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# MSAC

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Mid State Activities Conference



## Constitution

<i>Ashley</i>	<i>Merrill</i>
<i>Breckenridge</i>	<i>Montabella</i>
<i>Carson City-Crystal</i>	<i>Sacred Heart</i>
<i>Coleman</i>	<i>St. Charles</i>
<i>Fulton</i>	<i>Vestaburg</i>

Approved: 7/1/01

Revised:

6/11/01	4/6/04	8/16/05	9/12/11	9/4/2019
12/17/01	6/8/04	06/27/06	09/01/12	9/1/2020
3/14/02	8/20/04	09/01/07	09/06/14	5/19/2021
5/15/01	10/22/04	09/30/08	09/13/16	5/6/2022
10/08/02	05/25/05	09/01/09	10/10/17	
12/30/02	06/08/05	10/1/10	9/14/18	

# 1. MSAC CONSTITUTION

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# CONSTITUTION

## *Article I*

### **Name of conference**

### **Mid States Activities Conference**

## *Article II*

### **Purpose of Conference**

**The purpose and object of this organization shall be to promote and foster desirable interscholastic relations between member schools.**

## *Article III*

### **Membership**

- Section 1** The members of this association shall be Ashley, Breckenridge, Carson City-Crystal, Coleman, Fulton, Merrill, Montabella, Sacred Heart, St. Charles, and Vestaburg. No school shall become a member until after ratifying the Constitution and Bylaws.
- Section 2** The Executive Council of the MSAC shall be made up of principals and athletic directors of member schools. The Principal's Council of the MSAC shall be made up of the principal from each member school and Athletic Director's Council of the MSAC shall be made up of the athletic director from each school.
- Section 3** A school wishing to enter the MSAC must present a request in writing to the President /AEST (Principal Council **or** Academic Executive Secretary Treasurer) and Vice President (Athletic Council) and Athletic and Academic secretary of the MSAC. The application will be immediately forwarded to the Superintendents of the member schools. An Executive Council (Principals and Athletic Directors) meeting shall be scheduled to discuss the application as soon as possible. The application will be read at the next regular Executive meeting. The Executive Council will then make a recommendation to the Superintendents noting any objections. The recommendation and all other information will be forwarded to the Superintendents by the President/AEST and Vice President. A minimum of a thirty-day period must elapse before any action is taken. Acceptance into the MSAC is to be by nine-tenths majority vote of member boards of education. Furthermore, a school wishing to enter the MSAC for a specific sport must present a request in writing to the secretary of the MSAC. The application will be read at the next regular meeting and a **minimum** thirty-day period must elapse before any action is taken. Acceptance into a specific MSAC sport is to be by nine-tenths majority vote of member boards of education. Those schools allowed participation in MSAC sports will only have voting rights in that specific sport, or when decisions are made regarding said sport.

**Section 4** A member school may withdraw from the MSAC only after all scheduled MSAC obligations have been fulfilled. Fulfilling MSAC obligations shall be construed to mean completing the current year's athletic schedule and the following year's obligations unless all other members of the MSAC release them from their obligation.

**Section 5** Schools found to be in violation of Article II of the constitution may be placed on probation by the league by ~~eight-ninths~~~~nine-tenths~~ **seven/eights the principal council. The school filing the claim and** those members being considered for probation **will not be included in the vote.** When a member school is placed on probation, guidelines shall be drawn relative to the terms of the probation by **the voting members of the principals council.** **A member or designee must be in attendance for the vote of probation.**

**Section 6** Expulsion of present members for cause is to be by the unanimous vote of those members not being considered for expulsion. **A member or designee must be in attendance for the vote of expulsion.**

**Section 7** Each member school shall have one (1) vote to be cast by the principal or principal's designee. Schools with limited membership (participating in a specific sport) will not have the ability to vote unless the vote pertains to said specific sport.

**Section 8** ~~All decisions shall be determined by a majority vote of the eligible voters present, except when specified by this constitution.~~

**Section 9** Voting shall be done by a roll call if requested by a member school or whenever a voice vote does not reveal a unanimous vote. The vote by roll call shall be recorded in detail in the minutes.

#### *Article IV* **Meetings**

**Section 1** Regular business meetings of the Athletic Director's Council and the Principal's Council shall be held and the schedule will be disseminated in August for the upcoming school year. Each council will determine the time and date for each meeting of the following year.

**Section 2** Special meetings of the Executive Council may be called at the discretion of the MSAC President or upon the request of four or more member schools. A minimum of ~~one week~~ **5 days, not including holidays**, written notice in advance shall be given to each Executive Council member when calling a special meeting.

**Section 3** The meetings for the Executive Council of the MSAC will be held and the schedule will be disseminated in August for the upcoming school year.

*Article V*  
**Officers**

- Section 1** The officers of this organization shall be: President, Vice-President, and an Executive Secretary-Treasurer for each athletics. There shall be a President/Secretary for academics (AEST). The President and Vice-President may be from the same school. The Vice-President shall be President of the Athletic Director's Council. The Vice President shall be nominated by the Athletic Director's Council at the May meeting.

*Article VI*  
**League Dues and Assessments**

- Section 1** An annual fee (dues) shall be determined at the June meeting for the upcoming school year and will be payable before October 1 of that year.
- Section 2** Special assessments that may be deemed necessary must be ratified by nine-tenths majority of member schools in good standing.

*Article VII*  
**Bylaws of Activities**

- Section 1** The MSAC shall make a section of the constitution for each activity as may be necessary in carrying out the provisions of the constitution.

*Article VIII*  
**Violations and Protest/Appeals Procedures**

- Section 1** A protest/appeal may be filed by any member school whenever it feels there has been: a violation of this constitution or its bylaws, any contest irregularities, or adverse behavior by a school's representatives.

**Section 2** Protests/ appeals must be submitted in writing and be directed to the Executive Secretary and postmarked or emailed within five (5) **business** days following the incident.

**Section 3** A hearing committee, consisting of the principals of those schools not involved in the protest/appeal, shall meet within five (5) school days after receipt of the protest/appeal to determine the validity of the protest/appeal.

**Section 4** The hearing committee shall determine, by ~~nine-tenths vote~~, **a majority of the voting participants**, which of the following disciplinary actions are to be imposed upon a member school if the protest/appeal is found valid:

1. Forfeiture of the MSAC contest
2. Ineligibility for championship recognition
3. Probation

4. Any other action determined by the hearing committee

### *Article IX* **Amendments**

**Section 1** This constitution may be amended by a nine-tenths vote of the voting delegates of the conference. Notice of any proposed amendment must be given to the member schools at least thirty days previous to the annual meeting at which the amendment in question is to be voted upon. The constitution can only be amended at the annual MSAC meeting. The executive meeting will be in June, with review of the changes at the next executive meeting in August. The Principals will then take it to each school's July board meeting for approval. All schools need to approve the constitution by the August board meeting. The new constitution will take effect when all member school boards have voted upon the changes.

### *Article X* **6<sup>th</sup> Grade Eligibility**

**Section 1** As per the MHSAA guidelines, the MSAC will allow 6<sup>th</sup> grade students to participate in all individual sports. In team sports participation will be based upon league and school approval.

## **MID STATES ACTIVITIES ASSOCIATION BY-LAWS**

### **Section I MSAC Medals and Certificates**

- A. The MSAC shall provide the awards for MSAC approved activities.
  1. All-MSAC Medal - design as approved by the Executive Council
  2. Certificates - design as approved by the Executive Council
- B. All-Conference Selection shall be based only upon league competition statistics and performances.

### **Section II Officials**

- A. The Officials Assignor shall schedule officials for MSAC athletic contests as directed by the Athletic Secretary. The host school for each academic/athletic activity will be responsible for securing officials/judges as needed.
- B. Athletic coaches responsible for the team competing shall be ineligible to act as the registered official.



- C. MSAC assigned officials shall be compensated at the rate stipulated in the "Official Fee Schedule" included as Appendix C of this document.
- D. Evaluation of Officials:  
Athletic officials assigned by the Officials Assignor will be evaluated under the direction of the Officials Assignor with the approval of the Athletic Council.

### **Section III League Officers and Duties**

- A. Powers and Duties of the President:
  - 1. Be the chief executive officer of the MSAC.
  - 2. Preside over the Executive Council Meetings.
- B. Powers and Duties of the Vice-President  
(Athletic Directors' Council President)
  - 1. Preside over the Athletic Director's Council meetings.
  - 2. Instruct the Executive Secretary/treasurer as to what communications should be sent out.
  - 3. Receive a copy of all information that is related to the operation of the MSAC.
  - 4. Instruct the Executive-Secretary/Treasurer of the time and the place of meetings and any agenda items.
- C. The Executive Secretary/Treasurer & League Assigner
  - 1. Employment and Compensation. The MSAC shall employ: an Executive Secretary/Treasurer for Academics as well as Athletics; and a League Athletic Assigner with the salary to be determined annually at the regular June meeting.
  - 2. Term of Office: The term of office will be one year in length, renewable annually at the regular June meeting or whenever a vacancy occurs, by a majority of the member schools. The MSAC Executive Council reserves the right to remove the Executive Secretary/Treasurer, and/or League Assigner at any time. A nine-tenths majority vote of all member schools is necessary to remove the Executive Secretary/Treasurer, and/or League Assigner from this position during his/her appointed term.
  - 3. Duties:
    - a. Receive and disburse monies as approved by the membership.
    - b. Maintain an accounting of all MSAC receipts and disbursements, and submit financial reports at all monthly meetings.
    - c. Prepare and distribute MSAC schedules for the activities as directed by the Executive/Athletic Council.
    - d. Serve in an advisory capacity to MSAC meets managers.
    - e. Publish a school directory of MSAC administrative staffs for distribution at the regular-August meeting.
    - f. Co-operate with the President and the Vice-President in administering the MSAC.
    - g. Perform additional duties as assigned by the Executive/Athletic Council.
  - 4. The Executive Secretary/Treasurers will be evaluated on an annual basis. The Executive/Athletic Council will evaluate the Executive Secretary/Treasurer (one

evaluation per school). Evaluations are due at the June executive meeting. See Appendix J.

#### **Section IV League Academics & Sports**

It shall be determined that five (5) or more teams participating in an approved league activity will constitute a league activity, team statute must be determined no later than the first league contest or event. A league activity will continue to be considered a league activity even though participation in the activity would diminish to less than four MSAC teams during the course of the current season.

#### **Section V Amendments to By-Laws**

The By-Laws may be amended by a nine-tenths vote of the delegates of the MSAC. Notice of any proposed amendment must be given to the member schools prior to the May meeting at which the amendment in question is to be voted upon.

Recommendations for changes in all sports shall be provided to the AD's by the conclusion of their All-Conference meeting. The AD's will review these recommendations at their May meeting. Sports changes recommended by the AD's at their May meeting may be acted upon at the June executive meeting.

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### *APPENDIX A – RECOMMENDED ADMISSION PRICES AND PROVISIONS MAXIMUM PRICES CHARGED BY MSAC*

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#### **I. Admission Prices:**

- A.** Varsity Athletics \$5.00  
*(Includes MSAC League Meets/Tournaments)*
- B.** Sub-Varsity Athletics \$5.00
- C.** Middle School Athletics \$5.00
- D.** Senior Citizen 62+ gets free admission to all MSAC Events.
- E.** Five years old and under – free admission
- F.** Scouts – free admission

#### **II. MSAC Passes**

Each school shall receive 25 passes. The pass is valid only for one person, must be an adult, and must have the physical pass. Guests are not included. Identification may be required for entry. Football only schools will receive 10 passes and must send a list to the host school.

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## *APPENDIX B – STARTING TIMES FOR ATHLETIC CONTEST*

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### **I. Boys**

A. Varsity Football	6:59 p.m.
B. JV Football	6:00 p.m.
C. Varsity/JV Basketball	5:30 p.m.
1. VARSITY ONLY	6:00 p.m.
D. Freshmen Basketball	4:30 p.m.
E. Golf	4:00 p.m.
F. Baseball	4:00 p.m.
G. Track	4:00 p.m.
H. Cross Country	4:30 p.m.
I. Wrestling	6:00 p.m.

### **II. Girls**

A. Varsity/JV Basketball	5:30 p.m.
1. VARSITY ONLY	6:00 p.m.
B. Freshmen Basketball	4:30 p.m.
C. Varsity/JV Volleyball/Freshmen	5:30 p.m.
D. Tripleheader (One Net)	5:00 p.m.
E. Track	4:00 p.m.
F. Softball	4:00 p.m.
G. Cross Country	4:30 p.m.
H. Competitive Cheer	6:30 p.m.

### **III. Middle School**

A. Track	4:00 p.m.
B. Basketball	4:30 p.m.
C. Volleyball	4:30 p.m.
D. Cross Country	4:30 p.m.
E. Football	6:00 p.m. (except St Pats 5 pm)

\*In the case of emergencies, the start time of a contest can be scheduled at mutually agreeable time.

