

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, August 27, 2012, at Coultrap, 1113 Peyton, Geneva, Illinois.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Committee Chair Stith.

Committee members present: Matt Henry, Mike McCormick, Mary Stith. Absent: None.

Administrators present: Elizabeth Janowiak, Director Technology; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Kent Mutchler, Superintendent.

Others present: None.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 July 23, 2012

Motion by McCormick, second by Henry, to approve the minutes of July 23, 2012. Ayes, three (3). Nays, none (0). Motion carried unanimously.

4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

4.1 Patty O'Neil

Policy Series 2000, Program

2432, Driver Education, Revised

Motion by McCormick, second by Henry, to forward the revised policy, based on NEOLA updates, to the full Board. Ayes, three (3). Nays, none (0). Motion carried unanimously.

2464, Program for Academically Talented Students, Revised

We provide differentiated instruction to challenge all students and have differentiated courses. This addresses concerns by some groups, such as GEARS. Prefer the wording program vs. policy.

Motion by McCormick, second by Henry, to forward the policy to the full Board, as revised. Ayes, three (3). Nays, none (0). Motion carried unanimously.

2510, Adoption of Textbooks, Revised

Motion by McCormick, second by Henry, to forward the policy to the full Board, as revised. Ayes, three (3). Nays, none (0). Motion carried unanimously.

2521, Selection of Instructional Materials and Equipment, Revised

Motion by McCormick, second by Henry, to forward the revised policy to the full Board. Ayes, three (3). Nays, none (0). Motion carried unanimously.

4.2 Elizabeth Janowiak

Policy Series 7000, Property & 8000, Operations

7540.03, Student Network & Internet Acceptable Use & Safety, Revised

Motion by Henry, second by McCormick to forward the revised policy to the full Board. Ayes, three (3). Nays, none (0). Motion carried unanimously.

7540.04, Staff Network & Internet Acceptable Use & Safety, Revised

Motion by Henry, second by McCormick to forward the revised policy to the full Board. Ayes, three (3). Nays, none (0). Motion carried unanimously.

8315, Information Management, New

This is a new policy. NEOLA reduced the length and removed dated text from previous recommendations. This is recommended due to eDiscovery, "litigation hold", and issues with

leaving computers on and information taken from them. It relates to email archiving, meets the law, and is doable through district management. This is seen in corporate law and is fine. Is this all inclusive? (It is extensive.)

Motion by Henry, second by McCormick to forward the policy to the full Board. Ayes, three (3). Nays, none (0). Motion carried unanimously.

5. OUTSTANDING POLICY CLEANUP & REVIEW

It would be a good idea to review the definitions in the glossary and to return to the policy review schedule. While the glossary indicates that "superintendent" means superintendent or designee, the Committee felt that it was important as policies are reviewed to write out "or designee." In addition, the word "budgeting" in Policy 2250 should be changed to budget implications.

6. ADJOURNMENT

At 6:40 p.m., motion by McCormick, second by Henry, and with unanimous consent, the meeting was adjourned.

APPROVED

(Date)

COMMITTEE
CHAIRPERSON

(Mary Stith)

RECORDING
SECRETARY

(Dr. Kent Mutchler)