



GARLAND INDEPENDENT SCHOOL DISTRICT

BOARD OF TRUSTEES AGENDA

Date: July 28, 2026

Presented By: Dianna Casper, Executive Director of Purchasing
Coleman Bruman, Executive Director Secondary Academics

Subject: Consider Approval of Purchase of Instructional Software, Licensing
Subscription, Hardware and Services (397-26-06)

Action Item

Executive Summary:

The Texas Education Agency (TEA) has modified the purchasing module for the Financial Accountability System Resource Guide to permit the use of an “Extended RFP Process”. This process is different from the traditional RFP process as it affords districts the ability to accept, evaluate, and award proposals as they are received throughout the term of the agreement. The benefits of this process allow the district to be more responsive to unforeseen and unexpected events that require compliance with purchasing law. Along with the benefits, TEA has required internal controls to ensure the process is used properly.

1. Local policy will dictate which purchases require approval by the Board of Trustees - \$150,000 or greater in accordance with CH Local.
2. Standard procurement process should be used when possible.
3. The Purchasing Department in conjunction with Committee(s) will establish guidelines to ensure all requirements listed in the Financial Accountability System Resource Guide are met. At a minimum, the following guidelines must be established:
 - ☐ Establish the categories in which responses will be received
 - ☐ Determine the frequency of reviewing and approving responses
 - ☐ Determine the criteria for accepting and rejecting responses
 - ☐ Review existing contracts to ensure the needs cannot be met with an existing contract.

With the design of the extended RFP, we are adding additional vendors to continue creating a pool of awarded instructional technology vendors that have been approved and vetted for Garland ISD campuses and departments. This on-going RFP seeks to provide access to instructional technology and software online to support the educational needs in classrooms throughout GISD aligned with district goals and objectives. Reviewed and approved by Coleman Bruman, Executive Director Secondary Teaching and Learning, Dianna Casper, Executive Director of Purchasing, and Darrell Dodds, Deputy Superintendent.



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Administrative Recommendations:

It is the administration's recommendation that the offer(s) for Instructional Software, Licensing Subscription, Hardware, and Services from the companies listed on Exhibit "A" provide the best value to the Garland Independent School District.

New Award – Replacement

Procurement Method: Request for Proposal

Contract Term: One (1) year with four (4) annual renewal options

Recommended Motion for Action Items:

Move to approve Contract 397-26-06 Instructional Software, Licensing Subscription, Hardware, and Services as presented to the Board of Trustees.

Financial Impact and Funding Source:

Not to Exceed Amount: \$350,000

199 - General Fund