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**APPENDIX C – FEES FOR OFFICIALS AND MEET TIMERS**

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**I. MSAC Assigned Officials (per official)**

**A. Football**

1. Varsity Football	\$125.00
2. JV Football	\$100.00
3. MS Football	\$75.00

**B. Basketball**

1. Varsity Basketball	\$105.00
2. JV Basketball	\$95.00
3. Middle school doubleheader (2 officials)	\$100.00
a. Single MS Game (2 officials)	\$80.00
b. Single official doubleheader	\$200.00
c. Single official single game	\$160.00

**C. Volleyball**

1. High School Doubleheader	\$125.00
2. High School Tripleheader	\$135.00
3. Single Varsity Match	\$70.00
4. High School Quad	
a. 4 officials	\$125.00 (2 or 3 matches)
5. High School Tournament	\$35.00/hr
6. Fresh/JV Match 2 out of 3	
a. 1 or 2 officials	\$55.00
7. Fresh/JV Quad	
a. 1 official per court	\$130 (2 out of 3)
b. 2 officials per court	\$110
8. Fresh/JV Tournament	\$30.00/hr
9. Freshman/JV/Varsity	\$125.00
10. Middle school doubleheader (1 official)	\$110.00
a. Single game (1 official)	\$70.00

**D. Track**

1. MSAC Track Meet Starter (Host School Pays)	HS/MS (1)	\$110.00
2. MSAC Track Meet Clerk (Host School Pays)	HS/MS (1)	\$110.00
3. Meet Timer(s) - MSAC HS Meets		
Track Paid by MSAC		\$110.00 total Per meet

- E. Baseball
  - 1. Varsity Doubleheader \$180.00
  - 2. JV Doubleheader \$160.00
- F. Softball
  - 1. Varsity Doubleheader \$180.00
  - 2. JV Doubleheader \$160.00
- G. Cross Country **\$70.00**
- H. Wrestling
  - 1. Varsity Dual (1 mat/1 official) **\$100.00**
  - 2. Varsity Tri (1 mat/1 official) \$110 per dual/\$220 total
  - 3. Varsity Quad (2 mats/3 officials) \$60.00 per dual per official
  - 4. Varsity Tournaments (2 mats/3 officials, 3 mats/4 officials, 4 mats/6 officials)
    - a. 2-8 teams \$220.00 total
    - b. 9-16 teams \$280.00 total
    - c. 17+ teams \$320.00 total
  - 5. Middle School Dual \$60.00 per dual per official
- I. Competitive Cheer
  - 1. Varsity Meet \$100.00 per meet official  
(3 panel judges, 2 safety judges)

## II. Schools Hosting Conference Tournaments

- A. Schools hosting conference tournaments and championship tournaments or meets will make use of volunteer workers when possible and pay all hired workers fees which are not more than what is customary for that school. The host school shall absorb the usual expenses associated with janitorial services, utilities, and program printing.
- B. MSAC athletic tournaments and events shall be spread across the conference. Should a school not have a facility to hold the event, then it will be brought back to an Athletic Director's meeting and a switch will take place. No school shall hold an event two years in a row.
- C. All rotations will be included in the conference schedules

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## *APPENDIX D – ATHLETIC GUIDANCE*

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### I. Baseball and Softball

- A. Schedule
  - 1. The schedule shall consist of one round of double headers. The home team will be home for the first game visiting team would be home for the second game
  - 2. Time between games of a double header shall be a minimum of fifteen (15) minutes and may be increased by mutual agreement of the coaches.

3. Suspended games: Games that are tied or have not completed the minimum number of innings would be considered suspended and must be completed at the earliest possible time. Games involving championship implications must be finished at the earliest possible date, including the cancellations of Non-Conference games if need be. All make-up games should be completed prior to the MHSAA District Date, failure to make up games prior to the District date. In the event of a complete impasse Athletic Directors will vote on a reasonable solution.
  4. Baseball and softball games are scheduled one of two ways each week: Tuesday only OR Monday & Friday. Games will be made up on the first available date agreed upon by the athletic directors.
  5. Varsity baseball shall consist of the two six-inning games and softball shall consist of two seven-inning games. Minimum of 4.5 innings if the home team is ahead, 5 innings if the visiting team is ahead. Uncompleted innings will revert back to the last completed inning once the game is considered official. All MHSAA mercy rules will apply. Softball will use the International tie breaker beginning in the 8<sup>th</sup> inning. Junior Varsity baseball and softball competitions shall consist of two six inning games with a one hour 45-minute limit on the first game. No new inning will start after the time limit expires including tie games.
- B. Pre-game Procedures
1. The home team shall have the field for infield practice beginning 25 minutes prior to the scheduled start of the game, for no more than ten (10) minutes. The visiting team shall have the field for infield practice, beginning fifteen (15) minutes prior to the start of the game, for no more than ten (10) minutes.
  2. There shall only be soft toss hitting and use of tees, live BP or cage can be used if it doesn't interfere with the starting time. Side toss, wiffle balls or total control balls are accepted for pregame warm up.
  3. If the home team uses the batting cage, they must give the visiting team the same equal time to use the batting cage. These times must not affect starting time.
  4. The host team is to furnish two (2) new balls for each game. One is to be given to each pitcher to pre-game warm-up.
- C. Resolving Incomplete Games - incomplete games will be resolved according to Michigan High School Athletic Association Guidelines.

## **II. Basketball**

### **A. Contest Rules**

1. Each divisional team shall play each of the other teams twice in a double round-robin schedule and each crossover team once.

2. Junior varsity games shall start at 5:30 p.m. The varsity teams will have fifteen (15) minutes allocated for warm-up.
3. The home team will provide basketballs for both teams.

**B. Middle School Basketball**

1. A postponed contest may be rescheduled by mutual agreement of the involved schools if time permits, but rescheduling is not required.
2. Once a team has a lead of twenty (20) points or more they are not allowed to do any type of full court pressing.
3. Timing of quarters shall be 6 minutes by default. Lengthening quarters (8 minutes) would require prior mutual agreement between both athletic directors.
4. Running clock should start at 25 points and be removed at 15 points. This will take effect at any point in the game.
5. 7th grade team will be the first to play during weeks 1, 3, and 5; 8th grade team will be the first to play during weeks 2, 4, 6. Rescheduled games will follow that week.

**III. Competitive Cheer**

**A. Contest Rules**

1. There will be 3 competitions where placements will be awarded and points will be given based on placement. Should rotate yearly to who hosts as schools are able.
2. Start times: 6:30 PM
3. Mat time shall be given to each team prior to the start of the competition.
4. HS Competitive Cheer will consist of 3 rounds as determined by the MHSAA rules and guidelines for competitive cheer
5. MS Competitive cheer teams compete at the same meet as HS teams.
  - a. MS Competitive Cheer will consist of 2 rounds as determined by the MHSAA rules and guidelines for competitive cheer. Middle School will include 6th graders.
6. Normal MHSAA scoring for each round and a total score given and announced at the end of the competition.
7. The 1st place team (Highest Total Score) will receive 5 points. 2nd will receive 4 points. 3rd will receive 3 points. 4th will receive 2 points. 5th place will receive 1 point.
8. The Conference Champion will be determined based on the total number of points received from all three competitions combined. Highest number of points will receive the championship.

9. In the case of a tie for 1st place, the highest average total scores for all three rounds in all meets will be crowned as the winners.

#### **IV. Cross Country**

- A. The schedule shall consist of three Jamboree Style Conference meets, with the last meet to take place during the week prior to Regionals. The make-up date is the next available date. Make up dates shall be mutually agreed upon by AD's involved.
- B. Starting Time - meets start at 4:30 p.m. with each new race starting every 30 minutes.
- C. Meet guidelines for course layout. The following are minimal guidelines for all courses used in either dual or Conference meets:
  1. A course length of either 5000 meters or 3.1 miles.
  2. Course markings at 1600 and 3200 meters.
  3. A safe course having good footing and no dangerous objects or conditions.
  4. A wide enough starting area to accommodate all entered teams.
  5. No turns in the first 300 or last 150 meters.
  6. A properly marked course using color-coded flags or color-coded flags and lines on the ground.
  7. A finish chute with a clearly marked finish line at the opening to the finish chute.
- D. MSAC guidelines for dealing with incomplete teams, forfeits, etc.
  1. At least 5 girls and 5 boys' teams of 4 members or 6 girls and 6 boys teams of 3 members must compete at the first league Jamboree, otherwise it will not be considered a league sport for that year.
  2. Schools, which fail to compile a team score, shall receive zero points toward the finals standings from that Jamboree meet.
  3. If at any time a team cannot field at least three runners for a Conference jamboree, that team is eliminated from receiving any all-sports points.
- E. Cross Country Jamboree Meet Guidelines
  1. Two (2) weeks prior to the meet each coach will be sent: a) information/instruction sheet; b) entry blank; c) course map
  2. Each school may run its entire team, the first five (5) will count for point totals, runners six (6) and seven (7) will count as pushers.
  3. Entry blanks and athlete's names are due by the hosts designated time.
  4. Flags and lines will properly mark the course.
  5. Only adults shall be used as official timers. Any items not covered will follow the current National Federation Rule Book and the M.H.S.A.A. regulations shall govern any items not specifically covered herein.
  6. Up to two ghost runners can be used for each team when competing with a team of less than 5 members. Points for ghost runners will be assigned after all counted runners finish.



- F. The Jamboree meet shall have competitive divisions for each of the following:  
Varsity boys and varsity girls will run separate races, 6-8 grade boys and girls will run together in an open race. The varsity and JV will run together. The order of events for even years will be high school girls and high school boys. The order of events for odd years shall be high school boys, and high school girls according to the National Federation rules.

## **V. Football**

A. Schedule

All JV games will be scheduled at the site opposite the varsity game, unless arranged by schools involved.

B. Colors

The home team will always wear the dark jersey. The visiting team will wear the white jersey. This will apply to all levels of competition.

C. Medical Care

Each home school will be prepared to appropriately deal with the emergency medical needs that might arise.

D. Bands

If one band is to perform in pre-game, teams will leave the field no later than 6:50 p.m., or be in their end zone; if two bands are to perform in the pre-game, teams will leave the field no later than 6:45 p.m. The home team shall use the end of the field from which their band will enter, for their pre-game warm-up.

E. National Anthem (per MHSAA Guidelines)

F. Halftime

For a homecoming game the halftime may be extended to twenty (20) minutes plus 3 minutes of warm-up if visiting school is notified prior to the start of the game.

G. Scouts

Scouts from schools not participating in the game, which included videotaping, shall confine their activities to the spectator area.

H. Communication System

Each team is responsible to provide its own working communications from the bench to the press box.

I. Tie Games

The National Federation tiebreaker procedure will be followed in varsity games only.

J. The MSAC shall play the MHSAA mercy rule that states that any 35-point spread the clock shall become a running clock. When the score drops below the 35 points the clock shall go back to regular time.

K. Film Exchange, mandatory to do a 2-game exchange (one tape for week 2) that must be sent by 1:00 p.m. on Saturday. If you play Saturday, it must be sent within 4 hours

of the conclusion of the game. Prior arrangements between coaches in the event you are unable to follow the guideline.

- L. Football only member schools of the Mid-States Activities Conference must pay a fee of \$200.00.
- M. If the away team forfeits the contest, they must return to the host team the following year.
  - 1. Only exception, if it is on a rotation year.
- N. Football teams in the league to plan to transition from 8 man to 11 man or 11 man to 8 man football for the next upcoming season need to express they are making that move no later than December 10th to the league before the next upcoming football season.

## **VI. Golf**

- A. Schedule - the schedule shall consist of five (5) nine hole jamborees (Each school hosts once) and one (1) eighteen hole league meet.
- B. Starting time - matches will start at 4:00 p.m. The recommended time for the league Tournament will begin at 12:00pm.
- C. Definition of a team - a golf team must have at least four (4) competitors complete the match in order to record an actual or forfeit win.
- D. MSAC Guidelines for dealing with incomplete teams, forfeits, etc:
  - 1. League standings will be determined for those schools which have at least one student listed on eligibility on or before the first scheduled date of league competition.
  - 2. A team must have at least four competitors complete the match in order to record an actual competitive score (win or forfeit win). If a team finished with 3 or less players, the team records a score of 10% higher than the highest score.
- E. Golf Jamborees: All MSAC golf jamborees shall consist of nine (9) holes. Varsity jamborees will be held on a day designated by the host school.
  - 1. Jamborees will be conducted with a maximum of six (6) players from each team with the best four (4) scores counted.
  - 2. The order of play:
    - a. First match coaches will seed players #1 vs. #1, etc.
    - b. Host school will set pairings for jamborees.
    - c. Subsequent matches - players will be seeded in the order of their finish from the previous jamboree (low score, next low score, etc.). If two players from the same team are paired in the same foursome, the most convenient switch will be made.
- F. MSAC Tournament (MSAC Meet):
  - 1. The MSAC Meet will consist of eighteen holes played at a neutral site not normally used as a home course.

