



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: April 17, 2019

Purpose:  Presentation/Report  Recognition  Discussion/ Possible Action

Closed/Executive Session  Work Session  Discussion Only  Consent

From: Connie Prado, Board President

Item Title: Discussion and Possible Action to approve the Quarterly Progress Tracker

Description:

In compliance with the Lone Star Governance Monitoring Calendar: the Lone Star Governance framework requires the school board to conduct a quarterly assessment of their progress. The board conducted their last assessment of progress during the January 23, 2019 Regular Called Meeting.

Recommendation:

It is recommended that the school board approve the assessment of progress completed this quarter January 23, 2019 to present).

District Goal/Strategy:

Strategy 1 We will engage all school community members through transparency and effective communication to promote a positive perception and create a strong brand.

Objective 1.1: Establish a communication system that creates a strong brand that is disseminated across the city and state.

Funding Budget Code and Amount:

CFO Approval

Table with 2 columns: Funding Budget Code and Amount, CFO Approval

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

Superintendent:

Handwritten signature of Superintendent

Handwritten date: 4/12/19

## Board's Quarterly Progress Tracker

Section	Three Quarters Ago	Two Quarters Ago	One Quarter Ago	Current Quarter	Next Quarter Targets	Extra Meetings Needed	Total Points Possible
Vision 1	12	12	0	12			15
Vision 2	15	4	0	12			15
Vision 3	3	0	0	9			10
Vision 4	.5	0	0	4			5
Accountability 1	0	0	0	1			15
Accountability 2	.5	0	0	.5			5
Structure	4	1	0	1			15
Advocacy	0	1	0	1			10
Unity	9	9	0	1			10
<b>Total</b>	44	27	0	41.50			100

Next Projected Targets in Orange Font

## Affirmations

By signing below, I affirm as a Board Member that this Lone Star Governance Quarterly Progress Tracker is complete and accurate.

Board Members	Initial Here To Affirm Adherence To All Board Operating Procedures	Signature
		April 17, 2019
Board President		
Board Vice-President		





OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

(210) 977-7000

Fax (210) 977-7021

## Minutes of Regular Meeting

### The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, January 23, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:20 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jennifer Suniga-Collier, Interim Community Relations Officer.

Section end time: 6:21 PM.

#### RECOGNITION

Section start time: 6:21 PM.

1. Presentation of CPS Energy Curtailment 2018 Incentive Check

Item start time: 6:21 PM.

Joe Jones, CPS Representative, was called to present the district with a CPS Energy Curtailment 2018 Incentive Check.

Item end time: 6:25 PM.

## 2. District Employee Recognition

Item start time: 6:25 PM.

Eugene Tovar, Chief of Police, was called to recognize Jesus Rendon, Lead Custodian, for his efforts to protect district property.

Item end time: 6:27 PM.

Section end time: 6:27 PM.

Change Order of the Day by Mrs. Prado, Board President, to move the closed session section to the end of the agenda. No objections from The Board of Trustees.

## **SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 6:27 PM.

Dr. Flores addressed the Board and audience thanking all attendees of the meeting for their support to the district. He stated that TEA has awarded the district with a \$750,000 community partnerships grant. He acknowledged the time and effort needed from numerous people to obtain said grant. He stated that it is designed to continue to support our schools through community wrap around services. Dr. Flores introduced the new Chief Academic Officer, Dr. Ramiro Nava and Chief Financial Officer, Bettinae Kaiser.

Section end time: 6:30 PM.

## **PRESENTATIONS / REPORTS**

Section start time: 6:30 PM.

1. Presentation by Edra Bush, attorney with Linebarger, Goggan, Blair & Sampson, LLP on Housing Taxing Units, 2010-2018.

Item start time: 6:30 PM.

Edra Bush, attorney with Linebarger, Goggan, Blair & Sampson, LLP, was called to present and answer questions related to this item.

**Item end time: 6:43 PM.**

- 2. Report (Oral) by Housing Development Representatives on Housing activity in the school district.**

**Item start time: 6:43 PM.**

**Mrs. Prado called housing developers, Lenard Development (Ms. Flores and Ms. Woods), MI Homes (Paul Smith), Rausch Coleman Homes (Mr. Davis), Josh Freedom Hills Homes (Holland and Reynato), and Freedom Ranch Apartments, were called to present and answer questions related to this item. None of the presenters were in attendance.**

**Mrs. Prado provided information including the number of units being developed and the area of the developments.**

**Item end time: 6:49 PM.**

- 3. Report on Board Constraint 1: The Board collectively, and trustees individually, shall not perform or appear to perform any of the roles delegated to the Superintendent.**

**Item start time: 6:49 PM.**

**For the last quarter of October 2018, November 2018, and December 2018, that all Board Members have stated that there has not been any violation of Constraint #1.**

**Item end time: 6:55 PM.**

- 4. Mandatory Report of the Texas Academic Performance Report (TAPR) per Texas Education Code 39.036**

**Item start time: 6:55 PM.**

**Denise Orosco, Director of Accountability and Assessments, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.**

**Item end time: 7:25 PM.**

- 5. Public Hearing to discuss South San Antonio ISD 2018 School FIRST Rating and the Financial Management Report**

**Item start time: 7:25 PM.**

**Bettinae Kaiser, Chief Financial Officer, and Dr. Alexandro Flores, Superintendent of**

Schools, were called to present and answer questions related to this item.

Item end time: 7:54 PM.

Section end time: 7:54 PM.

Recess called by Board President, Connie Prado 7:54 PM – 8:01 PM

## **CITIZENS TO BE HEARD**

Section start time: 8:01 PM.

