
- b. **Administrative entity:** The parties have agreed that no separate legal or administrative entity is created by this Memorandum.
- c. **Purpose:** The purpose, as referenced in the recitals of this Memorandum, is to define the rights, duties, and responsibilities of each of the parties for the facilities and services that each party provides the other for the mutual benefit of the parties.
- d. **Manner of Financing and Maintaining Budget:** There shall be no separate financing or budgetary consideration by either of the parties, each party is responsible to maintain its own premises, costs of operation of such premises, and budget for any other costs associated with the obligations of each party as detailed herein.
- e. **Termination and Disposal of Property:** The term of this Memorandum shall be as set forth in Subsection (a) hereinabove, subject to any amendment by mutual written agreement of the parties. In the event this Memorandum is terminated, each party shall remain in possession of their particular premises affected hereby. No additional property jointly owned shall be created by this Memorandum.
- f. **Annual Meeting:** The DISTRICT's Superintendent (or designee) and the CITY'S Administrator (or designee) shall make themselves or their representatives available for joint meetings as may be requested by either party for the purpose of resolving any issues which may arise in the administration and execution of this Memorandum. On or before April 1 both parties shall meet to evaluate the partnership prior to deciding whether to continue.
- g. **No Property Jointly Held:** No real or personal property shall be jointly held pursuant to this Memorandum, each party to maintain the ownership and possession of their own property used, whether real or personal.

5. LIABILITY

- a. To the extent legally possible, the CITY promises, covenants, and agrees to hold harmless, protect, and indemnify the DISTRICT from and against any and all liabilities, losses, damages, expenses, and charges, including, but not limited to, attorneys fees and expenses of litigation, incurred in or from any such obligation to be performed under the terms of this Memorandum by the CITY, or arising from any act, negligence, or omission by the CITY or any of its authorized agents, employees, or volunteers. The CITY's liability under this paragraph shall be limited by the terms of the Idaho Tort Claims Act and the self insurance provisions adopted by the City and Idaho Code Section 67-5776.
- b. To the extent legally possible, the DISTRICT promises, covenants, and agrees to hold harmless, protect, and indemnify the CITY from and against any and all liabilities, losses, damages, expenses, and charges, including, but not limited to, attorneys fees and expenses of litigation, incurred in or from any such obligation to be performed under the terms of this Memorandum by the DISTRICT, or arising from any act, negligence, or omission by the DISTRICT or any of its authorized agents, employees, or volunteers. The DISTRICT's liability under this paragraph shall be limited by the terms of the Idaho Tort Claims Act.
- c. The covenants and agreements regarding liability as set forth in this section (subparagraphs a and b above), shall not apply, one party to the other, in the event of a wrongful act of a third party (i.e. business invitee or guest), which said wrongful action does not arise from any act, negligence, or omission of the DISTRICT or the CITY incurred in or from any such obligation to be performed under the terms of this Memorandum.

6. INSURANCE

- a. The DISTRICT shall maintain comprehensive public liability and property damage insurance. The combined aggregate liability limit of the DISTRICT and its employees for damages, costs, and attorney fees under state law, on account of bodily or personal injury, death, or property damage, or other loss as the result of any one occurrence or accident regardless of the number of persons injured or the number of claimants, shall be not less than ONE MILLION DOLLARS (\$1,000,000.00), unless the DISTRICT has purchased applicable, valid, and collectible liability insurance coverage in excess of said limit, in which event the controlling limit shall be the remaining available proceeds of such insurance. This insurance will protect it from claims for damages because of bodily injury, including death, or damages because of injuries or destruction or loss of use of property, which may arise from its operations under this Memorandum whether such operations be by it or its agents or anyone directly or indirectly employed by the DISTRICT. In addition, the DISTRICT is responsible for the following: (a) The DISTRICT shall notify the CITY in writing as soon as practicable after notice of an injury or a claim is received; (b) The DISTRICT shall cooperate completely with the CITY and/or the CITY'S insurers in the defense of such injury or claim and the DISTRICT shall take no steps (such as admission of liability) which will prejudice the defense or otherwise prevent the CITY from protecting the CITY'S interests. All insurance required under this paragraph shall be maintained in full force and effect in a company or entity or companies or entities reasonably