2. Each team may play six (6) individuals, but only the four (4) low scores from each team will be counted at the end of the meet.
  3. If for some reason a golf coach cannot attend the meet, a qualified school official from the absent coach's school must serve as a substitute for the coach that day.
  4. Players will be seeded based on cumulative strokes from previous jamborees.
- G. United States Golf Association Rules shall govern play.
- H. Responsibility of Coaches: During a jamboree, coaches of those teams will be visible on the course to monitor the actions of the contestants. The contestants will be cautioned before each match that USGA rules will be followed, and that they will be expected to count all strokes. Good course etiquette is expected and good sportsmanship is a must during all competitions.
- I. Galleries: Galleries are not permitted to give advice to any contestant. The first time that a violation is observed, a warning will be given to the contestant involved. If the violation happens again, a one (1) stroke penalty will be administered. A third violation will result in disqualification. If there is a protest to the disqualification that cannot be settled by the supervising coaches, the problem will be turned over to the President of the Executive Council.
1. In the Jamborees and MSAC Meet, all individual's strokes will be tallied.
  2. Individual's need to score in four (4) of five (5) jamborees, and the MSAC Meet in order to earn All-League Honors.
  3. Individuals will earn All-League Honors based off of lowest cumulative strokes, taking top four (4) of five (5) scores from jamborees and adding to MSAC Meet score.
  4. Based on the number of League Teams, the same number of individuals' will earn 1<sup>st</sup> Team and 2<sup>nd</sup> Team All-League Honors.

For example: With four (4) teams in MSAC, four (4) individual's will earn All-MSAC 1<sup>st</sup> Team and four (4) individual's will earn All-MSAC 2<sup>nd</sup> Team.

\*\*\*If League teams increase to more than five (5), keep a maximum of five (5) individuals for each All-MSAC team, and look into adding Honorable Mention.\*\*\*

- J. League Championship
1. The League Champion will be the team with the fewest cumulative strokes from the five (5) jamborees and one (1) MSAC Meet.
  2. If the teams remain tied after completion of the league schedule, they shall share the League Championship.
  3. All remaining places will be determined by stroke totals. Teams tied will remain tied.

K. Scheduling Guidelines

1. The varsity schedule will consist of five (5) league jamborees.
2. The junior-varsity schedule will consist of 3 league jamborees, using the same procedure as varsity.
3. MSAC schedule will be prepared by the league secretary.

**VII. Track**

A. High School and Middle School Schedules

1. The opening date shall be no more than six (6) weeks prior to the State meet.
2. Girls and boys teams will compete at the same site and on the same date and will follow the order of events and scoring as prepared by the MSAC in compliance with the MHSAA rules.
3. Track meet field events will start at 4:00 p.m. (first call at 3:45 PM) and high school running events no later than 4:45 pm. By mutual agreement, meets may be scheduled at a later time on the same date.

B. MSAC Jamboree High School Meet Guidelines

1. Four attempts will be allowed in the discus, long jump, and the shot put. There will be no finals. Three attempts, per height, will be allowed in the high jump and pole vault. The starting heights for the girl's competition will be: 4'0" (high jump) and 6'0" (pole vault). The starting heights for the boy's competition will be 5'0" (high jump) and 8'0" (pole vault). Starting heights may be adjusted by mutual consent of all competing teams if weather merits such an adjustment.
2. For Shot Put and Discus the first legal throw will be measured and only throws greater than that will be measured thereout.
3. Every participant in shot put and discus will be allowed 2 practice throws.
4. 5 entries will be allowed for discus and shot put per school.
5. The field events will follow the order established by the MHSAA for Regional and State competition.
6. By mutual agreement, additional heats may be run in all events. Coaches are encouraged to communicate before the meet to deal with specifics of the meet. Some facilities, the weather, and other considerations may make it desirable to limit or prohibit extra heats.
  - a. Relay events: Jamborees first two meets can run up to (2) teams per school. Only one team scores.
    - i. Only one team per school can run the mile and two mile relay.
  - b. Championship meet can run up to (1) team per school.
7. There will be no Pre-eliminations. Coaches will submit times for competitors in 400m or less.

8. Entries in all events must be submitted no later than 8:00pm one day prior to the meet. Entries will be inputted by timer (Non-Coach). Only scratches will be allowed upon arrival at the meet site.
9. All league meets will use an electronic timing system (Spring 8 or equivalent).
10. League meets will be scored using the National Federation High School Scoring System.
11. The timer will be hired by the league and will host all three-high school meets. The timer will also input all entries into a computer system decided by the league.
12. Each host school will be expected to provide workers to cover events for the MSAC track meets.
  - a. If the host school can't find workers, AD's will communicate prior to the event to find workers.

C. MSAC High School Championship Conference Meet Guidelines

1. This meet will be held on the Wednesday following the Regional Meet. The day after is the makeup date.
2. The final conference standing will be determined by  $\frac{1}{4}$  of each jamboree and the conference meet the remaining  $\frac{1}{2}$ .
 

1st-10pts (Meet 1 & 2)	1st-20pts (Meet 3)
2nd-8pts (Meet 1 & 2)	2nd-16pts (Meet 3)
3rd-7pts (Meet 1 & 2)	3rd-14 pts (Meet 3)
4th-6pts (Meet 1 & 2)	4th-12pts (Meet 3)
5th-5pts (Meet 1 & 2)	5th-10pts (Meet 3)
6th-4pts (Meet 1 & 2)	6th-8pts (Meet 3)
7th-3pts (Meet 1 & 2)	7th-6pts (Meet 3)
8th-2pt (Meet 1 & 2)	8th-4pts (Meet 3)
9th-1pt (Meet 1 & 2)	9th-2pts (Meet 3)
3. The timer will be appointed by the league.
4. The starter will serve as The Jury of Appeals with 3 coaches, established by a random draw. This will include 2 voting members and one alternate member.
5. Contestants (individuals and relay teams) will be seeded according to documented times posted during the current season. There will be no Pre-eliminations. Coaches will submit times for competitors in 400m or less.
6. Each team may enter a maximum of three (3) contestants per event, plus an alternate. (Exception: if four (4) or more entries by a school in an event equaled or bettered the MHSAA additional qualifying standards to Regional for the current year for the class of the smallest Conference school they may enter and compete in that event. Written proof must be provided for those qualifying on this exception. Any contestant on the eligibility form may compete in the relays as long as all appropriate rules are observed.)
7. ALL events at the Championship Meet will be run separately for Boys and Girls.

8. All lanes, heat placements, setting of heights, and qualifiers will be determined in accordance with National Federation Guidelines. (It is important to submit accurate times and to enter contestants in only those events in which they are expected to compete.).
  9. Four attempts will be allowed in the long jump, shot, and discus.
  10. Entries in all events must be submitted no later than 8:00pm one day prior to the meet. Entries will be inputted by timer (Non-Coach). Only scratches will be allowed upon arrival at the meet site.
  11. Scratches must be made no later than thirty (30) minutes prior to the scheduled starting time for the meet or the field events, except in cases of injury.
  12. The host school shall submit specific regulations appropriate to their facility, which will include a designated warm-up area, assembly area and other details.
  13. Coaches and officials in the infield only.
  14. Each host school will be expected to provide workers to cover events for the MSAC track meets.
    - a. If the host school can't find workers, AD's will communicate prior to the event to find workers.
  15. If a scheduled host school is unable to hold a meet, they will make the necessary arrangements to contest the meet at another site.
  16. Scoring will be in accordance with National Federation rules for the number of teams participating.
- D. MSAC Middle School Meet Guidelines
1. All 6<sup>th</sup>, 7<sup>th</sup>, and 8th graders will compete as one team.
  2. Four (4) attempts will be allowed in the long jump and shot put. There will be no finals. Three (3) attempts, per height, will be allowed in the high jump and pole vault.
  3. The field events will follow the order established by the MHSAA for Regional and State competition. The field events shall start at 4:00 p.m.
  4. Running events will start at 4:45 p.m. (4x800 M relay).
  5. By mutual agreement, additional heats may be run in all events. Coaches are encouraged to communicate before the meet to deal with specifics of the meet. Some facilities, the weather, and other considerations may make it desirable to limit or prohibit extra heats.
  6. Events will be combined whenever possible.
  7. The National Federation of High School system will be used for scoring.
- E. Middle School Conference Guidelines
1. The location of the meets will change yearly in accordance with the yearly rotation of hosting schools. This will be established on a yearly basis at the beginning of each school year.

2. A Tuesday rain out would move the meet to the next available day agreed on by all league schools.
3. The host school will appoint the timer.
4. The host school will provide workers for all field events.
5. Each team may enter a maximum of three (3) contestants per event, plus an alternate. The alternate or one of the other three must be scratched at the scratch meeting on the day of the meet.
6. Only one relay team, per relay, per division, may be entered.
7. All lane, heat placements, and setting of heights, will be determined in accordance with National Federation Guidelines. (It is important to submit accurate times and to enter contestants in only those events in which they are expected to compete.)
8. Time Schedule: All field events will begin at 4:00 p.m. The order will be determined prior to the meet.
9. Entries in all events must be emailed to the timer no later than 8:00pm one day prior to the meet. Entries will be input by the timer. Scratches will be allowed upon arrival at the meet site. Substitutions may be made but must keep the same seed time as the original person scheduled for event. No additions to be made on site.
10. Scratches must be made no later than thirty (30) minutes prior to the scheduled starting time of the meet, except in cases of injury.
11. Coaches and officials will be allowed in the infield only.
12. Score will be kept but there will be no awards of any kind and no Conference champion will be recognized.

## **VIII. Volleyball**

### **A. Schedule**

1. Each school shall play each of the other teams in a single round robin.
2. The JV/freshman games will start at 5:30 p.m. starting times may vary according to the number of nets. The Varsity teams will have 5 minutes of practice time (captains meeting) then the 4-4-4-4 allocated at the conclusion of the JV/Freshman games.
3. For the freshman, Junior Varsity and Varsity games the home team will warm-up first.
4. The varsity teams will play three out of five games to 25 points with the fifth game to 15. Junior varsity and freshman teams will play two games to 25 points and the third game to 15 points. All games will be played by the MHSAA rules of rally scoring.

### **B. Middle School Volleyball Scheduling**

1. Each team shall play 12 games.

2. Middle School will play 3 games to 21 points win by 2, with the option to play 4 games if mutually agreed upon by athletic directors, prior to the start of the event.
3. 7th grade team will be the first to play on Mondays; 8th grade team will be the first to play on Wednesdays. In the event a game is originally scheduled to be played on Tuesday or Thursday, the 8th grade will play first. If there is a makeup, the team scheduled to start will remain the first to play.

## **IX. Wrestling**

- A. The determination of the MSAC Final Standings in wrestling will be based on the results of the dual meets (1/2) and the MSAC league tournament (1/2).
  1. The standings, based on the dual meet records, will be determined at the conclusion of the dual meet season.
  2. The dual meet standings and corresponding points to be utilized in computing MSAC Final Standings are:

Standing or Place	School Points
1st place	10 points
2nd place	8 points
3rd place	6 points
4th place	4 points
5th place	3 points

3. The MSAC Tournament standings and corresponding points to be utilized in computing MSAC Final Standings are:

Standing or Place	School Points
1st place	10 points
2nd place	8 points
3rd place	6 points
4th place	4 points
5th place	3 points

4. The MSAC Final Standings shall be determined by totaling the dual meets standing points (item 2) and the tournament meet standing points (item 3).