1. *Bianca Rosales, organizer for San Antonio Rising and Solidarity for Equity, and Myra Juarez-Denis, lead organizer for SA Rise*, addressed the Board regarding their plan to “block walk” to gather opinions from the community regarding issues with schools and repurposing the closed campuses.
2. *Helen Tiseth, community member*, addressed the Board regarding the effect of closing West Campus High School.
3. *Stacey Alderete, South San Accountability PAC*, addressed the Board regarding opening schools.
4. *Tom Cummins, AFT President*, addressed the Board regarding the HB736item iscussed.
5. *Angelita Olvera, community member*, addressed the Board regarding reopening campuses.
6. *Debbie Hernandez, parent*, addressed the Board regarding reopening schools.
7. *Raul Prado, community member*, addressed the Board regarding reopening campuses, new housing developments, and the failed Tax Ratification Election.

Mrs. Prado read aloud a letter from Phillip Cortez

*Dear Dr. Flores,*

*Congratulations again on your selection as superintendent for South San ISD. I have not had a chance to formally visit with you and would like to discuss your priorities and goals for the district, as well as share my thoughts on public school education. As State Representative for the area, I have the good fortune of representing a significant portion of the South San ISD.*

*Recently, through my community meetings and campaign outreach, residents from the district have shared with me their concerns about the closing of Kazen Middle School and Athens Elementary. You may be aware that I was against the closing of both schools, and shared a letter publicly stating my position to the board before the closure vote was taken in 2017. Since the school closures, residents continue to question the vote to close the schools and have been vocal to me about it.*

*Also, while I was serving as City Councilman for District 4, West Campus High School was closed. I shared my concerns about that closure during that time along with many of the residents from the area. As you are aware the area continues to grow with many new rooftops being constructed today and many new families continuing to locate their homes*



*in the West Campus area.*

*I am not an elected board trustee for South San ISD, and thus my inputs are purely for informative purposes only. School closures are always a difficult decision, and the impact of both school closures is still impacting the community in a negative way. I respectfully ask for your consideration and the board of trustees consideration, to re-open both schools and West Campus High School. Thank you and I look forward to our first meeting in the near future.*

*Yours in service,*

*Philip Cortez, Ph.D.*

*CC: Honorable Board Trustees, South San ISD*

Section end time: 8:25 PM.

### **CONSENT**

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

Section start time: 8:25 PM.

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
  - A. December 19, 2018 Regular Called
2. Approve the Memorandum of Understanding between Texas A & M San Antonio and South San Antonio ISD
3. Approval of Purchase of Fountas and Pinnell Guided Reading Collection Grade 3
4. Amend the contract with Accountable Healthcare Staffing
5. Approve Cooperative Program Agreement with The University of Texas at Austin - Texas OnRamps
6. Approve Interlocal Agreement with The University of Texas at Austin Institute for Public Schools Initiatives for GEAR UP Grant.
7. Renew Microsoft Licensing Agreement (March 2019-February 2020)

Item start time: 8:27 PM

Mr. Ybarra moved to approve the consent agenda items 2, 3, 4, 5, and 6 as presented, Mrs. Flores seconded and the Board of Trustees voted 7/0 to approve the item as presented.

Motion passed.

Item end time: 8:28 PM.

**CONSENT Items pulled**

**Item #- 1**

Item start time: 8:28 PM.

Michelle Martinez, Senior Executive Assistant, was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve consent item #1 as amended, Mr. Flores seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:31 PM.

**Item #- 7**

Item start time 8:31 PM

Scott Laleman, Director of Technology, was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve consent item #7 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 8:38 PM.

Section end time: 8:38 PM.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 8:38 PM.

1. Approve District Annual Financial Audit Report (AFR) for Fiscal Year Ended August 31, 2018

Item start time: 8:38 PM.

Rene Gonzalez, Richard Gallindo, and Ela Mendoza, Auditors from Garza/Gonzalez & Associates, was/were called to present and answer questions related to this item.

Mrs. Flores moved to approve the item as presented, Mr. Rodriguez seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:56 PM.

2. Discussion and Possible Action to approve the Quarterly Progress Tracker \*LSG

Item start time: 8:56 PM.



Connie Prado, Board President, was called to present and answer questions related to this item.

Mrs. Flores moved to approve the item as presented, Mrs. Martinez seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:22 PM.

3. Discussion and possible action to adopt the Resolution regarding the repurposing of schools

Item start time: 9:22 PM.

Homer Flores, Trustee, read resolution into record:

**RESOLUTION**

**BY THE BOARD OF TRUSTEES OF THE SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

*WHEREAS, the Board of Trustees believes in a true public school system where all students are accepted and offered the best educational opportunities. Further, that scholastic competition is a great motivator for education excellence.*

*WHEREAS, the Board of Trustees believes that the re-opening of Athens Elementary as a regular campus, on a smaller footprint, will cause the return of students who have left the school district, restore existing students to their neighborhood campus and establish goodwill in the community.*

*WHEREAS, the Board of Trustees believes that the re-opening of Kazen Middle School as a regular campus, on a smaller footprint, will cause the return of students who have left the school district, restore existing students to their neighborhood campus and establish goodwill in the community.*

*WHEREAS, the Board of Trustees believes that the re-opening of the former West Campus High School, on a phase-in basis, will entice eight grade students at Shepard Middle School to matriculate to their neighborhood high school campus and will encourage the return of students who have left the school district.*

*WHEREAS, the Board of Trustees believes that an aggressive public relations campaign in the Spring Semester 2019 will be key to a successful transition in the re-opening of the aforementioned campuses.*

*WHEREAS, the Board of Trustees believes that failing to act in a responsible and swift manner will cause the school district to lose an entire academic school year and, consequently, continue to lose our students to our competitors.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees is determined to compete academically; retain, recruit and re-attract students; potentially increase state revenues; restore trust and confidence in our communities and provide greater educational opportunities for all our students.*

**ADOPTED BY THE BOARD OF TRUSTEES ON WEDNESDAY, JANUARY 23, 2019**

Mrs. Flores made a substitute motion to table this item as per the Superintendent's request, Mr. Ybarra seconded, and the Board of Trustees voted 3/4. Motion Failed.

