

Facilities Management & Capital Project Status Report

September 2019

Facilities Management – Maintenance and Operations - General

- In the past month the Facilities maintenance crews have completed 435 work orders, and are currently working on 272 open work orders.
- Facilities maintenance trade crews are currently scheduled at Congdon Park Elementary School.
- Continuing to work with Human Resources and Firemen and Oilers Union to review and update position descriptions.

Capital Construction:

- The LTFM 10 Year Plan PSS Track Replacement project is being evaluated to determine if the surfacing meets proper identified slope as related to drainage.
- The bid for the school security work related to the Federal COPS grant has been awarded and authorization to proceed has been issued.
- Work has begun through KA and Sourcewell for the LTFM HOCHS Fire Alarm System replacement project. This system is antiquated and we have a citation to replace from the fire marshal.
- Work is currently occurring as related to the two awarded MDE Safe Schools grant – Denfeld and Rockridge.
- Work is being done to bid the FY-21 LTFM 10 Year Plan Rockridge Roof Replacement Project.
- Work is being done to bid the FY-21 LTFM 10 Year Plan Congdon Park Tuck Pointing Project.
- An initial meeting was held to discuss construction needs as related to changing science curriculum for 8th grade.
- A meeting was conducted with LHB to determine potential causes of mortar failure on the HOCHS 2nd street retaining wall that was re-constructed in 2015-2016.

Building Operations

- Operations have accepted a resignation in the fireperson II classification. A fireperson II position at Ordean East Middle School is currently open internally and externally. In addition, Operations have accepted a resignation in the custodian II classification at Congdon Elementary School. As a result, Operations has reviewed and accepted a custodian II unilateral transfer for this open position at Congdon. This has resulted in an open custodian II position at Denfeld High School that is currently open for transfer before posting. Lastly, operations have interviews scheduled for an open maintenance custodian position at Congdon Elementary School.

Health, Safety & Environmental Management

Environmental/Health/Safety

- Lakewood water samples were collected and sent in for testing per state requirements.
- Fall playground inspections were completed with no major concerns.
- Lowell, Myers Wilkins, and Stowe fire inspections were completed. Minor discrepancies were corrected

Emergency Response

- Continued working on radio systems to improve signals in the buildings

Workers' Compensation Activities - September

- 22 First report of incidents
- 0 OSHA recordable incidents

2019 YTD Incidents

- 192 First report of incidents received
- 19 OSHA recordable incidents
- 31 Days away from work
- 298 Days of restricted work