### **B. Schedule**

1. The schedule shall consist of a single round-robin schedule
2. MSAC dual meets shall start at 6:00 p.m. All meets will be run as tri-meets or quads following the schedule listed below. The host school should make every



attempt to contract with one or two other non-league schools to make a tri or a quad meet. The MSAC dual will be wrestled first at all contests

- a. If participation in the sport of wrestling is low in the league by each team, the hosting school shall post the league tournament on the MHSAA website to try and fill the tournament with other non-league schools.
3. Home weigh-in procedure will be used per MHSAA guidelines.
4. The MSAC Meet shall be held on the Saturday prior to the State Individual District Wrestling Tournament. This tournament will rotate host schools using an alphabetical format.
5. Weigh in for the MSAC Meet will be conducted at the site of the tournament, waiving the home weigh in procedure.
6. Adults (non-high school students) shall be used as timers and scorers in Varsity matches whenever possible.
- C. MSAC Tournament Guidelines - The league tournament will be run as a double elimination seeded tournament. The host school will make every attempt to run this tournament using the Trackwrestling computer program. It will be the host schools responsibility to contact other non-league schools and attempt to fill the tournament with non-league or "B" team schools with a cap of two additional schools. EVERY attempt should be made by the host school to do this. If the host school is unable to contract with an appropriate number of schools to ensure that brackets will be substantial, then the league tournament will be run as a round robin format.
- D. Individual Tournament Format
  1. The individual tournament will be run using Track wrestling program format.
    - a. Coaches will enter their wrestlers into weight class prior to the tournament.
    - b. Coaches will be allowed to enter up to (2) wrestlers per weight class.
  2. Only 14 scoring wrestlers from each school will be allowed. These must be designated upon entry
    - a. Both wrestlers will be scoring wrestlers.
  3. Any wrestler who is from a non-league school or from a "B" team will be a non-scoring wrestler in the tournament.
  4. Tournament will be run as a double elimination individual tournament with team points to be calculated using the MHSAA individual scoring criteria.
  5. Weigh-in will begin by random draw using MHSAA weigh-in procedures.
  6. Wrestling will begin with the same weight class drawn.
  7. Basic Round Robin Format.
    - a. Random drawing of weight class will take place prior to weigh-ins.
    - b. Weigh-ins will begin with randomly drawn weight.
    - c. Coaches will designate wrestlers' weight class prior to the tournament.

- d. Schools may enter up to (2) wrestlers per weight class and both wrestlers will be scoring wrestlers.
- e. All byes will be non-scoring.
- f. Byes will be distributed among the teams as evenly as possible.
- g. The tournament will be scored using dual meet scoring criteria according to the MHSAA rules.
- h. There will be no advancement points given during this tournament.
- i. A tournament champion will be awarded to the wrestler with the best record in their weight class on that respective day.
- j. Their record during league duals is not an indicator of their finish.
- k. If two wrestlers have matching records at the conclusion of the tournament, head to head will be the first criteria to award place winners.
- l. If more than two wrestlers have matching records at the conclusion of the tournament, than the following criteria will be used to award place winners:
  - i. The wrestler whose opponents have been penalized the greater number of times for unsportsmanlike conduct shall be declared the winner.
  - ii. The wrestler having accumulated the greater number of falls shall be declared the winner.
  - iii. The wrestler having accumulated the greater number of technical falls shall be declared the winner.
  - iv. The wrestler having accumulated the greater number of major decisions shall be declared the winner.
  - v. The wrestler having accumulated the greater number of points from the first points scored shall be declared the winner.
  - vi. The wrestler having accumulated the greater number of points from near-falls shall be declared the winner.
  - vii. The wrestler having the greater number of takedowns shall be declared the winner.
  - viii. The wrestler having the greater number of reversals shall be declared the winner.
  - ix. The wrestler having the greater number of escapes shall be declared the winner.
  - x. The wrestler whose opponents have been penalized the greater amount of points for stalling shall be declared the winner.
  - xi. If none of the above criteria resolve the tie, a coin flip by all coaches will decide the place winners.
- 8. A coaches meeting will be held at the conclusion of the weigh-ins to confirm the proper entry of wrestlers.

9. The site of the league tournament will rotate on the following basis:
  - a. Beginning with the 2019-2020 season;
    - i. Carson City-Crystal, Fulton, Montabella, St. Charles.
    - ii. If a team is unable to host the league tournament, they must notify the league secretary at the beginning of the season to find an alternate site.
  - b. If participation in the sport of wrestling is low in the league by each team, the hosting school shall post the league tournament on the MHSAA website to try and fill the tournament with other non-league schools
  - c. The non-league wrestlers will be given alternate medals complying with the place they take in the tournament.
  - d. The league wrestlers will then be shifted up in order per weight class excluding non-league wrestlers.
  - e. If teams agree, the conference tournament can be canceled.

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## ***APPENDIX E – ATHLETIC ALL CONFERENCE SELECTION GUIDELINES***

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### **I. BASEBALL/SOFTBALL**

#### **A. Awards**

1. One team plaque
2. 14 Medals - First Team All-MSAC
3. 14 Certificates - First Team All-MSAC
4. 13 Medals – Second Team All-MSAC
5. 13 Certificates – Second Team All-MSAC
6. Honorable Mention Certificates

#### **B. Meeting: Date/Time/Place**

The President/Secretary will schedule a MSAC baseball and softball coaches' meeting, as close as possible to the Sunday following the last MSAC game, for the purpose of selecting the All-MSAC team.

#### **C. League Stats**

1. Prior to the meeting the Executive Secretary will email or fax statistic sheets and nomination ballots to each coach at least one week before the scheduled meeting.
2. Prior to the all-conference meeting, each coach (school) must fax or email their conference-only statistics to the Executive Secretary at least three (3) days prior to the selection meeting.

#### **D. Nominations**

Refer to nomination guidelines on appendix F.

E. Voting

1. Vote for the top 14 players on a 14 to 1 point system. The 14 players receiving the highest total points will earn All-Conference first team honors. Remove the first team from the ballot and repeat the process to determine 2nd team honors.
  - a. Any player nominated but not achieving first or second team, shall be placed on the Honorable Mention list and shall receive a certificate designating the same.
2. In case of a tie for the last position(s), all tied players will be awarded a spot on the team.
3. The voting ballot shall be a closed ballot and coaches may not vote for their own players.

## II. BASKETBALL

A. Awards

1. Two team plaques
2. 8 Medals – First team All-MSAC per division
3. 8 Certificates - First Team All-MSAC per division
4. Honorable Mention Certificates for all nominations not making First team All-MSAC per division.
5. Tiebreaker:
  - a. Head to head
  - b. Crossover
  - c. Points differential between the two tied teams.

B. Meeting: Date/Time/Place

The President/Secretary will schedule a MSAC girls and boys basketball coaches' meeting, as close as possible to the Sunday following the last MSAC game, for the purpose of selecting the All-MSAC team.

C. League Stats

1. Prior to the meeting the Executive Secretary will email nomination ballots to each coach at least one week before the scheduled meeting.
2. Only Division and Crossover games will count towards stats per original MSAC League Schedule.
  - a. Seeded Crossover game will not count towards all conference stats.
3. Prior to the all-conference meeting, each Athletic Director must email their conference-only nominations to the Executive Secretary at least three (3) days prior to the selection meeting. Each coach brings league stats to the meeting.

D. Crossover games do not count towards league standings

E. Nominations

1. Refer to nomination guidelines on appendix F.

2. Nominees should be identified by coach as 1<sup>st</sup>, 2<sup>nd</sup> team or honorable mention candidate.

#### F. Cancelled/Suspended Games

1. Games involving championship implications must be finished at the earliest possible date, including the cancellations of Non-Conference games if need be. All make-up games should be completed prior to the MHSAA District Date, failure to make up games prior to the District date. In the event of a complete impasse Athletic Directors will vote on a reasonable solution.
2. Seeded crossover game can be used as a makeup game if all other options are exhausted.

#### G. Voting

1. The coaches will cast their votes for the top eight (8) players for first team and all others nominated and not receiving first team will receive honorable mention.
2. In case of a tie for the last position all tied players will be awarded a spot on the team.
3. The voting ballot shall be a closed ballot and coaches may not vote for their own players.

### III. COMPETITIVE CHEER

#### A. Awards

1. One team plaque
2. 8 Medals First Team All-MSAC
3. 8 Certificates - First Team All-MAC
4. 8 Medals Second Team All-MSAC
5. 8 Certificates - Second Team All-MSAC
  - a. Each school will rank individuals from their team for All-Conference consideration based on overall standings.
    - i. 1st place team will have 3 individuals for 1st Team and 3 for 2nd Team
    - ii. 2nd place team will have 2 individuals for 1st team and 2 for 2nd team
    - iii. 3rd place team will have 1 individual for 1st team and 1 for 2nd team
    - iv. 4th place team will have 1 individual for 1st team and 1 for 2nd team
    - v. 5th place team will have 1 individual for 1st team and 1 for 2nd team.
6. Honorable Mention: Each team will receive 1 HM and an option for 1 additional athlete that did not make it on 1st or 2nd team.

7. Note: The above selections are based on 5 conference teams. As more teams begin to have teams the need may arise to review these numbers to be more inclusive of the number of athletes in the Conference.
- B. Meeting: Date/Time/Place At the conclusion of last conference competition
- C. League Stats
- D. Nominations
- E. Voting
- F. Cancelled/Suspended Competitions

1. Games involving championship implications must be finished at the earliest possible date, including the cancellations of Non-Conference games if need be. All make-up games should be completed prior to the MHSAA District Date, failure to make up games prior to the District date. In the event of a complete impasse Athletic Directors will vote on a reasonable solution.

#### IV. CROSS COUNTRY

- A. Awards
  1. One team plaque
  2. 8 Medals First Team All-MSAC
  3. 8 Certificates - First Team All-MAC
  4. 8 Medals Second Team All-MSAC
  5. 8 Certificates - Second Team All-MSAC
  6. Honorable Mention: any runner earning a Top 16 finish in any of the jamborees but did not earn enough points for 1<sup>st</sup> or 2<sup>nd</sup> teams. Certificates only will be given to Honorable Mention
  7. All Conference and Honorable Mention will be determined by the cumulative total of positioning points in the jamborees. Positioning points are awarded in each jamboree with the 1st place finisher earning **16 points**, the second place runner earning **15 points** and so on down to the fourteenth runner earning 1 point. The third meet standings will resolve ties for All-conference and Honorable Mention positioning.
  8. The winning team will be determined by the lowest combined team score from all jamborees.
  9. Individual Awards will be given to athletes even though they are not on a team.
- B. Meeting: Date/Time/Place Before the last League Jamboree.
- C. League Stats
- D. Nominations
- E. Voting

## V. FOOTBALL

### A. Awards

1. One team plaque per division
  - a. Tiebreaker:
    - i. Head to head
    - ii. Points given up between ONLY the tied teams at the top of the conference
      - i. If more than 2 teams, the points given up is combined
        1. EX: MPSH, St Pats, and Morrice are tied at the top, MPSH gave up 14 points to St Pats and 14 points to Morrice, their total points given up would be 28 points
    - iii. All teams get a plaque
2. Thirty-six (36) Medals - First Team All-MSAC Thirty-six (36) Certificates - First Team All-MSAC
3. Honorable Mention Certificates - for any player nominated for all-conference but not receiving First Team All- MSAC.

### B. Meeting: Date/Time/Place

The President/Secretary will schedule a MSAC football coaches' meeting, as close as possible to the Monday following week nine, for the purpose of selecting the All-MSAC team.

### C. League Stats

1. Prior to the meeting the Executive Secretary will email nomination ballots to each coach at least one week before the scheduled meeting.
2. Prior to the all-conference meeting, each Athletic Director must email their conference-only nominations to the Executive Secretary at least three (3) days prior to the selection meeting. Each coach brings league stats for division games only to the meeting.

### D. Nominations

1. Refer to nomination guidelines on appendix F.
2. Nomination forms must specify what positions they are being nominated for.
3. Nominations are based on positions. A player can be put up for one offensive, one defensive and/or one special team's position. Putting players up for multiple positions will require multiple nominations. Individual players can receive multiple all conference awards as long as they were nominated for multiple positions.
  - a. **Example:** Fulton has 6 nominations and puts the same player up as quarterback and defensive back Fulton now has 4 nominations left.

### E. Voting

1. The coaches will cast their votes for the top thirteen (13) offensive players, twelve (12) defensive players, one (1) special team players, and two (2) At Large. Any player not selected as Offensive, Defensive and Special Team members, may be nominated for the at large positions. In case of a tie for the last position(s), all tied players will be awarded a spot on the team.

- a. The composition of the 1<sup>st</sup> team football squad shall be as follows:

<b><u>Offensive</u></b>	<b><u>Defensive</u></b>
4 Interior Linemen	3 Interior Linemen
4 Receivers/End	4 Defensive Backs
3 Backfield players	5 Linebackers
2 Quarterback	

- b.

- 1 Special Team players

#### **2 At Large**

The at large positions are designated for an athlete that was nominated for first team but did not receive that honor

2. The voting ballot shall be a closed ballot and coaches may not vote for their own players.
3. Honorable mention selections will come from the All-MSAC nominations. Any athlete nominated, but who is not selected for the All-MSAC Team shall be designated as honorable mention.

#### **F. Canceled/Suspended Games**

Games involving championship implications must be finished at the earliest possible date, including the cancellations of Non-Conference games if need be. All make-up games should be completed prior to the MHSAA District Date, failure to make up games prior to the District date. In the event of a complete impasse Athletic Directors will vote on a reasonable solution.