Vote:	Yes	No	Abstained
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores		X	
Ms. Ibarra Pena		X	
Mrs. Prado		X	
Mr. Rodriguez		X	
Mrs. Flores	X		

Mr. Flores moved to approve the item as presented, Mr. Rodriguez seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Mr. Rodriguez made an amended motion:

In the portion where it where and this is something that I feel is important, the amendment I would like to read as follows:

*WHEREAS, the Board of Trustees believes that the reopening of these campuses should be done responsibly within available resources.*

To be inserted right before the last paragraph that begins: *THEREFORE, BE IT RESOLVED, that the Board of Trustees is determined.*

Seconded by Ms. Ibarra Pena, and the Board of Trustees voted 4/3 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		

Mr. Rodriguez	X		
Mrs. Flores		X	

Main motion:

Mr. Flores moved to approve the Resolution as presented with the amendment, Mr. Rodriguez seconded, and the Board of Trustees voted 4/3/1 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores			X

Item end time: 9:45 PM.

### **CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and**

551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion with Legal Counsel concerning pending litigation pursuant to Texas Government Code Section 551.071.
  - A. Roland Dike v. South San Antonio ISD, Cause No. 2017-CI-22997, 150th District Court of Bexar County, Texas
  - B. Lynette Nicolis v. South San Antonio ISD, Cause No 2018-CI-13446, 57th District Court of Bexar County, Texas

Section start time: 9:45 PM.

Section end time: 10:55 PM.

#### DISCUSSION AND POSSIBLE ACTION

4. Discussion with possible Board Action concerning Lynette Nicolis v. South San Antonio ISD, Cause No 2018-CI-13446, 57th District Court of Bexar County, Texas.

Item start time: 10:55 PM.

Mr. Ybarra moved to approve item B. as discussed in closed session, Mr. Rodriguez seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:56 PM.


Section end time: 10:56 PM.

#### ADJOURNMENT

Mrs. Flores moved to adjourn the meeting, Mrs. Ibarra Pena seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:56 PM.

#### ATTEST

  
\_\_\_\_\_  
Connie Prado, Board President

  
\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of*

*Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: January 23, 2019

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:20 PM	6:21 PM	1 Min.	Other
Total section time: 1 Min.				
Recognition – 14 Minutes				
Item #1	6:21 PM	6:25 PM	4 Min.	Other
Item #2	6:25 PM	6:27 PM	2 Min.	Other
Total section time: 6 Min.				
Superintendent's Remarks–14 Minutes	6:27 PM	6:30 PM	3 Min.	Other
Total section time: 3 Min.				
Presentations/Reports – 14 Minutes				
Item #1	6:30 PM	6:43 PM	13 Min.	Other
Item #2	6:43 PM	6:49 PM	6 Min.	Other
Item #3	6:49 PM	6:55 PM	6 Min.	Vision - Constraints Monitoring
Item #4	6:55 PM	7:25 PM	30 Min.	Other
Item #5	7:25 PM	7:54 PM	25 Min.	Other
Total section time: 80 Min.				
Recess	7:54 PM	8:01 PM	7 Min.	Other
Total section time: 7 Min.				
Citizens to be Heard	8:01 PM	8:25 PM	25 Min.	Other
Total section time: 25 Min.				
Consent – 10 Minutes				

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less



Consent Items # 2, 3, 4, 5, and 6	8:25 PM	8:28 PM	3 Min.	Other
Pulled Consent Item #1	8:28 PM	8:31 PM	3 Min.	Other
Pulled Consent Item #7	8:31 PM	8:38 PM	7 Min.	Other
Percentage of Consent Item Pulled 28.58% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 13 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:38 PM	8:56 PM	18 Min.	Other
Item #2	8:56 PM	9:22 PM	26 Min.	Accountability – Board Self Evaluation
Item #3	9:22 PM	9:45 PM	23 Min.	Other
Closed/Executive Session – 1 Hour				
Closed Session	9:45 PM	10:55 PM	70 Min.	N/A
Total section time: 70 Min.				
Discussion and Possible Action – 14 Minutes				
Item #4	10:55 PM	10:56 PM	1 Min.	Other
DPA Total section time: 68 Min.				
Adjournment	10:56 PM	10:56 PM	0 Min.	Other

Total Meeting Time: 276 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less



BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring	6 Min.	5%	Presentation/Report #3
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation	26 Min.	19%	Discussion/Possible Action #2
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	106 Min.	76%	
<b>Total Vision-focused Minutes</b>		32	24%	
<b>Total Minutes</b>		138	100%	70 Closed Session Minutes not included

Total Meeting 4 hours and 36 minutes = 276 minutes  
 276 - 70 closed session = 206 Total Tracker Minutes



## January 23, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	10	6	5	\$107.22	\$2,251.62
Senior Staff Members					
Delinda Castro	12	6	2	\$74.47	\$1,489.40
Lorraine De Leon	10	6	2	\$54.98	\$989.64
					\$0.00
Criselda Bazaldua				\$49.01	\$0.00
Amy Shields	1	4		\$49.43	\$247.15
Cynthia Bills	3	4		\$47.82	\$334.74
Rosanna Mercado				\$50.84	\$0.00
				\$50.52	\$0.00
Julie Silva		4		\$46.26	\$185.04
Scott Laleman		6		\$48.42	\$290.52
Robert Zamora				\$47.31	\$0.00
Denise Orosco	30	4	1	\$47.82	\$1,673.70
Juan Zamora	28			\$74.91	\$2,097.48
Monica Lopez				\$49.80	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens		1		\$50.33	\$50.33
Ruperto Becerra Jr.				\$44.80	
Tiffany Contreras	320 [1]		13	\$44.66	\$14,871.78

Other Staff					
Michelle Martinez	10	6	10	\$29.78	\$774.28
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Stephanie Mendoza	248 [2]		4	\$35.27	\$8,888.04
Clarita Trevino	248 [3]		4	\$35.17	\$8,862.84
	920	47	41	\$1,247.30	\$43,006.56





OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

## Minutes of Special Called Meeting

### The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, January 24, 2019, beginning at 6:00 PM in the SHEPARD MIDDLE SCHOOL 5558 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		6:24 PM
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

Section end time: 6:00 PM.

