



HOLINKA LAW, P.C.

P.O. Box 190164, Boise, ID 83719 ♦ (208) 572-3355 ♦ jsh@holinkalaw.com

June 16, 2020

Via Email to: steimoll@sodaschools.org

Soda Springs School District
Board of Trustees
Dr. Molly Stein, Superintendent
250 E. 2nd S.
Soda Springs, ID 83276

RE: Legal Services Agreement

Dear Superintendent Stein and Honorable Board of Trustees:

After over five years of providing your school district or charter school with legal services as part of MSBT Law, I am excited to announce the opening of Holinka Law, P.C., a full-service law firm dedicated to providing legal advice and consultation to Idaho school districts, charter schools and other public entities. With nearly 20 years of experience serving Idaho public entities in the areas of education, municipal, employment, land use, public purchasing, and contracting law, Holinka Law is dedicated to practicing preventative law and providing you with the most up-to-date guidance on the multitude of legal issues facing Idaho schools today.

In addition to working with Idaho school districts and charter schools in the areas of special education, student discipline and personnel matters, Holinka Law is also available to support you in all administrative and civil law issues, including, but not limited to, contract review and negotiations, constitutional issues, district consolidation, construction, real estate matters and board of trustee matters such as policy development, public records and open meeting law requirements, to name just a few of the legal issues surrounding public education. We are available by phone or email and typically respond to your request for assistance the same day it is received. We are also available for board meetings, hearings, or other events as needed.

For those school districts and charter schools who receive our policies, you will be happy to know that this service will continue. As has been our practice over the last several years,

June 16, 2020

Page 2

policy updates will be provided on a quarterly basis, depending on the degree of updates necessitated by new or amended federal or state law or regulation.

I am also on the list of qualified and approved trainers through the Idaho Board of Education to provide training to administrators and board members in the areas of administrator evaluations, ethics and governance. I regularly provide advice and training in the areas of open meeting and public records act compliance, purchasing, ethics and conflicts, as well as personnel matters. This type of training can prove invaluable in preventing legal action, and I am happy to work with you to schedule trainings as appropriate to meet your needs.

I am enclosing for your review and signature an updated Legal Services Agreement (LSA). Recognizing the significant budget concerns that many school districts and charter schools are facing this year in response to the COVID-19 pandemic, you will note that the hourly attorney rate has not changed. Like previous LSAs, the agreement continues from year to year and need not be signed on an annual basis. The LSA also allows for representation in specific projects, including litigation, which can be handled as an individual billing matter.

I look forward to providing you and your school district with the legal services necessary to address all of the issues you may be encountering. Please do not hesitate to contact me if you have any questions regarding Holinka Law or the enclosed LSA.

Sincerely,



Jill S. Holinka
Attorney at Law

Enclosure