## **VI. GOLF**

### **A. Awards**

1. One Team Plaque
2. 5\* Medals - First Team All-MSAC
3. 5\* Certificates - First Team All-MSAC
4. 5\* Medals - Second Team All-MSAC



5. 5\* Certificates - Second Team All-MSAC
6. \*Number of First and Second Team All-MSAC will be the same as the number of teams, capped at 5 members
7. Selection of All MSAC Teams: the scores determine All MSAC in Golf that the individual golfer achieves in jamborees (dual matches) and the league meet.
  - a. In the jamboree, the medalist will earn 15 points; second will earn 14 points, 13 points for 3rd, etc, until all contestants have been scored.
  - b. In the MSAC Meet, the medalist will earn 30 points, second will earn 28, third will score 26, etc, decreasing in increments of 2 digits until all contestants have been scored.
  - c. All points will be totaled at the end of the jamborees and the league meet to determine the top **six** individual golfers. The top three of the six are recognized as All League MSAC; the remaining three receive Honorable Mentions.
- B. Meeting: Date/Time/Place
- C. League Stats
- D. Nominations

## **VII. TRACK**

- A. Awards
  - Boys & Girls:**
    1. One Team plaque
    2. 1<sup>st</sup> team 29 Medals/Certificates each - All-MSAC 1st place.
    3. 2<sup>nd</sup> Team 29 Medals/Certificates each All-MSAC 2<sup>nd</sup> place.
    4. Honorable Mention 58 Certificates each All-MSAC 3<sup>rd</sup> and 4<sup>th</sup> place.
    5. The schedule shall consist of two jamborees, which will each count  $\frac{1}{4}$  toward the final standings. The final league meet will count toward the remaining  $\frac{1}{2}$  of the final standings.
- B. Meeting: Date/Time/Place. The meeting shall be held on the day of the last league meet prior to the meet.
- C. League Stats
- D. Nominations
- E. Voting

## **VIII. VOLLEYBALL**

- A. Awards
  1. 9 Medals - All-MSAC First Team
  2. 9 Certificates - All-MSAC First Team

3. 9 Medals – All-MSAC Second Team
  4. 9 Certificates - All MSAC Second Team
  5. Honorable Mention Certificates for all nominations not receiving All-MSAC First or Second Team honors.
- B. Meeting: Date/Time/Place  
The President/Secretary will schedule a MSAC volleyball coaches' meeting, as close as possible to the Sunday following the last MSAC game, for the purpose of selecting the All-MSAC team.
- C. League Stats
1. Prior to the meeting the Executive Secretary will email nomination ballots to each coach at least one week before the scheduled meeting.
  2. Prior to the all-conference meeting, each coach (school) must make nominations to the Executive Secretary at least three (3) days prior to the selection meeting. Coaches must bring MSAC stats to the meeting.
- D. Nominations
1. Refer to nomination guidelines on appendix F.
- E. Voting
1. The coaches will cast their votes for the top nine (9) players for first team and nine (9) players for second team, regardless of position by a ranking system of 9-1. The remaining players who received a vote will be named honorable mention All-MSAC. Each coach will get one add-on player that will be placed on Honorable Mention
  2. In case of a tie for the last position(s), all tied players will be awarded a spot on the team.
  3. The voting ballot shall be a closed ballot and coaches may not vote for their own players.
- F. Cancelled/Suspended Games  
Games involving championship implications must be finished at the earliest possible date, including the cancellations of Non-Conference games if need be. All make-up games should be completed prior to the MHSAA District Date, failure to make up games prior to the District date. In the event of a complete impasse Athletic Directors will vote on a reasonable solution.

## IX. WRESTLING

- A. Awards
1. One team plaque for Conference Dual Meet Champions
  2. One team plaque for Conference Tournament Champions
  3. All Conference selections based on finish at league tournament
  4. 14 medals for 1st team All-MSAC and certificates

5. 14 medals for 2nd team All-MSAC and certificates
6. 14 Honorable Mention Certificates

**X. ACADEMIC ALL-CONFERENCE**

- A. Awards
1. Any student-athlete (9-11<sup>th</sup> grade) with a 3.5 GPA or higher
  2. The student-athlete must compete in at least one varsity sport

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*APPENDIX F – see attached excel file constitution appendix f*

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**I. Nomination Forms**

- A. Baseball  
B. Basketball  
C. Football  
D. Softball  
E. Volleyball

**I. Language Arts**

**A. Schedule**

1. The Language Arts schedule shall consist of three events, each to be held at a site designated by the coaches.
2. The first event will be held in October, second in November, and third events to follow approximately one month apart, concluding with the third event in December.
3. The third event will be poetry writing. Poems will be written and submitted to the host school at an on-site competition – the same as all other events.

**B. Team membership**

1. Each team shall consist of no more than twenty members. Each school will provide an eligibility list of the team members prior to the date of the first contest.
2. No more than twelve members may participate in any single event. Substitutions in any event are permitted so long as the substitutes are part of the original team.
3. Team members may be from any grade level 9-12.

**C. Scoring and Competition Guidelines**

1. For the first two events, team members will be given three hours to complete the assignment. Each event agenda will be as follows:
  - a. 9-9:30 – A social time with snacks and beverages organized by coaches.
  - b. 9:30-12:30 - The respective writing events will be conducted.

Each team will be provided with paper, pens, dictionaries, etc. and a site segregated from the other teams. Teams may not use any materials or equipment not provided on site to complete their entries. Each team must submit no fewer than two, not more than four, entries per event. Each school must submit at least seven entries total within the three competitions. For poetry, an author may submit only one poem. A team may create as many pieces as desired, but must submit official entries according to the above guidelines.
2. The judges will use a modified advanced placement scoring criteria. The modified criteria will be developed at a coaches meeting. Every school will have an opportunity to send one voting delegate to said meeting. Disagreement on scoring criteria will be settled by the coaches.
3. Judging will be done by League coaches, following established guidelines. Results will be tallied within three weeks of the final competition by coaches during non-school hours.

4. Scoring rules will be mailed to the coach of each school before the date of the first competition.
5. In each of the three Language Arts events, each of the four judges will award an entry score from ~~75 to 100~~, **60 to 100** inclusive.
6. The points earned by a submission toward the team score will be the average of the three scores by the judges to that entry. The team score for an event will be the average of those entry scores. The team with the highest average will be declared the winner of that event.
7. The judges, event coordinator, and Academic Executive Secretary/Treasurer (AEST) will make sure the results from each event are sent to the school before the next competition date.

**D. Rules for Event Day**

1. Details for each writing assignment will be provided to the coaches by the committee of Language Arts coaches. Coaches will not be allowed to communicate with any participants following the pre-writing briefing until the time participants have submitted their entries to the event coordinator.
2. Teams will be isolated in separate rooms and will not be allowed to leave until they are ready to submit entries. Supervised bathroom breaks are permitted.
3. Teams may only take those materials issued to them during the briefing session into the writing room. Radios, tape players, etc. are not permitted in the writing room.

**E. Rule Violations**

1. Any plagiarism or submission of an entry written outside of the competition period on the event day will result in the entry receiving a zero percentage score and the disqualification of that individual or individuals from further competition of consideration for League honors.
2. The determination of rule violations and appropriate League actions taken will be decided at a coaches meeting.
3. Any decision made at the coaches meeting regarding rule violations may be appealed by the governing body of the MSAC.

**F. Coaches Meetings**

1. Each school will be notified and may have representation at all coaches meetings. Each school will have one vote at all such meetings. Meetings will be set by the coaches during non-school hours.
2. The coaches will meet on each event day while the participants are programming. A final meeting will be called by the coaches during non-school hours to finalize season scoring, award league certificates, discuss next year's competition, revise the constitution, decide on a tentative event schedule, decide on event types for the following year, and revise scoring rubrics.
3. The AEST, event coordinator, or their designee will chair each coaches meeting.

#### **G. All-League Selection**

1. Each school can nominate individuals from their team for All-League consideration based on overall standings. 1<sup>st</sup> place team can nominate 3 individuals, 2<sup>nd</sup> place team can nominate 2 individuals and 3<sup>rd</sup> place team and below can nominate 1 individual
2. Equally among active teams, the coaches will award up to twelve Honorable Mention awards.
3. In selecting the All-League team, the coaches will:
  - a. Consider the individual's record in each of the competitions.
  - b. Consider the individual's contribution to the team.
- ~~4. The coaches will nominate and select a Most Outstanding Performer to be selected from the All-League team.~~
5. In order to allow coaches to make informed selections, results will be reported not only by school name, but also by the name(s) of the student writer. These results will be submitted to all coaches prior to the meeting at which All-League members are selected.

#### **H. Awards**

- ~~1. One Most Outstanding Performer certificate.~~
  2. 15 All League Certificates
  3. Fifteen All-League medals.
  4. Twelve Honorable Mention certificates
- I. An Event Coordinator will be selected by the AEST and coaches to coordinate the event. The Event Coordinator will be paid \$150 per academic season.

### **III. Quiz Bowl**

#### **A. Schedule**

1. The knowledge competition schedule shall consist of 9 matches and 1 tournament to be held at a site(s) designated by participating schools and the event coordinator. These events and schedules will be designed so that each participating school competes against all the other schools at least once during the first 9 rounds. Final standings after those 9 rounds will determine seeding for the League Tournament.
2. During the first 9 matches. each team will compete unless there are an odd number of schools competing. If that is the case, each team will have one bye round. A suitable site, date, and time will be selected by the event coordinator in consultation with the team coaches. Competition will probably take place sometime in the late fall.
3. The JV schedule will be determined based on the number of schools participating.

#### **B. Team Membership**

1. Each team will consist of 4 starting players, with any number of alternates.
2. A school may compete with less than four players

3. Team members should be from grades 9-12.
  4. Once a player has participated at the varsity level, they may not compete at the JV level.
- C. Competition Guidelines
1. Coaches may call one one-minute time out per match.
  2. The event coordinator will secure Quiz Masters for each event. If necessary, coaches may be called upon to assist, but not in matches involving their team.
  3. Any disputes over procedures or questions will be handled by the individual Quiz Masters, who may consult with the event coordinator or his/her designee. They, in turn, may confer with other coaches not involved in the dispute.
  4. Each varsity match will consist of 3 rounds. The first round will be toss up questions. The second round will be a Lightning Round and the third round will also consist of tossup questions. The number of tossups used will be determined before the season begins.
  5. Scoring rules and procedures will be sent to the coaches of each MSAC school before the season begins.
  6. Results of each event will be sent to the schools and League office before the next competition.
  7. Questions will be purchased by the League upon the recommendation of the event coordinator once the coaches have been consulted.
- D. Rules for Event Day
1. Details for each match will be provided to the participants by the event coordinator prior to competition.
- E. Coaches' Meeting
1. All coaches will be consulted to evaluate past experiences and suggest changes for future events. This may be done by e-mail or in-person meeting.
- F. All-League Selection
1. Selection for All-League honors will be based on the number of tossups answered correctly in the first 9 matches. Coaches are responsible for keeping track of that number and then reporting it to the event coordinator.
  2. Up to 6 individuals may be selected to the All-League team. This will be determined by the coaches.
  3. Up to 6 individuals may also receive Honorable Mention awards. This will also be determined by the coaches.
  4. The individual getting the most tossups correct in the first 9 matches will be named the Most outstanding Performer.
- G. Awards
1. Up to six All-League medals
  2. Up to six All-League certificates
  3. Up to six Honorable Mention certificates
- H. League Standings
1. Standings after the first 9 matches will be determined by Won-Loss records. These standings, along with the tournament, will determine the final standings.

2. The standings for the first 9 matches will count twice as much as the Tournament standings.
- I. League Tournament
  1. Tournament pairings will be based on seedings determined by the standings after the first 9 matches.
  2. The schedule will be determined based on the number of schools participating.
  3. If an odd number of schools participate, the last 2 teams will compete head-to-head to get into the tournament.
  4. In case of ties for seeding, the following methods will be used:
    - a. Head-to-head
    - b. Total points from previous competitions between tied teams
    - c. Coin flip
- J. JV Quiz Bowl
  1. The JV schedule will be based on the number of schools participating.
  2. Each JV match will consist of 15 Tossup and Bonus questions.
  3. No All-League team is selected at the JV level.
- K. Event Coordinator
  1. An Event Coordinator will be selected by the AEST and coaches to coordinate the event. The Event Coordinator will be paid \$ 150 per season.
  2. Quiz Masters will be paid \$ 50 per event.

### III. **Social Studies/Model U.N.**

#### A. Schedule

1. The Social Studies competition will be a Model United Nations (MUN).
2. The MUN shall consist of three events, each to be held at (a) site(s) designated by the organizing school and the event coordinator.
3. One topic will be used for each competition.

#### B. Team Membership

1. Each team shall consist of six delegations (note: only the top four delegations per team shall be scored). In the event that the League encompasses 6 (six) or more schools, then the delegations will be divided into two groups - A and B. Otherwise, the delegation will compete as a whole. Each school will provide an eligibility list of the team members by the date of the first contest.
2. Team members may be from any grade level 9-12.