#### WORKSHOP

Section start time: 6:00 PM.

1. Workshop to review and discuss repurposing closed campuses  
(NO ACTION, PRESENTATION ONLY)

Connie Prado, Board President, allowed questions to administration from the audience. No objection from the Board of Trustees.

Section end time: 8:10 PM.

#### DISCUSSION AND POSSIBLE ACTION

Section start time: 8:10 PM.

1. Discussion and possible action to consider the Superintendent's recommendation concerning the re-purposing of closed campuses.

Item start time: 8:10 PM.

Dr. Alexandro Flores, Superintendent of Schools, provided the following Recommendation for Repurposing of Closed Campuses:

I recommend that we conduct a facilities assessment and feasibility study, and that we establish a process for developing repurposing committees, develop a timeline recommendation for Board consideration for the next Regular Board Meeting.

Mrs. Flores moved to approve the item as presented, and Mrs. Martinez seconded.

Mr. Rodriguez made a substitute motion:

I move I motion that we table the Superintendent's recommendation for further discussion.

Mr. Flores seconded, and the Board of Trustees voted 4/2/1 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez			X
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Mr. Rodriguez made a motion:

I move that the Board of Trustees directs the Superintendent to develop a plan for possible implementation, utilizing current revenues, which would incorporate the following elements: Re-opening Athens Elementary, including bilingual students, as a regular campus for the 2019-2020 school year and the re-opening of Kazen Middle School as a regular campus, including an Academy of Choice, for the 2019-2020 school year. Further, that the current 8th grade class at Shepard Middle School be assigned to the re-opened West Campus High School for the 2019-2020 school year with the intent of adding a grade level until the Class of 2023 is realized. Additionally, the Board of Trustees previously approved the lease at the former

Olivares Elementary and the Memorandum of Understanding with the Edgewood ISD regarding Alternative School students. The Superintendent should develop a plan to address each circumstance. Further, that the Superintendent's plan be presented at a Special Called Meeting of the Board of Trustees during the week of February 11, 2019, at a date, time and location determined by provisions of Board Policy BE (local).

Seconded by Mr. Flores, and the Board of Trustees voted 4/3. Motion Passed.

Vote:	Yes	No	Abstained
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 8:16 PM.

Section end time: 8:16 PM.

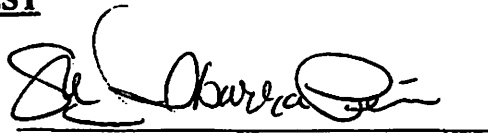
**ADJOURNMENT**

Mr. Rodriguez moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:16 PM.

**ATTEST**



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: January 24, 2019

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:00 PM	0 Min.	Other
Total section time: 0 Min.				
Workshop-14 Minutes	6:00 PM	8:10 PM	130 Min.	Advocacy – Community Engagement
Total section time: 130 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:10 PM	8:16 PM	6 Min.	Other
Total section time: 6 Min.				
Adjournment	8:16 PM	8:16 PM	0 Min.	Other

Total Meeting Time: 136 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*



BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement	130 Min.	96%	Workshop - Q&A
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	6 Min.	4%	
<b>Total Vision-focused Minutes</b>		130	96%	
<b>Total Minutes</b>		136	100%	

Total Meeting 2 hours and 16 minutes = 136 minutes  
 136 - 0 closed session = 136 Total Tracker Minutes





OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

## Minutes of Special Called Meeting

### The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, February 13, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:03 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		7:02 PM
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jennifer Suniga-Collier, Community Relations Officer.

Section end time: 6:05 PM.  
2 Minutes

Change Order of the Day to move Discussion and Possible Action Items 3&4 to before the Presentation section by Connie Prado, Board President. No Objections by the Board of Trustees.

#### DISCUSSION AND POSSIBLE ACTION

Section start time: 6:05 PM.

3. Discussion and possible action to form a Budget Committee, pursuant to Board Policy BDB(Local), for the review of the 2018-2019 budget and preparation of the 2019-2020 budget.

Item start time: 6:05 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Mrs. Prado made a motion:

I make a motion to approve the formation of a budget committee with the appointment of the following members of the board under the provision of board policy BDB(Local) that we appoint Mrs. Mandy Martinez as a member, Mr. Gilbert Rodriguez as chairman, and myself Mrs. Prado as a member of the committee.

Mr. Flores second, and the Board of Trustees voted 4/1/1. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez			X
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Mr. Rodriguez, Budget Chairman set the first Budget Committee Meeting for Tuesday, February 19, 2019 from 10:00 am – 3:00 pm, and directed that the meeting be posted and encouraged the Superintendent not to be overly concerned with recording or livestreaming these meetings.

Item end time: 6:19 PM.

14 Minutes

4. Discussion and possible action to direct the Superintendent to contract with Moak-Casey, TASBO or other suitable Consultant in the education finance field to provide support services to the Budget Committee and Administration.

Item start time: 6:19 PM.

Connie Prado, Board President, and Kevin O'Hanlon, Legal Counsel, were called to present and answer questions related to this item.

Mr. Rodriguez made the following motion:

I motion that we take on the contract the rep that from Moak-Casey to assist the Budget Committee going forward.

Mr. Ibarra Pena seconded, and the Board of Trustees voted 4/2 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 6:30 PM.

11 Minutes

Section end time: 6:30 PM.

## **PRESENTATION**

Section start time: 6:30 PM.

Mrs. Prado stated for the record:

I am waiving the 2 minute discussion on items A, B, and C. As you know, Lone Star Governance requires us to do 2 minutes on each item but because this is a very lengthy presentation and I'm sure there's gonna be a lot of discussion and questions I am waiving the 2 minutes on A, B, and C.

