

Purchase Request #6
Regular Board Meeting August 23, 2016
Consideration of Approval to Contract for Training Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase training services for the Center of Workforce and Economic Development (CWED) from the following vendors:

Advanced Tech Consulting	Integrity
Cengage Learning	Learning House
EBRC	MNK Infotech
Fluency	Next Bee
Fullbridge	ProBizAssoc.com
Global Institute-IT Management	SimiDigi
Hawkins Development Group	TSI
Herrington Publishing	Verion Training

BACKGROUND

CWED provides contract training and individualized courses in key industry areas requiring content experts and proven curriculum that must be developed quickly and dynamically to meet the rate of business change. Because the CWED does not employ full-time instructional staff, there is an ongoing need to partner with third party vendors to meet this critical business and industry need. These vendors provide curricular training and support in a wide variety of areas, including online learning, technical training, language development, and specialized career training in a myriad of industries.

A request for proposal (RFP) Number 3921, was issued to procure training services. Sixteen (16) responses were received and evaluated by a team consisting of the Vice President of Workforce and Economic Development, the Director of Workforce and Economic Development and the Program Manager of Professional and Career Development who determined the proposal submitted by the above vendors would provide the best value to the District. The proposals submitted by the vendors were determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

Third party vendors allow the CWED to provide seamless, affordable, and timely contract training for our corporate partners and career training for individuals throughout Collin County. The budgeted amounts allow the CWED to schedule courses and trainings in ways that allow the District to earn a return on investment.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The five (5) year estimated expenditure is \$1,830,000.00. This expenditure is funded by the Workforce and Economic Development Department's 2016-2017 operating budget and subsequent year's budget, subject to Board approval.

MONITORING AND REPORTING TIMELINE

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The term of contract will be for five (5) years, beginning August 24, 2016 through August 23, 2021.

RESOURCE PERSONNEL

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