#### C. Competition Guidelines

1. The countries assigned to each school will be sent to each school prior to October 1. The pre-selected topics, determined by the coaches during the fall coaches meeting, will be sent with these assignments.



2. Each delegation will prepare a resolution on the specified topics and mail these resolutions to the sponsoring school and/or event coordinator by the announced deadline. Resolutions will be scored from 0-16 points.
3. Each delegate may submit one resolution per topic.
4. Copies of the submitted resolutions will be sent to each school before the competition date.
5. Resolutions may be submitted after this date, but these will be considered by the assembly after each of those submitted within the time limits have had the opportunity for consideration. Late resolutions will not receive resolution points. On the date of competition, all resolutions drafted must have joint sponsorship of at least four delegations.
6. The judges, event coordinator, and AEST will make sure the results from each event are available to the schools as soon after the second competition as possible.
7. At the end of each event, the coaches will meet with the judges to get their input as to why certain delegations stood out. This information will be considered when the coaches select the All-League team.
8. Judges will be selected by the event coordinator.
9. Details for each session will be provided to the participants by the coordinator prior to each event.

#### D. Scoring

1. The judges will use scoring criteria based on format, spelling, and grammar, action relevance, character, and UN knowledge for submitted resolutions. Criteria based on character knowledge of the topics and world politics, knowledge of the United Nations and related organizations, and effectiveness in problem solving for general session scoring (See scoring and training guide).
2. Each judge will rank the delegations from first (1) to last (32). Only the top four delegations from each school will be ranked. In the event of a tie, the tied delegations will share equally the points of the places they occupy. The score for a delegation will be the total of the judge's ranks for that delegation for that event, with lower scores being better. A delegation not represented will receive a score of 32.
3. The team score for an event will be the total of the points earned by the top four delegations from that school, with lower scores being better. The team with the lowest average will be declared the winner of that event.
4. Scoring rules will be given to the principal and coach of each MSAC school at the fall meeting.

#### E. Preliminary Information

1. When appropriate, preparatory information will be issued to each MSAC principal before the season begins.

2. The need for content of the preliminary information will be determined by those present at the coaches meeting.
- F. Rules Violations
1. The determination of rules violations and appropriate League actions taken will be decided at a coaches meeting.
  2. Any decision made at the coaches meeting regarding a rules violation may be appealed by the school to the governing body of the MSAC.
- G. Coaches Meetings
1. Each school will be notified and may have representation at all coaches meetings. Each school will have one vote at all such meetings.
  2. The coaches will meet on each event day. Additional meetings can be called at the discretion of the event coordinator and /or AEST.
  3. The AEST, event coordinator, or their designee will chair each coaches meeting.
- H. All-League Selection
1. Each school can nominate individuals from their team for All-League considerations.
  2. At a coaches meeting, the merits of each nominated individual will be discussed. Each school's voting delegate will rank those nominated from 1 (strongest candidate) to the weakest candidate (not ranking their own team members). The score for each individual will be the total of these rankings.
  3. The nominated individuals will then be ranked from lowest total (best candidate) to highest total. The lowest **six** scores will be declared all-conference team members.
  4. In case of a tie for the last position, a second ballot will be held for the tied position. If the deadlock remains, all remaining tied players will be named to the squad.
  5. From the remaining individuals, the coaches will award up to six Honorable Mention awards.
  6. In selecting the All-League team, the coaches will:
    - a. Consider the individual's delegation record in each of the competitions and the individual's contribution to that Delegation.
    - b. Consider the individual's contribution to their team.
  7. The coaches will nominate and select a most outstanding performer to be selected from the All-League team.
- I. Awards
1. One Most Outstanding Performer certificate
  2. Six All-League Certificates
  3. Six All-League medals
  4. Up to four Honorable Mention certificates
- J. Event Coordinator

1. An Event Coordinator will be selected by the AEST and coaches to coordinate the event. The Event Coordinator will be paid \$150 per academic season.
2. Judges will be paid \$100/event.

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*United Nations Scoring and Training Guide*

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**RESOLUTIONS SCORING:**

**A. Format, Spelling, Grammar**

- 3 Exemplary: resolution is in the proper format and is free of any grammatical or spelling errors.
- 2 Proficient: resolution is mostly in the proper format and has up to four spelling or grammatical errors.
- 1 Novice: resolution is mostly in the proper format and has up to four spelling or grammatical errors.
- 0 Not yet novice: resolution is not in the proper format and/or has five or more spelling or grammatical errors.

**B. Action relevance**

- 3 Exemplary: resolution calls for a unique and especially meaningful solution to a problem or issue directly related to the topic of discussion (i.e. World Peace, Environment) and this solution if implemented, would probably be very beneficial.
- 2 Proficient: resolution calls for action, which would probably help deal with the problem or issue directly related to the topic of discussion but is not unique or especially meaningful.
- 1 Novice: resolution calls for an action dealing with the topic of discussion that would probably not help much, or calls for things already being accomplished by the United Nations.
- 0 Not yet novice: resolution calls for things that might actually cause a situation to worsen or deals with matter not related to the topic of discussion.

**C. In character during debate, discussion and voting**

- 3 Exemplary: action prescribed by the resolution addressed an issue of global concern but is especially relevant to the sponsoring nation and would be in character for them.
- 2 Proficient: action prescribed addresses an issue of global concern and would be in character for them.
- 1 Novice: action prescribed is of a generic nature, which is probably in character, but not specific enough to really be determined.
- 0 Not yet novice: action prescribed would be out of character for the sponsoring nation.

#### D. UN knowledge

- 3 Exemplary: resolution accurately refers to specific prior UN actions or precedents and calls for actions within the powers of the United Nations General Assembly (UNGA)
- 2 Proficient: resolution acknowledges prior general UN actions and calls for actions within the powers of the UNGA.
- 1 Novice: resolution calls for actions within the powers of the UNGA.
- 0 Not yet novice: resolution calls for actions, which the UNGA is not authorized to make.

#### GENERAL SESSION SCORING:

##### A. In character during debate, discussion and voting

- 3 Exemplary: delegation is active and is always in character while exhibiting specific knowledge about their country, which supports their position(s) on issues.
- 2 Proficient: delegation is relatively active and is in character almost all the time (may stray on a vote or two but not during fundamental discussion).
- 1 Novice: delegation is in character most of the time but strays noticeably during debate(s) or voting.
- 0 Not yet novice: delegation is frequently out of character.

##### B. Knowledge of topics and world politics

- 3 Exemplary: delegation is active and demonstrates a broad knowledge of the topic, issues raised and world political relationships; delegation obviously studied the other resolutions ahead of time and did further research in preparation for the GA.
- 2 Proficient: delegation is active enough to demonstrate good knowledge of the topic, issues raised and world political relationships; the delegation seemed well prepared to knowledgeably discuss the resolutions.
- 1 Novice: delegation was active sometimes and displayed some knowledge of the topic, issues raised and/or world political relationships.
- 0 Not yet novice: delegation was either inactive, or displayed erroneous knowledge of the topic, issues raised and/or world political relationships.

##### C. Knowledge of the United Nations, the UNGA and its related organizations

- 3 Exemplary: delegation is active and demonstrates its knowledge of the United Nations by pointing out specific prior actions of the UN in meaningful or relevant situations and/or demonstrates a knowledge of current UN activities relevant to the discussion of the issues or topic.
- 2 Proficient: delegation is active enough to demonstrate its knowledge of the UN by referring to or making note of at least one UN precedent or current activity relevant to the topic or issue being discussed.

- 1 Novice: delegation does not demonstrate any specific knowledge of UN activities but does not demonstrate a lack of knowledge of UN activities, roles, rules of mandates (An example of this lack of knowledge would be calling on the UNGA to send troops or rejecting something as impossible that the UN has already done).
- 0 Not yet novice: delegation demonstrates a lack of knowledge of UN roles, rules or activities (see above) or is inactive as to make it impossible to judge their knowledge.

#### D. Effective at working to solve problems

- 3 Exemplary: delegation does all of the following consistently (staying in character while doing so): 1) actively promotes consensus and compromise to get positive or negative action taken, 2) asks questions which elicit relevant information on a topic, 3) gives speeches that contribute to discussion by pointing out strengths and weaknesses and or past precedents relevant to the resolution discussed.
- 2 Proficient: delegation does at least two of the above consistently or all three occasionally.
- 1 Novice: delegation demonstrates some of the three behaviors, but infrequently or inconsistently.
- 0 Not yet novice: delegation does not exhibit any of the three behaviors.

#### E. Use of parliamentary procedure

- 3 Exemplary: delegation demonstrates a mastery of parliamentary procedure by using it to facilitate resolution of particularly difficult issues (division of proposal, amendment, appeal to the chair, caucus, etc.) and at other times without error.
- 2 Proficient: delegation uses parliamentary procedure effectively and without error
- 1 Novice: delegation does not misuse
- 0 Not yet novice: delegation generally misuses parliamentary procedure.

#### F. Friendly Amendments:

- They must be signed by 3 countries but ALL countries involved will be given points by coaches and moderators.

### **IV. Fine Arts**

#### **A. Schedule**

1. The fine arts exhibition will be held at (a) site(s) designated by the organizing school and the event coordinator. The event will be held in April or May, and the date will be set by the coaches at a fall coaches meetings, and forwarded to the League Secretary.

#### **B. Team Membership**

1. Team members may be from any grade level 9-12.

#### **C. Competition Guidelines**

1. On the day of the event, each team will bring their prepared projects and place them in the designated display areas. Each entry should be ready for display - matted (construction paper is fine). The categories will be as follows:
  - a. 2-Dart                      Five entries per school
  - b. 3-Dart                      Five entries per school
  - c. Open                        Ten entries per school
2. In addition, each school may submit entries based on a common theme. Categories will include 3-D and 2-D art.
3. Categories can be added, or removed, at the discretion of the event coordinator and AEST. Requests for such an addition should be made at least ten weeks prior to competition.

**D. Rules for Event Day**

1. The need for, and content of, preliminary information will be determined and developed by the coaches committee.
2. Details for the event will be provided to the participants by the AEST or event coordinator prior to the competition date.
3. The host school will provide the means necessary to complete the on-site events. It may be necessary for the host school to solicit help from competing schools to provide equipment for the display (extra easels, etc.)

**E. Preliminary Information**

1. When appropriate, preparatory information will be issued to each MSAC principal and coach before the season begins.
2. The need for, and content of, the preliminary information will be determined by those present at the coaches meeting.

**F. Rules Violations**

1. The determination of rules violations and appropriate League actions taken will be decided at the coaches meeting.
2. Any decisions made at the coaches meeting regarding a rules violation may be appealed by the school to the governing body of the MSAC.

**G. Coaches Meetings**

1. Each school will be notified and may give representation at all coaches meetings. Each school will have one vote at all such meetings.
2. The coaches will meet on event day. Additional meetings can be called at the discretion of the event coordinator and/or AEST.
3. The AEST, event coordinator, or their designee will chair each coaches meeting.

**H. All-League Selection**

1. As this event is an exhibition, an All-League team will not be chosen.

**V. Forensics**

**A. Schedule**

1. The forensics competition shall consist of one or two practice meets and one tournament in February or March and will be held at (a) site(s) designated by the organizing school and the event coordinator. Each school may participate in any invitational, but will not be credited with any advantage for having done so.
  2. The date of the tournament will be set by the event coordinator and the AEST.
- B. Team Membership
1. Each school may have up to two entries per category of competition.
  2. Each school will provide a list of the team members and categories entering by two weeks before the competition date.
  3. Team members may be from any grade level 9-12.
- C. Competition Guidelines
1. Competition will be governed by the rules of the Michigan Interscholastic Forensic Association except as otherwise designated here.
  2. Competition categories will include:
    - a. Dramatic Interpretation
    - b. Story Telling
    - c. Oratory
    - d. Informative
    - e. Extemporaneous
    - f. Impromptu
    - g. Prose
    - h. Poetry
    - i. Dramatic Duo (2 participants per entry)
    - j. Multiples (Three to eight participants per entry)
    - k. 9-10 category
  3. The tournament will consist of up to two qualifying rounds and a final round. Those scoring highest in the first rounds will qualify for the final round. The number of entries qualifying for the finals will be equal to half the number of entries in that category or five, whichever is greater. If there exists a tie in scoring for the last finals qualifying position, all tied entries will advance to the final round. If a category has fewer than five entries, all will advance to finals.
  4. The judges will be selected by the AEST and the event coordinator. Judges are not required to be certified unless the league winners intend to participate in district, regional, or state competition. Judges will be paid \$25.00 each and will be lined up by the host school.
- D. Scoring
1. Scoring rules will be mailed to the principal of each MSAC school by December 15th each school year.
  2. Places in each round will be determined by the judges' rankings. The top entry will receive a first place ranking and a score of 100%. Second and third places

will be designated, and will receive a lower percentage between 99 and 75%. All other finals qualifiers will receive fourth place designation and percentages through 75%. All percentages must be different.