satisfactory to CITY and shall be maintained at the DISTRICT'S expense until this Memorandum terminates. Certificates of such insurance shall be provided to the CITY contemporaneously with the execution and delivery of this Memorandum by the DISTRICT and at any other time upon reasonable notice by the CITY to the DISTRICT. Failure to maintain the insurance required by this Memorandum shall be grounds for its immediate termination notwithstanding any other provisions governing termination of this Memorandum.

- b. The CITY shall maintain such comprehensive public liability and property damage insurance as will protect it from claims for damages or bodily injury, including death or damages because of injuries or destruction or loss of use of property, which may arise from its operations under this Memorandum whether such operations be by it or its agents or anyone directly or indirectly employed by the CITY. The CITY may purchase such a policy, or may at its election be self-insured. The combined aggregate liability limit of the CITY and its employees for damages, costs, and attorney fees under state law, on account of bodily or personal injury, death, or property damage, or other loss as the result of any one occurrence or accident regardless of the number of persons injured or the number of claimants, shall be not less than ONE MILLION DOLLARS (\$1,000,000.00), unless the CITY has purchased applicable, valid, and collectible liability insurance coverage in excess of said limit, in which event the controlling limit shall be the remaining available proceeds of such insurance. In addition, the CITY is responsible for the following: (a) The CITY shall notify the DISTRICT in writing as soon as practicable after notice of an injury or a claim is received; (b) The CITY shall cooperate completely with the DISTRICT and/or the DISTRICT's insurers in the defense of such injury or claim; and the CITY shall take no steps (such as admission of liability) that will prejudice the defense or otherwise prevent the DISTRICT from protecting the DISTRICT's interests. All insurance required under this paragraph shall be maintained in full force and effect in a company or entity or companies or entities reasonably satisfactory to DISTRICT and shall be maintained at the CITY's expense until this Memorandum terminates. Certificates of such insurance shall be provided to the DISTRICT contemporaneously with the execution and delivery of this Memorandum by the CITY and at any other time upon reasonable notice by the DISTRICT to the CITY. Failure to maintain the insurance required by this Memorandum shall be grounds for its immediate termination notwithstanding any other provisions governing termination of this Memorandum.

7. SEVERABILITY

- a. If any term or provision of this Memorandum shall, to any extent, be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Memorandum shall not be affected thereby, and each term and provision of this Memorandum shall be valid and be enforceable to the fullest extent permitted by law. It is the intention of the parties that if any provision of this Memorandum is capable of two constructions, one of which would render the provision void and the other of which would render the provision valid, the provision shall have the meaning which renders it valid.

8. ENTIRE MEMORANDUM

- a. This Memorandum embodies the entire agreement of the parties, and there are no oral agreements existing relative to the subject matter hereof which are not expressly set forth herein. The Memorandum may be modified only in writing signed by all parties hereto.

9. WAIVER

- a. No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any other covenant, term or condition herein.

10. TERMINATION

- a. Either party may terminate this Memorandum upon written notice delivered to the other party in the manner set forth in the Notice section. Should this Memorandum be terminated the services provided by both parties, as outlined above, shall cease.

11. BINDING EFFECT

- a. This Memorandum is for the benefit only of the parties hereto and shall inure to the benefit and be binding upon the parties and their respective heirs, legal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Mayor and Clerk of the City of Rathdrum and the appropriate agent/officer/trustee of Lakeland School District #272, together with the Superintendent thereof, have affixed their official seal and signatures hereto the day and year first above written.

DISTRICT:

Michelle Thompson
School Board President


CITY:



Mike Hill
Mayor

ATTEST:

Lisa Arnold
Superintendent



Lorrann Morrell
City Clerk

EXHIBIT A

Irrigation Area

Legend:

Circle: Meter location

Colored/Darkened Sections: Area that can be irrigated

