

## Exhibit A/B – Pricing Structure

### Exhibit A – Language Services

#### Interpretation Services

##### - On-Site (Face to Face in Person) and Off-Site (Video Remote) by appointment

Spoken languages	\$65.00 per hour	(1 hour minimum)
Simultaneous, recorded or broadcasted	Additional \$10.00 per hour	
Sign Language (ASL, CDI)*	\$115.00* per hour	(2 hour minimum)

*\* Please note LARC's policies regarding new requests and cancellation of scheduled sign language services:*

*- Depending on the time sensitivity of the request, such as new sign language interpreter requests placed with fewer than two full business days between submitting the order to LARC and the day of requested service, sign language requests may incur an Emergency Fee of \$70.00.*

*-Billable Cancel: Requests will be cancelled with charge if there are fewer than two full business days between notifying LARC of the cancellation and the day of scheduled ASL service.*

*-Requests and cancellations for sign language services submitted outside of LARC's business hours will be considered "received" on the following business day.*

##### - Telephonic on demand

All languages	\$1.65 per minute	(No minimum)
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#### Translation Services

Spanish and Most Other Languages	\$0.35 per word	Minimum charge \$55.00
Rush Rate	Additional \$0.10 per word	
Languages of Low Diffusion*	\$0.60* per word	Minimum charge \$55.00

*\*Subject to market price and availability of qualified translators*

**Note:** *We are committed to developing language access services that are of high quality, sustainable and affordable to our partner organizations. These prices are at the lower end of the market for such services. There are several strategies that can be used to help contain costs, and we would be happy to consult with you on the most cost-effective mix of services.*

## Exhibit B – Travel Reimbursement

LARC will charge customer the mileage at the current federal rate after the first 10 miles. This will be calculated roundtrip from the interpreter's residence to the location of the assignment. The interpreter is responsible for mileage up to 10 miles to and from each assignment.

*Example 1:* On Monday, Mary travels 14 miles from her home to Encounter A for an interpreting assignment. She then travels 12 miles further to Encounter B for another assignment. Then she returns home, a distance of 26 miles. Mary had traveled a total of 52 miles; she deducts the first 10 miles and receives mileage for 42 miles.

*Example 2:* On Tuesday, Mary travels 14 miles from her home to Encounter A for an interpreting assignment. She then travels to Encounter C for another assignment, but Encounter C is close to her home. Then she returns home, a distance of 2 miles. Mary has traveled a total of 28 miles. She deducts the first 10 miles and receives mileage for 18 miles.

*Example 3:* On Wednesday, Mary travels 2 miles from her home to Encounter C for an interpreting assignment. Then she returns home, driving another 2 miles. Mary had traveled a total of 4 miles; the total distance is less than 10 miles, no mileage is received.