3. Teams will earn one point for each entry which qualifies for finals (fourth places), two points for each third place, three points for each second, and four points for each first place.
4. The decisions of the judge(s) shall be final.
5. Ties shall stand, and the participants will share the contested points.
6. The judges, event coordinator, and AEST will make sure the results from each event are announced on the day of the event.

E. Preliminary Information

1. When appropriate, preparatory information will be issued to each MSAC principal before the season begins.
2. Details for the competition will be provided to the participants by the AEST or coordinator prior to the competition date.
3. The need for, and content of, the preliminary information will be determined by those present at the coaches meetings.

F. Rules Violations

1. The determination of rules violations and appropriate League actions taken will be decided at the coaches meeting.
2. Any decisions made at the coaches meeting regarding a rules violation may be appealed by the school to the governing body of the MSAC.

G. Coaches Meetings

1. Each school will be notified and may give representation at all coaches meetings. Each school will have one vote at all such meetings.
2. The coaches will meet on event day. Additional meetings can be called at the discretion of the event coordinator and/or AEST.
3. The AEST, event coordinator, or their designee will chair each coaches meeting.

H. All-League Selection

1. Members of the first place entry in each competition category will be designated as All-League team members.
2. Members of the second place entry in each competition category will be designated as Honorable Mentions.

I. Awards

1. Up to fifteen (15) All-League medals
2. Up to fifteen (15) All-League certificates
3. Up to ten (10) Honorable Mention certificates

## **VI. Talent Revue**



A. Schedule

1. The Talent Revue shall consist of one event.
2. The Talent Show will be set by the principals at their monthly meeting with the dress rehearsal at 5 p.m. and the show at 7 p.m.

B. Team Membership

1. Each school may choose three groups to perform in the Revue. Group size will be limited to eight students.
2. Students may be from any grade level 9-12.

C. Scoring and Guidelines

1. The judges will pick up to 8 acts from the talent show to go on the “road show”, traveling to all league schools for performances.
2. Three judges will be selected outside of the league (whenever possible) and be paid a stipend of \$25.00.
3. The judges will announce a best of show. Coaches will provide rubrics for judges.
4. Each school can bring up to 3 acts to perform at the talent show. All acts that perform at the talent show must be able to attend the road show if selected.
5. The roadshow will be set by the Coaches directly following the talent show.

D. Rules for Event Day

1. The AEST or the event coordinator prior to each event will provide rules and guidelines for each event to the coaches.
2. Appropriate show/school clothing worn for the main event must also be worn to both days of the road show.

E. Preliminary Information

1. When appropriate, preparatory information will be issued to each MSAC principal and coach before the season begins.
2. The need for, and content of, the preliminary information will be determined by those present at the coaches meeting.

F. Rules Violations

1. The determination of rules violations and appropriate League actions taken will be decided at a coaches meeting.
2. Any decisions made at the coaches meeting regarding a rules violation may be appealed by the school to the governing body of the MSAC.

G. Coaches Meetings

1. Each school will be notified and may give representation at all coaches meetings. Each school will have one vote at all such meetings.
2. The coaches will meet on event day. Additional meetings can be called at the discretion of the event coordinator and/or AEST.
3. The AEST, event coordinator, or their designee will chair each coaches meeting.

H. All-League Selection

1. The All-League team will consist of students who are chosen for the “road show.”
  2. The judges may select one group as the Most Outstanding, if they chose.
- I. Awards
1. All-League medals for those in the “road show.”
  2. All-League Certificates for those in the “road show”
  3. Honorable Mention certificates for those who did not make the road show.

## **VII. Music/Honors Band**

- A. Schedule
1. The music schedule will consist of an Honors Band exhibition.
  2. The exhibition will be held in March at a site designated by the AEST and/or event coordinator.
- B. Team Membership
1. Each band may be made up of any students currently enrolled in music classes.
  2. There will be no limits as to the size of any of the bands.
- C. Rules for Event Day
1. The AEST or the event coordinator prior to each event will provide rules and guidelines for the event to the coaches.
- D. Preliminary Information
1. When appropriate, preparatory information will be issued to each MSAC principal and coach before the season begins.
  2. The need for, and content of, the preliminary information will be determined by those present at the coaches meeting.
- E. Rules Violations
1. The determination of rules violations and appropriate League actions taken will be decided at a coaches meeting.
  2. Any decisions made at the coaches meeting regarding a rules violation may be appealed by the school to the governing body of the MSAC.
- F. Coaches Meetings
1. Each school will be notified and may give representation at all coaches meetings. Each school will have one vote at all such meetings.
  2. The coaches will meet on event day. Additional meetings can be called at the discretion of the event coordinator and/or AEST.
  3. The AEST, event coordinator, or their designee will chair each coaches meeting.

## **VIII. ESports**

A. Schedule

1. Competitions will begin at 9:30 AM.
2. The Esports Competition shall consist of 3 individual days of double elimination tournaments to be held at a site(s) designated by participating schools and the event coordinator. Participating schools will compete in both Rocket League and Super Smash Brothers. These events and schedules will be designed based on the number of schools participating using a double elimination tournament format.
3. The JV Schedule will be determined based on the number of schools participating.

B. Team Membership

1. ~~Each team will consist of three (3) members and one (1) alternate.~~ All schools will be limited to one varsity team per title of 4 students total (3 starters, 1 alternate). Madden teams will consist of one (1) varsity player total. All other students will be on individual JV teams. Secondary brackets will be created so that those students will be able to play. Schools are free to switch in Varsity players as they see fit to ensure equal playing time, so long as all members are on the roster. All players present on a roster must compete in at least one match of one of the chosen titles.
2. For Super Smash Bros, teams will be required to rotate player order for each game; this will ensure that all athletes have the opportunity to play
2. A school may compete with less than three players.
3. Team members should be from grades 9-12.
4. Once a player has participated at the Varsity Level, they may not compete at the JV Level.

C. Competition Guidelines

1. Any disputes will be handled by individual coaches. The Event Coordinator has final say in relevant matters.
2. Each Varsity Tournament will consist of a double elimination format. Positioning in the initial double elimination bracket will be a random draw.
3. ~~Rocket League will compete as a "best of three" format between two teams of Three.~~ Rocket league will be limited to one game, standard mutations, 10:00 minutes long due to time constraints
  - a. Mercy Rule: if the goal differential is greater than 10 goals, the game will end early, and the team in the lead will be declared the winner
4. Super Smash Bros. will compete in a "one on one" format. Each team will consist of three players with three stock (lives) each, fighting one at a time. Each team will compete until they completely run out of stock (9 total, 3 for each player). ~~Series will be the best of three.~~ Smash bros will be limited to one game of nine stock total. DLCs will be included so that students will have access to all characters.

5. Scoring rules and procedures will be sent to the coaches of each MSAC participating school before the season begins.
6. Scoring shall be based on the final place for each title, with the maximum score for each being 10 (i.e. 1st place = 10 points, 2nd place = 9, etc.). Scores between both Rocket League and Super Smash Brothers will be averaged for each individual day in order to determine final scoring and place. For example, if a school finishes in first for Rocket League and second for Super Smash Bros, their final score for the day would be  $(10+9)/2= 9.5$ . If a team does not participate in the double elimination tournament for one of the two titles, they would receive a zero for that score.
7. If a school finishes first in both titles on the same day, they will receive two bonus points towards their score before they are averaged  $(10+10+2)/2=11$ . Results of each event will be sent to the schools and League Secretary before the next competition.
8. seeding will be based on where each school finished the previous week
  - a. Ex: If a school finished 1st in Smash Bros week one, they are a 1 seed week two

D. Rules for Event Day

1. All teams must check in by designated time on the day of each event. There will be time for roster confirmations/scratches.
2. Scheduled times will be sent out to participating schools at least 24 hours prior to competition.
3. Teams not competing will be staged in designated areas while waiting for their next match.
4. PS5 Controllers will be provided for Rocket League. Students have the option to bring their own controller if desired.

E. Coaches' Meeting

1. All coaches will be consulted to evaluate past experiences and suggest changes for future events. This may be done by e-mail or in-person meeting.

F. All -League Selection

1. Selection for All-League honors for Rocket League will be based on:
  - A. All League Offense - Combination of Goals/Assists
  - B. All League Defense - Saves
  - C. Coaches are responsible for keeping track of that number and then reporting it to the event coordinator. A tracking sheet will be provided to each coach for each match.
  - D. Up to 3 Individuals will be selected on Offense and up to 3 individuals on defense for a total of not more than 6 All League honors.
2. Selection for All-League honors for Smash Brothers will be based on:
  - A. Number of eliminations per student
  - B. Up to 6 Individuals will be selected for All League honors.

- G. Awards
1. Up to six All-League medals for Rocket League
  2. Up to six All-League medals for Super Smash Brothers
- H. League Standings
1. League standings will be determined by ~~final score which is based upon the average of the three tournament dates final scores for each school.~~ the total of the three weekly averages
    - a. Ex: Week 1 average + week 2 average + week 3 average = final score for season
- J. JV ESports
1. The JV Schedule will be based on the number of schools participating.
  2. JV teams will follow a similar double elimination format as the Varsity teams.
  3. No All-League team is selected at the JV level.
- K. Event Coordinator
1. An Event Coordinator will be selected by the coaches to coordinate the events.  
The Event Coordinator will be paid \$150 upon completion of the season.
- L. Food
1. The Event Coordinator will schedule food for lunch for the event date and will be reimbursed by the MSAC through the League Secretary.

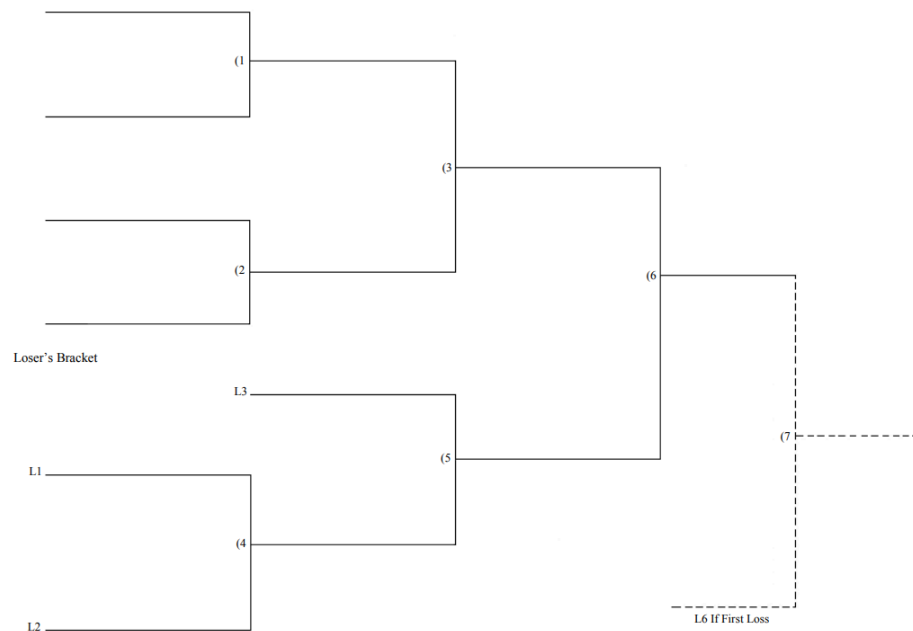
Addendum: The most recent version of Madden will be our third title offered, depending upon participation. Specific rules are as follows:

- a. 1v1
- b. Game Skill: all pro
- c. Clock: 3 minute quarters
- d. Weather: off
- e. Challenges: on
- f. Accelerated clock: off
- g. Game speed: normal
- h. Injuries: off
- i. Fatigue: on
- j. Even teams: off
- k. home/away teams will be determined by coin flip
- l. Students are able to pick any of the standard 32 NFL teams offered; you may select the same team as your opponent
- m. Standard uniforms (Jersey colors must be clearly distinguishable between teams)
- n. Mercy rule: if the score differential is greater than 35 points, the player in the lead will be declared the winner

\*\*\*In order for Madden to be added as an MSAC Esports title, a minimum of six (6) schools would need to field a team, otherwise we will stick to just Rocket League and Smash Bros for official scoring.

