

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 29, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: September 20, 2016

To: John Rouse
 Superintendent of Schools

From: Jason Andreas
Title: Director of Human Resources

Subject: Resignations

Description: The following Resignations have been accepted by the Superintendent:

✚ Margie Jordan, Personal Care Attendant, Vina Chattin, Effective 09/19/2016

Attachment(s): Letter of Resignations

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:

September 19, 2016

Received
SEP 19 2016
In the Office of the
Superintendent of Schools

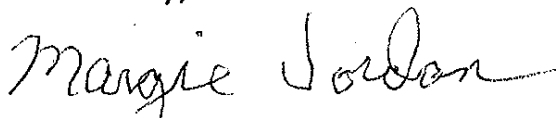
To Whom It May Concern:

I injured my leg on August 9th and have not been able to return back to work for the 2016-2017 school year. Due to my injury and age, I am going to retire from my job as PCA worker at the Vina Chattin School.

I am submitting my resignation letter, effective immediately for school district #9.

Thank you, I've enjoyed my years working for the District.

Sincerely,



Margie Jordan