1. Review, Discuss, and Consider the following items developed by administration as directed by the Board of Trustees
  - A. Plan to potentially re-open Athens Elementary as a regular campus, including bilingual students, for the 2019-2020 school year

Item start time: 6:30 PM.

Denise Orosco, Director of Accountability and Assessments, Ruperto Becerra, Director of Facilities, James Schumann, Chief of Staff, Dr. Alexandro Flores, Superintendent of Schools, and Jesse Berlanga, Director of Transportation, were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

That the presentation for Athens as presented by the Superintendent and his staff be forwarded to the budget committee along with the recommendations from from the board that we've come up here with and forward that as well to the budget committee. We certainly don't want to make any final decisions here tonight, we've enlisted the help of another resource that I'm excited about so my motion would be to that we forward the Superintendent's presentation for Athens to the budget committee as is as presented and the I'm trying to find the wording, the recommendations, that we've come up with.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 7:42 PM.

1 Hour and 12 Minutes

- B. Plan to potentially re-open Kazen Middle School as a regular campus, including an Academy of Choice, for the 2019-2020 school year

Item start time: 7:42 PM.

Denise Orosco, Director of Accountability and Assessments, Ruperto Becerra, Director of Facilities, James Schumann, Chief of Staff, Jesse Berlanga, Director of Transportation, and Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

To forward the Superintendent plan as presented to the budget committee along with the recommendations from the Board to the budget committee as well for consideration.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

Mr. Rodriguez made an amended motion:

To forward the Superintendent's plan as presented to the budget committee along with the recommendations from the board that includes that includes the estimated cost numbers

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 8:27 PM.

45 Minutes

- C. Plan to potentially re-open West Campus High School for the 2019-2020 school year starting with the current 8th-grade class at Shepard Middle School

Item start time: 8:27 PM.

Denise Orosco, Director of Accountability and Assessments, Ruperto Becerra, Director of Facilities, James Schumann, Chief of Staff, Jesse Berlanga, Director of Transportation, and Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

I make I make I would like to make a motion that we forward the Superintendent's presentation on West Campus High School as is. I would also like to forward the recommendation along with the estimated cost that we've come up with to the budget committee as well. The amount was \$2, 560, 050. 00.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 8:55 PM.

28 Minutes

Section end time: 8:55 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 8: 55 PM.

1. Discussion and possible action to review of the Memorandum of Understanding with the Edgewood ISD regarding Alternative School students

Item start time: 8:55 PM.

Gary Long, Safety and Security Coordinator, was called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

I'd like to make a motion that we move to terminate the MOU with Edgewood ISD.

Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve.

Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores	X		

Item end time: 9:02 PM.

7 Minutes

2. Discussion and possible action to review the Olivares facility lease

Item start time: 9:02 PM.

James Schumann, Chief of Staff, Connie Prado, Board President and Dr. Alexandro Flores, Superintendent of Schools were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

Per legal counsel I move that we terminate the lease at Olivares.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		



Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 9:25 PM.

23 Minutes

Section end time: 9:25 PM.

**CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion with the Superintendent regarding personnel management.

Section start time: 9:25 PM.

Section end time: 10:26 PM.

61 Minutes

**ADJOURNMENT**

Mr. Rodriguez moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:26 PM.

**ATTEST**

  
\_\_\_\_\_  
Connie Prado, Board President

  
\_\_\_\_\_  
Shirley Ybarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: February 13, 2019

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:03 PM	6:05 PM	2 Min.	Other
Total section time: 2 Min.				
Discussion and Possible Action – 14 Minutes				
Item #3	6:05 PM	6:19 PM	14 Min.	Other
Item #4	6:19 PM	6:30 PM	11 Min.	Other
Presentations/Reports – 14 Minutes				
Item #1	6:30 PM	8:55 PM	145 Min.	Other
Total section time: 145 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:55 PM	9:02 PM	7 Min.	Other
Item #2	9:02 PM	9:25 PM	23 Min.	Other
DPA Total section time: 55 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	9:25 PM	10:26 PM	61 Min.	N/A
Total section time: 61 Min.				
Adjournment	10:26 PM	10:26 PM	0 Min.	Other

Total Meeting Time: 263 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	202 Min.	100%	
<b>Total Vision-focused Minutes</b>		0	0%	
<b>Total Minutes</b>		202	100%	

Total Meeting 4 hours and 23 minutes = 263 minutes  
 263 - 61 closed session = 202 Total Tracker Minutes





## February 13, 2019 Staff Tracker

Title	Average Hours Preparing	Average Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	4	4.5	8	\$120.19	\$1,983.14
<b>Senior Staff Members</b>					
Ramiro Nava	2	4.5	6	\$75.46	\$943.25
Bettinae Kaiser	8	4.5	6	\$79.02	\$1,461.87
James Schumann	16	4.5	8	\$80.02	\$2,280.57
Florinda Castillo	0	0	0	\$55.52	\$0.00
Scott Laleman	4	4.5	6	\$54.24	\$786.48
Denise Orosco	3	4.5	6	\$53.66	\$724.41
Monica Lopez	4	0	6	\$55.88	\$558.80
Lee Hernandez	0	0	0	\$66.09	\$0.00
Yvonne Hernandez	0	0	0	\$65.84	\$0.00
Chad Doucet	14	0	6	\$45.62	\$912.40
Ruperto Becerra	32	4.5	6	\$49.40	\$2,099.50
<b>Other Staff</b>					
Michelle Martinez	4	4.5	6	\$38.74	\$561.73
Juanita Garcia				\$27.41	\$0.00
Ruby Rosario	45			\$21.65	\$974.25
Angela Perales	6			\$18.78	\$112.68
Cristina Moreno				\$30.40	\$0.00

Jenette French				\$22.44	\$0.00
Clarita Trevino				\$48.12	\$0.00
Stephanie Mendoza				\$37.92	\$0.00
Herman Macal	30			\$25.73	\$771.90
Ron Estrada	30			\$26.09	\$782.70
Edward Coronado	30			\$30.04	\$901.20
Diana Sanchez	10			\$30.75	\$307.50
Jose Massiate	1			\$20.71	\$20.71
Chris Alvarado	1			\$20.68	\$20.68
	244	36	64	\$1,200.40	\$16,203.77



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

## Minutes of Special Called Meeting

### The Board of Trustees South San Antonio ISD

---

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Tuesday, February 19, 2019, beginning at 10:00 AM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 10:00 AM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

School Board Members in attendance as a spectator:

Louis Ybarra Jr.

