



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ/ALTON ALEXANDER

CC: BOARD OF TRUSTEES
DR. ISMAEL GONZALEZ III
DEBORAH GARZA
DR. MICHAEL NORRIS
PENNY ARMSTRONG

DATE: March 24, 2025

SUBJECT: Discuss and Take Possible Action on Testing and Balance Services for Four (4) Bond 2023 Projects per RFQ# 2425-02

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

For Bond 2023 Projects, the District is seeking a qualified HVAC Engineering Firm to conduct Testing and Balancing of the new HVAC systems at T.M. Clark Elementary, High School Cafeteria/Culinary Renovations, High School Fine Arts/Band Hall Renovations, and the

Operations & Family Resource Center Facility. Testing and balancing is Testing, adjusting and balancing is the process of evaluating temperature and environmental control systems to ensure they're heating or cooling according to design specifications and at the equipment's best level of efficiency. The process involves using test instruments, sensors and monitors to verify proper temperatures, airflow, and other characteristics of the HVAC system. DBR is developing the specifications for the Operations/Family Resource Project, while Stridde Callins is developing the specifications for the three Instructional projects. A third-party inspection gives the district the validation that multiple firms are collaborating to give the district the most productive and efficient HVAC system. Bids were received March 10th and the committee evaluated them on March 19th.

Committee Evaluating the Qualifications:

Alton Alexander, Construction Manager

Sridhar Kota, Project Manager

Firm Rankings:

Testing and Cx Service (TAC)	92
Campos Engineering	91
CSI Engineering	87

RECOMMENDATION:

Administration recommends awarding Testing and Cx Service (TAC) and Campos Engineering firms to provide Testing and Balance Services for each of the Four (4) Bond 2023 Projects.

FINANCIAL IMPACT:

Testing and Balancing is an Engineering service, thus will be scored based on qualifications. Proposals will be sought from the awarded firms as the scope of each project is developed. Administration will bring the contracts with costs to the subsequent School Board Meeting for possible approval after proposals have been negotiated and deemed acceptable by the District.

BOARD RELATED POLICY:

CH (LEGAL)

CV (LEGAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

The School Board accept Administration's recommendation to award Testing and Cx Service (TAC) and Campos Engineering for Testing and Balance Services for each of the Four (4) Bond 2023 Projects in accordance with RFQ #2425-02.

