

WICHITA FALLS ISD BOARD OF TRUSTEES
May 16, 2016

Agenda Item:	Food Service Frozen Food/Warehouse, Bid # 16-36
Administrator Responsible:	Jan Arrington, Chief Financial Officer
Attachments:	Summary Report Available in Superintendent's Office
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> For Discussion <input type="checkbox"/> Information <input type="checkbox"/> Report	

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees award **Bid #16-36, (Food Service) Frozen Food/Warehouse** to various vendors as listed below and as submitted by Jan Arrington, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools:

<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
C.D. Hartnet	Ft. Worth, TX	\$ 580,675.11
LaBatt Food Svc	Dallas, TX	\$ 353,102.55
Sysco West Texas	Lubbock, TX	\$ 214,348.10
National Food Group	Novi, MI	\$ 189,508.00
Churchfield Trading Co.	Santa Ynez, CA	\$ 61,760.00
Total		<u>\$1,399,393.76</u>

Explanation

Bids pertaining to the purchase of Food Service Frozen Food/Warehouse were emailed to 18 vendors, 7 responded. The bid was advertised twice in the *Times and Record News* and listed on the Public Purchase website and access through WFISD website. Denise Brown, Director of Food Service and the Purchasing Department evaluated this bid and recommended accepting the low bid that met the bid specifications and is the best value to the district.

Last year's bid was awarded for \$1,595,174.60 which will be a decrease of 12.3% in cost. In addition to these purchases, Food Service utilizes Region 9 contracts and the PACE Interlocal agreement.

Fiscal Note:

The total expenditure was as anticipated and will be funded by the Food Service budget. This purchase exceeds \$100,000 and requires Board of Trustees approval per policy, CH Local.