

Request for Extended Travel

NAME: Christine BloukeDATE: July 13, 2017 DEPT/BUILDING District TechnologyPURPOSE: 2017 Edupoint National Users ConferenceDISTRICT BENEFIT: Christine represents our district for student information and her participation helps our organization know key components of Synergy to help our data systems be efficient.TRAVEL DETAILS: 1. DESTINATION: Anaheim, CA2. DATES: November 1-3, 2017

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
TRAVEL	Airlines	\$ 150.00
MEALS	Per Diem Conference Provides: Nov 2-3 – Breakfast and Lunch Nov 1: Lunch & Dinner \$49.00 Nov 2: Dinner \$33.00	\$ 82.00
LODGING	Disneyland Hotel \$193.00 x 2 nights	\$ 386.00
REGIS/FEEs	Registration – Early Bird	\$ 475.00
SUBSTITUTE		\$ 0
OTHER	SuperShuttle - \$34.00 Round Trip - Shared Van	\$ 34.00
TOTAL		\$ 1,127.00

BUDGET SOURCE(S):

Travel Budget Code

Amount

GENERAL FUND: Tech General Fund 100.2660.0342.180.000.000

\$ 1,127.00

WORKSHOP FUND:

CONTRACT REQUIREMENT:

BUSINESS SERVICES DIRECTOR SIGNATURE:

 8/15/17

SUPERVISORS RECOMMENDATION AND COMMENTS:

This is annual conference that is critical to maintaining effective and efficient data systems in Parkrose.

SUPERVISOR SIGNATURE

Migfa

SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

Please approve K. Gray, Supt

BOARD ACTION: _____ APPROVED _____ DISAPPROVED _____ DATE: _____

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE: _____

DATE: _____

2017

Edupoint

National Users Conference

NOVEMBER 2-3, 2017 | DISNEYLAND HOTEL, ANAHEIM, CA





Registration Information

The Users Conference registration fee is \$550 per attendee, which covers attendance at the general session and all breakout sessions, breakfast/lunch/snacks each day, and the Thursday evening networking reception.

Register by Friday, August 11 to receive the special Early Bird registration rate of \$475 - that's a \$75 savings!

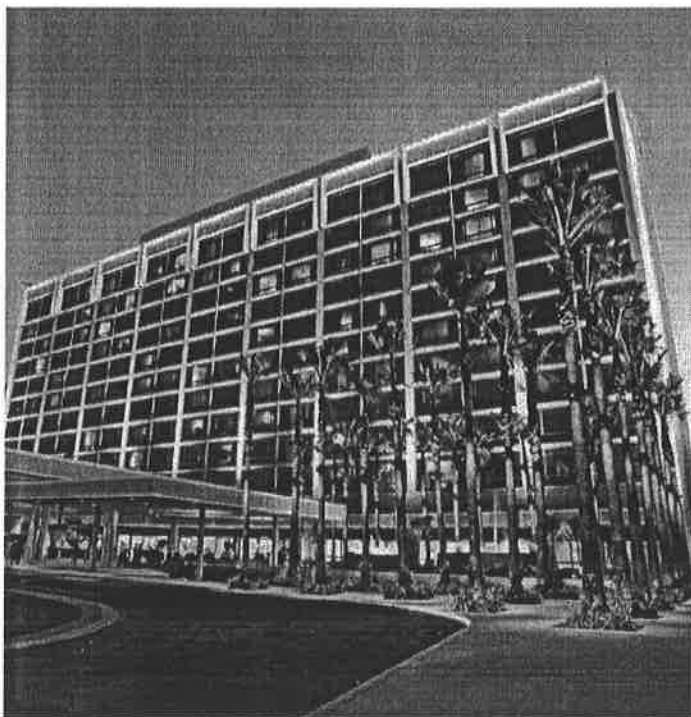
QUESTIONS?

Contact us at Edupoint-UserConference@edupoint.com

CANCELLATION POLICY

A full refund of Conference registration fees will be given if notification is received by September 15, 2017. No refunds will be provided after this date. Hotel arrangements must be canceled by the attendee directly.

Hotel & Travel



Room blocks have been secured at all three Disneyland Resort properties at special Conference rates. The discounted room rates are also available post-Conference to attendees who wish to stay and enjoy Disneyland after the conference has ended. The group rates below are exclusive of fees and applicable state & local taxes

- *Disney's Paradise Pier Hotel:*
\$183/night
- *Disneyland Hotel:* \$193/night
- *Disney's Grand Californian Hotel & Spa:* \$229/night

To book a reservation, visit www.Edupoint.com/2017UC/Travel. You may also contact Disneyland Group Reservations at 714.520.5005 and indicate that you are with the Edupoint Users Conference.

AIRPORT TRANSPORTATION

Discounted airport transportation services are offered by SuperShuttle. For more information and reservations, visit www.Edupoint.com/2017UC/Travel.

Conference Agenda

20
17

NOV 1

WEDNESDAY

Optional Pre-Conference Training Sessions

7:30am - 8:00am	Continental Breakfast
8:00am - 11:30am	Hands-On Training Sessions (Morning Sessions)
11:30am - 12:30pm	Lunch Break
12:30pm - 4:00pm	Hands-On Training Sessions (Afternoon Sessions)

NOV 2

THURSDAY

General Conference, Day 1

8:00am - 10:00am	Conference Registration & Breakfast
8:00am - 10:00am	Customer Support Open Forum
10:00am - 11:30am	Opening General Session
11:30am - 1:00pm	Lunch & Vendor Exhibits
11:30am - 5:00pm	Customer Support Open Forum
1:00pm - 2:10pm	Breakout Session #1
2:20pm - 3:30pm	Breakout Session #2
3:30pm - 3:45pm	Refreshment Break & Vendor Exhibits
3:45pm - 4:55pm	Breakout Session #3
5:00pm - 6:30pm	Networking Reception

NOV 3

FRIDAY

General Conference, Day 2

8:00am - 9:00am	Breakfast & Vendor Exhibits
8:00am - 3:20pm	Customer Support Open Forum
9:00am - 10:10am	Breakout Session #4
10:20am - 11:30am	Breakout Session #5
11:30am - 1:00pm	Lunch & Vendor Exhibits
1:00pm - 2:10pm	Breakout Session #6
2:20pm - 3:30pm	Breakout Session #7
3:30pm - 4:00pm	Closing General Session



Susan Fox <foxsus@parkrose.k12.or.us>

Need Travel for Christine Blouke (Edupoint Nov 2-3, 2017)

1 message

Jayson Smith <jayson_smith@parkrose.k12.or.us>

Thu, Jul 13, 2017 at 2:06 PM

To: Susan Fox <foxsus@parkrose.k12.or.us>

Cc: Christine Blouke <christine_blouke@parkrose.k12.or.us>

Hi Susan,

Can you book flight, hotel, & shuttle for Christine? She will also need Per Diem.

Tech General Fund: 100.2660.0342.180.000.000

Brochure is attached. **Here is the link to the event.**

She will fly down the evening of Nov. 1st and return the evening of the 3rd. Looks like they have discounted rooms for the event. Let me know if you need anything that you can't find here.

Thanks!

Jayson A. Smith

Administrative Assistant, Digital Media Specialist



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