Legal Counsel in attendance:

Kevin O'Hanlon

Administration in attendance:

Dr. Alexandro Flores  
Chad Doucet  
Bettinae Kaiser  
Scott Laleman  
Yvonne Hernandez  
Dr. Lee Hernandez  
Ruperto Becerra  
Monica Lopez  
Denise Orosco  
Dr. Ramiro Nava  
Florinda Castillo  
Michelle Martinez



**Moak-Casey Consultants in attendance:**

Dr. Larry Groppel

Dr. Buck Gilkcrease

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Michelle Martinez, Senior Executive Assistant

Section end time: 10:02 AM.

**WORK SESSION**

Budget Committee Meeting – One

Section start time: 10:02 AM.

The Budget Committee met in a work session to discuss the possible reopening of 3 shuttered campuses; West Campus High School, Kazen Middle School, and Athens Elementary School.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 10:05 AM

1. Discussion and possible adoption of Budget Committee Procedures

Item start time: 10:05 AM.

Mr. Rodriguez, Budget Committee Chair, and Dr. Groppel, Moak-Casey Consultant, were called to present and answer questions related to this item.

Dr. Groppel presented the following Budget Committee Procedures:

***SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT***

***Budget Committee Operating Procedures***

***1.0 Purpose***

***1.1 The Budget Committee shall serve the Board of Trustees in a fact-finding, deliberative, and advisory capacity. The committee shall review, discuss, analyze, and report to the Board of Trustees and the community on issues related to:***

- a. *legislation impacting public school finance;*
- b. *impact of the state finance system on SSAISD finances;*
- c. *budget related matters including staffing ratios, and;*
- d. *other matters as requested by the Board of Trustees.*

*1.2 The committee may appoint subcommittees to deal with specific topics such as staffing and campus resource allocations.*

*1.3 The committee is governed by the Texas Open Meetings Act and ramifications thereof.*

*1.4 Meetings shall be conducted in a manner consistent with the conduct of meetings of the SSAISD Board of Trustees.*

## *2.0 Membership*

### *2.1 Board of Trustees*

*2.1.1 Three members of the Board of Trustees shall serve on the committee.*

*2.1.2 Trustee members shall be appointed to the committee by the President of the Board of Trustees.*

*2.1.3 All members of the committee are encouraged to participate in the committee's discussions.*

### *2.2 Administrators*

*2.2.1 The following district level administrators shall serve as ex-officio members of the committee:*

- a. *Superintendent of Schools*
- b. *Chief Financial Officer*
- c. *Other administrators as designated by the Superintendent of Schools.*

*These district level administrators are expected to make recommendations to the committee similar to the manner in which recommendations are made to the Board of Trustees.*

*2.2.2 Other district level and campus level administrators may work with the committee as appropriate and necessary.*

### *2.3 Officers*

*2.3.1 The Budget Committee Chairman shall preside at all committee meetings where he/she is present. In the absence of the Chairman, his/her designee shall preside. A designated secretary shall ensure that minutes of all meetings are maintained and available for examination consistent with the Texas Open Meetings Act and the Texas Public Information Act.*

**3.0 Responsibilities**

**3.1 Committee members are expected to attend all regular and special meetings as deemed necessary by the committee, review material prior to committee meetings, and complete assignments as required.**

**3.2 Committee meetings shall be conducted according to mutually determined ground rules.**

**3.3 The committee Chairman shall review any special circumstances involving irregular attendance and shall have the prerogative to initiate replacement of committee members who are no longer able to serve. Replacement of members will be accomplished by the President of the Board of Trustees. Replacements shall be reported to all members of the Board of Trustees.**

**3.4 The Chairman will provide dates of future meetings to be undertaken by the committee.**

**3.5 The committee shall have no authority beyond that extended it by the SSAISD Board of Trustees.**

**Mrs. Prado made a motion:**

**I make a motion that we adopt the budget committee operating procedures as presented.**

**Mr. Rodriguez seconded and the Budget Committee voted 3/0 to approve.**

**Motion passed.**

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
<b>Mrs. Martinez</b>	<b>X</b>		
<b>Mrs. Prado</b>	<b>X</b>		
<b>Mr. Rodriguez</b>	<b>X</b>		

**Item end time: 10:15 AM.**

**10:46 AM - Mr. Rodriguez directed staff:**

**So if we can Mr. Nava, Mr. Becerra, to the best of your ability, provide us information on furniture specific to what was the current inventory, inventory that moved over, inventory that was swapped out and then any remaining inventory whether it is on hand or it was disposed of and how, any procedures that were referenced to get those things accomplished and then.**

**Recess: 11:20 AM - 11:35 AM**

**Section end time: 11:35 AM.**

2. Discussion of budget preparation status

Item start time: 11:35 AM.

11:38 AM Moak-Casey recommendation: Our recommendation is that you task the chair of this committee, Superintendent, and Moak Casey, to develop a plan to bring back to this committee to present options for reopening then take that to a team of 8 training with the whole board.

11:58 AM. Mr. Rodriguez's recommendation:

I'm perfectly in alignment with the suggestions from Moak-Casey & Associates for them to work with the Superintendent, they have the data, they have all the information, they have experience like all of our staff does to move forward and come back with a plan on how we are going to open these campuses. In coordination with the Superintendent and Michelle and Moak-Casey & Associates, we will come up with a timeline that fits with everyone's availability and go from there and make everyone aware that needs to be aware.

