

3005—BUDGET PLANNING AND DEVELOPMENT

~~The annual budget shall be based upon the needs of the School District and the reasonable needs of the community in relation to the financial ability of the School District to support its schools. The Superintendent shall prepare an estimate of the schools' needs. In formulating the budget, all expenditure items should be considered in their relationship to the total school program. Requests for alterations or major items of repair shall be submitted in connection with the annual budget requests. Emergency requests shall be placed before the School Board for decision.~~

~~District Administration shall maintain a general fund undesignated reserve as required by Board policy 3017.~~

~~The Superintendent shall determine the manner in which the annual School District budget is to be compiled and issue instructions to the staff. He/she shall also establish a time schedule for the preparation of the budget to be known as the "budget calendar." The budget calendar shall include when the Superintendent's presentation of the proposed budget will be made to the School Board.~~

~~The annual School District budget shall be based on the mission, values, and beliefs of the schools in the form of needs identified by the school and community. The budget shall reflect the prioritized needs by School District and site as identified in the strategic plan, and within the individual financial limitations of the School District. Each site where School District activities are carried out will become a site for the purpose of developing grass roots involvement in the budget process. Each site must establish a team of staff and parents/citizens to develop their site budgets and, therefore, become a participant in the total process.~~

~~The Superintendent shall recommend to the School Board a date for a public meeting, devoted, in whole or in part, to a discussion of the annual budget.~~

~~Adopted: 06-09-1970 ISD-709~~

~~Revised: 04-12-1983~~

~~01-19-1993~~

~~06-20-1995~~

~~10-17-2000 ISD-709~~