Mr. Rodriguez made a motion:

I would like to make a motion to the Budget Committee that the Super that we proceed with Moak-Casey & Associates' recommendation of reopening of our campuses with their creation of a recommendation to open the campuses.

Mrs. Martinez seconded, and the Budget Committee voted 3/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez	X		
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 12:01 PM.

3. Discussion and possible committee action to request additional budget data and/or to make committee recommendations to the Board of Trustees

Item action is included in the motion for discussion and possible action agenda item 2.

Section end time: 12:01 PM


**ADJOURNMENT**

Mrs. Prado moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 12:01 PM.

**ATTEST**



\_\_\_\_\_  
Connie Prado, Board President



\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: February 19, 2019

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	10:00 PM	10:02 PM	2 Min.	Other
Total section time: 2 Min.				
Work Session	10:02 PM	10:05 PM	3 Min.	Other
	10:15 PM	11:20 PM	65 Min.	Other
Section time: 68 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	10:05 PM	10:15 PM	10 Min.	Other
Recess	11:20 AM	11:35 AM	15 Min.	Other
Item #2 &3	11:35 PM	12:01 PM	26 Min.	Other
DPA Total section time: 51 Min.				
Adjournment	12:01 PM	12:01 PM	0 Min.	Other

Total Meeting Time: 121 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	121 Min.	100%	
<b>Total Vision-focused Minutes</b>		0	0%	
<b>Total Minutes</b>		121	100%	

Total Meeting 2 hours and 1 minutes = 121 minutes  
 121 - 0 closed session = 121 Total Tracker Minutes





## February 19, 2019 Staff Tracker

Title	Average Hours Preparing	Average Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	4	2	5	\$120.19	\$1,322.09
<b>Senior Staff Members</b>					
Ramiro Nava	4	2	5	\$75.46	\$830.06
Bettinae Kaiser	4	2	5	\$79.02	\$869.22
James Schumann	6	0		\$80.02	\$480.12
Florinda Castillo	0	2	5	\$55.52	\$388.64
Scott Laleman	6	2	5	\$54.24	\$705.12
Denise Orosco	6	2	5	\$53.66	\$697.58
Monica Lopez	6	2	5	\$55.88	\$726.44
Lee Hernandez	0	2	5	\$66.09	\$462.63
Yvonne Hernandez	0	2	5	\$65.84	\$460.88
Chad Doucet	6	2	5	\$45.62	\$593.06
Ruperto Becerra	22	2	5	\$49.40	\$1,432.60
<b>Other Staff</b>					
Michelle Martinez	4	2	5	\$38.74	\$426.14
Juanita Garcia				\$27.41	\$0.00
Ruby Rosario	18			\$21.65	\$389.70
Angela Perales	1			\$18.78	\$18.78
Cristina Moreno				\$30.40	\$0.00

Jenaette French				\$22.44	\$0.00
Clarita Trevino				\$48.12	\$0.00
Stephanie Mendoza				\$37.92	\$0.00
Herman Macal	10			\$25.73	\$257.30
Ron Estrada	15			\$26.09	\$391.35
Edward Coronado	15			\$30.04	\$450.60
Diana Sanchez	1			\$30.75	\$30.75
	128	24	60	\$1,159.01	\$10,933.06



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

## Minutes of Regular Meeting

### The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, February 20, 2019, beginning at 6:00 PM in the DWIGHT MIDDLE SCHOOL 2454 W. Southcross, San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jennifer Suniga-Collier, Community Relations Officer.

Section end time: 6:02 PM.

#### RECOGNITION

Section start time: 6:01 PM.

1. Recognition of South San Antonio ISD School Counselors

Item start time: 6:01 PM.

Lorraine Deleon, Executive Director of Community and School Partnerships, and Carlos Gallardo, Head Counselor, were called to present certificates of appreciation to district counselors.

Item end time: 6:10 PM.

## **CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

Section start time: 6:10 PM.

Section end time: 7:30 PM.

## **RECOGNITION**

2. Introduction by the Texas Education Agency of the monitor requested by the Board assigned to South San Antonio ISD as mentor district for Lone Star Governance

Item start time: 7:30 PM.

AJ Crabill, Texas Education Agency Deputy Commissioner of Governance, introduced Dr. Laurie Elliot, Texas Agency Education Monitor, as the monitor

assigned to South San Antonio ISD for the Lone Star Governance Exemplar Cohort. Dr. Elliot addressed the board on her excitement to work with the Board to be support them to be exemplar.

Item end time: 7:36 PM.

Section end time: 7:36 PM.

### **SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 7:36 PM

Dr. Alexandro Flores, Superintendent of Schools, thanked the staff involved in relocating the board meeting to Dwight Middle School. He stated that our faculty and staff are working diligently to prepare our students for the upcoming testing season. He informed the audience that the next regular board meeting will be on March 27, 2019. Dr. Flores also stated that our Spring Break will be March 11-15, 2019.

Section end time: 7:38 PM

### **PRESENTATIONS / REPORTS**

Section start time: 7:38 PM

1. Superintendent Constraint Measure 3.2: The Superintendent will host a minimum of three community engagement meetings in 2018-2019.

Item start time: 7:38

Lorraine Deleon, Executive Director of School and Community Partnerships, was called to present and answer questions related to this item.

Item end time: 7:44 PM.

2. Middle of the Year Report on Progress Measure 3.3: Percent of K-2 students reading on or above grade level

Item start time: 7:44 PM.

Amy Shields, Director of Teaching & Learning, was called to present and answer questions related to this item.

Item end time: 8:02 PM.

Section end time: 8:02 PM.

## **CITIZENS TO BE HEARD**

Section start time: 8:02 PM.

1. *Tom Cummins*, AFT President, addressed the Board regarding allowing staff to volunteer to move into reopened schools instead of forcing them to, and also invited them to join their march to the state capital March 11, 2019.
2. *Ryan Lopez*, Price ES Student Council President/World Changers Member, addressed the Board regarding recycling container availability and fees associated with the district's recycling service.
3. *Rey Saldana*, City Council, addressed the Board regarding the concept of a community center at Kazen MS by the City of San Antonio partnering with South San ISD. He stated that the city proposes to invest \$10 million dollars into the facility and that the district would continue to own the asset. He asked that the district inform the city next week, as a professional courtesy, whether we intend to partner with them.

Section end time: 8:12 PM.

## **CONSENT**

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
  - A. January 23, 2019 Regular Called
  - B. January 24, 2019 Special Called
2. Approval of Policy Update 112
3. E-Rate contract for Wide Area Network
4. Approve the 2018-2020 Implementation Phase of the Community Partnerships Grant
5. Service Delivery Agreement between Region 13 and South San Antonio ISD for 2018-2020
6. Service Delivery Agreement between AnLar LLC and South San Antonio ISD for the 2018-2020

Section start time: 8:12 PM.

Item start time 8:12 PM.

Mrs. Flores moved to approve the consent agenda items 1-6 as presented, Mrs.

Martinez seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:13 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 8:13 PM.

1. Board consideration of support for the Village at Nogalitos, a multi-family development, as presented to the Texas Department of Housing and Community Affairs.

Item start time: 8:13 PM.

Prospera Representatives, Walter Martinez, Bradford McMurray, Forrest Wilson, and Joann Estrada, were called to present and answer questions related to this item.

No action taken.

Item end time: 8:30 PM.

2. Approve District Administration to solicit qualifications for Auditing Services to be retained for the engagement of the Annual Financial Report.

Item start time: 8:30 PM.

Dr. Alexandro Flores, Superintendent of Schools was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Mr. Flores seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores	X		

Item end time: 8:38 PM.



8:38 PM.

Mr. Rodriguez made a motion:

I would like to make a motion that we table items 3&4

Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores	X		

3. Discussion and possible action for request of qualifications for legal services

Item start time: 8:38 PM.

Item Tabled.

Item end time: 8:44 PM.

4. Discussion and possible action for request of qualifications for financial services

Item start time: 8:38 PM.

Item Tabled.

Item end time: 8:44 PM.

Section end time: 8:44 PM.

**ADJOURNMENT**

Mr. Ybarra moved to adjourn the meeting, Mrs. Martinez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:44 PM.

**ATTEST**

Connie Prado

Ms. Ibarra Pena

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: February 20, 2019

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Recognition – 14 Minutes				
Item #1	6:02 PM	6:10 PM	8 Min.	Other
Total section time: 8 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:10 PM	7:30 PM	80 Min.	N/A
Total section time: 80 Min.				
Recognition Item #2	7:30 PM	7:36 PM	6 Min.	Other
Total section time: 6 Min.				
Superintendent's Remarks – 14 Minutes	7:36 PM	7:38 PM	2 Min.	Other
Total section time: 2 Min.				
Presentations/Reports – 14 Minutes				
Item #1	7:38 PM	7:44 PM	6 Min.	Vision – Constraints Monitoring
Item #2	7:44 PM	8:02 PM	18 Min.	Vision – Student Outcome Goal Monitoring
Total section time: 24 Min.				
Citizens to be Heard	8:02 PM	8:12 PM	10 Min.	Other

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

Total section time: 10 Min.				
Consent – 10 Minutes				
Consent Items # 1-6	8:12 PM	8:13 PM	1 Min.	Other
Percentage of Consent Item Pulled 0.0% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 1 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:13 PM	8:30 PM	17 Min.	Other
Item #2	8:30 PM	8:38 PM	8 Min.	Other
Item #3&4	8:38 PM	8:44 PM	6 Min.	Other
DPA Total section time: 31 Min.				
Adjournment	8:44 PM	8:44 PM	0 Min.	Other

Total Meeting Time: 164 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	18 Min.	22%	Presentation/Report #2
Vision	Constraints Setting			
Vision	Constraints Monitoring	6 Min.	8%	Presentation/Report #1
<b>Accountability</b>				
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
<b>Structure</b>				
Structure	Voting			
<b>Advocacy</b>				
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
<b>Other</b>				
Other	Other	60 Min.	70%	
<b>Total Vision-focused Minutes</b>		24	30%	
<b>Total Minutes</b>		84	100%	80 Closed Session Minutes not included

Total Meeting 2 hours and 44 minutes = 164 minutes  
 164 - 80 closed session = 84 Total Tracker Minutes





## February 20, 2019 Staff Tracker

Title	Average Hours Preparing	Average Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	3	7	2	\$120.19	\$1,442.28
<b>Senior Staff Members</b>					
Ramiro Nava	5	7	2	\$75.46	\$1,056.44
Bettinae Kaiser	5	7	2	\$79.02	\$1,106.28
James Schumann	10	7	2	\$80.02	\$1,520.38
Florinda Castillo	0	7		\$55.52	\$388.64
Scott Laleman	4	7		\$54.24	\$596.64
Denise Orosco	3	7		\$53.66	\$536.60
Monica Lopez	5	7		\$55.88	\$670.56
Lee Hernandez	0	7		\$66.09	\$462.63
Yvonne Hernandez	0	7		\$65.84	\$460.88
Chad Doucet	8	7		\$45.62	\$684.30
Ruperto Becerra	18	7		\$49.40	\$1,235.00
<b>Other Staff</b>					
Michelle Martinez	3	7	2	\$38.74	\$464.88
Juanita Garcia				\$27.41	\$0.00
Ruby Rosario	15			\$21.65	\$324.75
Angela Perales	2			\$18.78	\$37.56
Cristina Moreno				\$30.40	\$0.00



Jenaette French				\$22.44	\$0.00
Clarita Trevino				\$48.12	\$0.00
Stephanie Mendoza				\$37.92	
Herman Macal	10			\$25.73	\$257.30
Ron Estrada	10			\$26.09	\$260.90
Edward Coronado	10			\$30.04	\$300.40
Diana Sanchez	2			\$30.75	\$61.50
	113	91	10	\$1,159.01	\$11,867.92