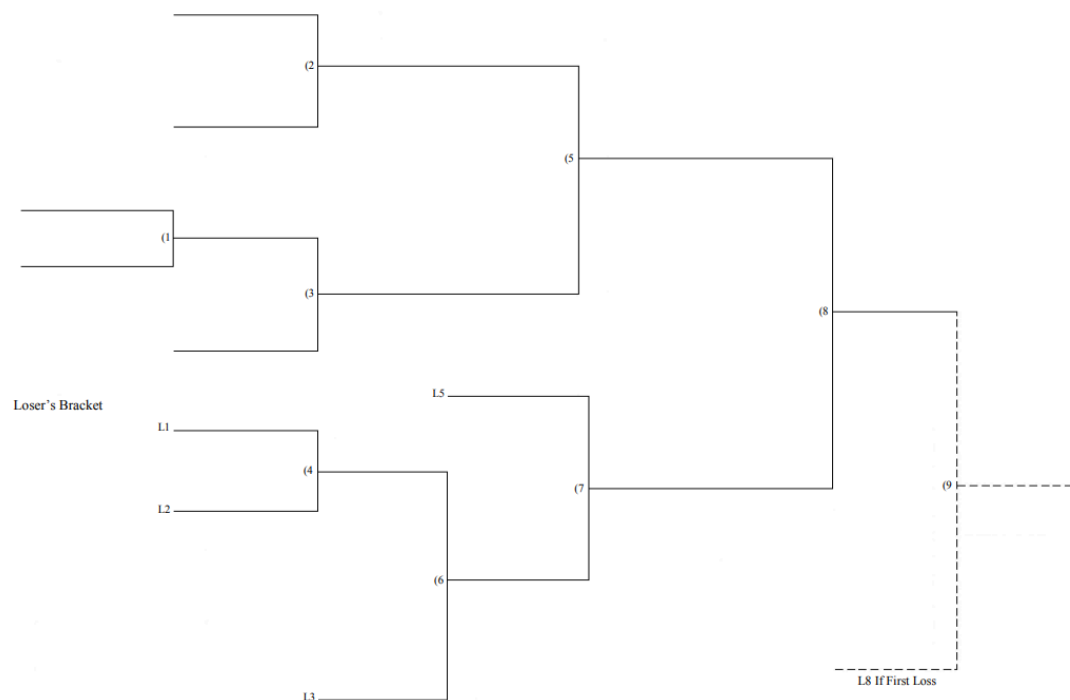
Winner's Bracket

## 4 Team Double Elimination



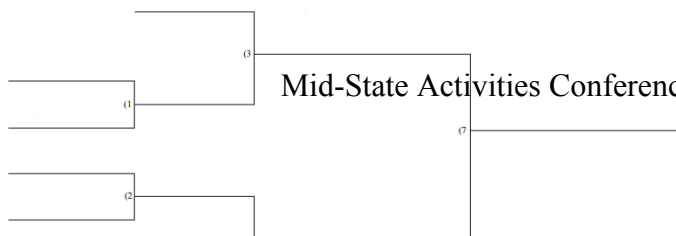
Winner's Bracket

## 5 Team Double Elimination



Winner's Bracket

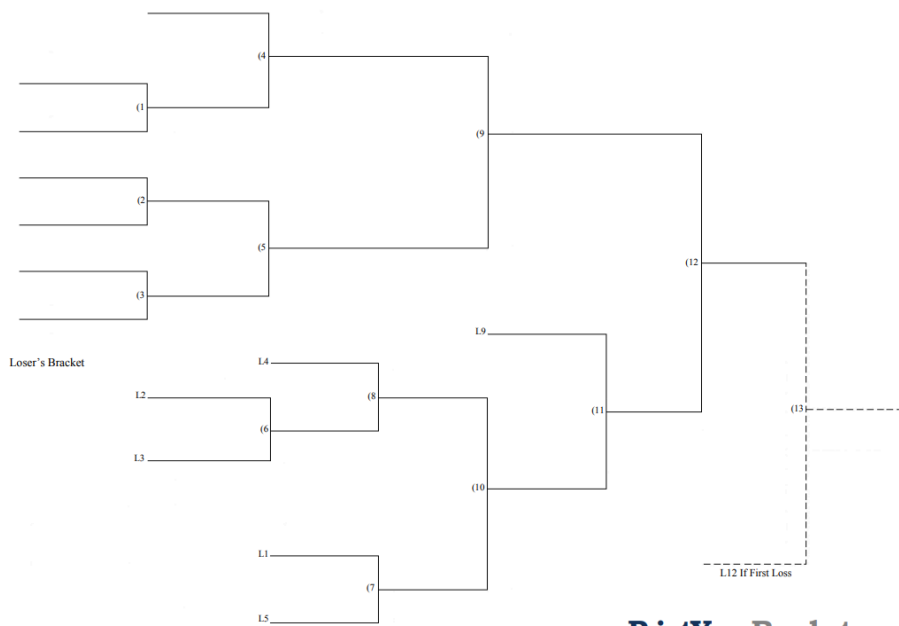
## 6 Team Double Elimination



Mid-State Activities Conference 2024-2025

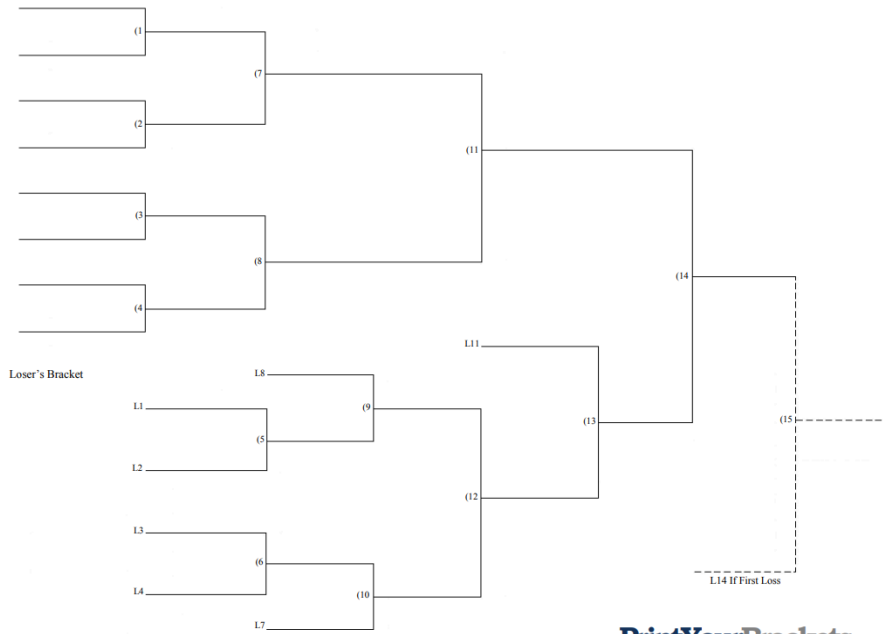
Winner's Bracket

## 7 Team Double Tournament



Winner's Bracket

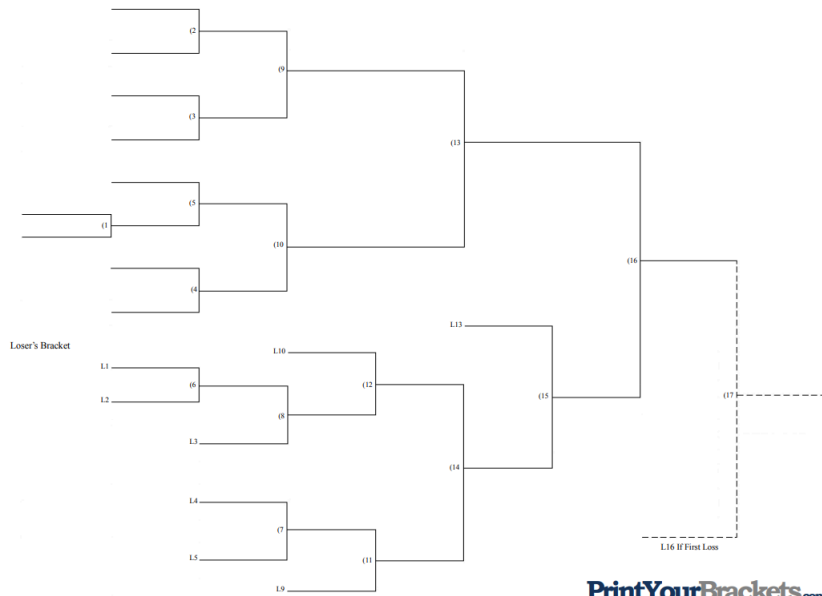
## 8 Team Double Elimination



PrintYourBrackets.com

Winner's Bracket

## 9 Team Double Elimination



PrintYourBrackets.com



## **VIII. Exhibitions**

- A. The governing body of the MSAC may sponsor exhibition activities in the academic areas.
- B. The sponsoring school, event coordinator, and AEST will provide guidelines and information for each exhibition activity to all League principals prior to the event date.
- C. Exhibitions for a school year may include:
  - 1. Honors Band
  - 2. Talent Revue
  - 3. Fine Arts
  - 4. If an exhibition activity is competitive, appropriate certificates and awards may be approved by the League governing body.
- D. The AEST will compile a list of potential exhibitions that will be discussed by the League Principals on an yearly basis each August.

## **IX. Miscellaneous**

- A. If necessary, competition schedules may be altered by the local coordinator and the AEST.
- B. Senior Academic All-League Requirements
  - 1. The student must meet all eligibility requirements of the MHSAA for the entire school year.
  - 2. The student must have been a member in good standing of the team for which he/she was selected for that entire sports season.
  - 3. The student must have earned a varsity letter in the sport or participated in an academic activity in their final year of high school eligibility.
  - 4. The student must have maintained a 3.50 Grade Point Average (GPA) or better for his/her high school career.
  - 5. The student must be in the graduating class of his/her school for the year selected.
  - 6. Procedure
    - a. Each league school will submit to the league secretary a list of its eligible students, with their GPA, and their sports/academics.-The league secretary will compile this list.
    - b. The league secretary will then make this list available to all member schools at the April meeting.
    - c. Each member of this All-League team will receive a certificate and a medal.

The MSAC League takes the position that the practice of good sportsmanship is essential and that all members should adopt a common policy. Member schools are expected to implement a plan to promote responsible behavior by fans and all persons associated with athletics. The use of contest programs, the media, bulletins, and meetings are among the suggested means for promoting good sportsmanship. Member schools should also have plans for monitoring of home and away contests and for dealing with those persons who violate the principles of responsible behavior. It is suggested that member schools provide programs at athletic events (grades 7 thru 12) and such programs include information pertaining to the promotion of good sportsmanship. It is hoped that all schools shall adopt these standards as recommended by league athletic directors.

THE SCHOOL'S LEAGUES REPUTATION SHOULD NOT BE PLACED IN JEOPARDY BECAUSE OF UNSPORTSMANLIKE BEHAVIOR. FANS IN ATTENDANCE AT AFTER-SCHOOL EVENTS ARE EXPECTED TO HAVE FUN BY DEMONSTRATING POSITIVE ENTHUSIASM WITHOUT CAUSING HARM, DANGER OR EMBARRASSMENT TO OTHERS OR TO THE SCHOOL. FANS ARE TO FOLLOW ALL RULES THAT ARE IN EFFECT DURING THE SCHOOL DAY AT AFTER-SCHOOL EVENTS. (THERE WILL BE NO USE OF CONTROLLED SUBSTANCES, SWEARING, FIGHTING, ETC.)

PROPER LANGUAGE IS TO BE USED. NO SWEARING OR LANGUAGE WHICH IS OFFENSIVE TO OTHERS WILL BE TOLERATED. HIGH SCHOOL EVENTS ARE A FAMILY ACTIVITY. INDIVIDUAL AND GROUP VULGARITY IS UNACCEPTABLE, AS IS VERBAL HARASSMENT AND BOOING OF PLAYERS, COACHES, AND OFFICIALS.

DANGEROUS AND BOISTEROUS BEHAVIOR, SUCH AS PUSHING, SHOVING OR FIGHTING, IS UNACCEPTABLE.

THE THROWING OF OBJECTS, EVEN TOILET PAPER, AT FELLOW SPECTATORS, BAND MEMBERS, CHEERLEADERS, OFFICIALS, PLAYERS OR ONTO THE PLAYER SURFACE, IS UNACCEPTABLE, AND COULD RESULT IN AN INJURY OR THE TEAM BEING PENALIZED BY THE GAME OFFICIAL. RESPECT IS THE KEY TO GOOD SPORTSMANSHIP. OPPONENTS SHOULD BE RESPECTED. THEY ARE NOT ENEMIES, BUT TEENAGERS WHO HAPPEN TO ATTEND OTHER SCHOOLS. SCHOOL FLAGS OR BANNERS ARE ALWAYS TO REMAIN ON THE INDIVIDUAL SCHOOL SIDE OF THE FACILITY AND ARE NEVER TO BE USED IN A TAUNTING MANNER TOWARD OPPONENTS.

BE MODEST AND HUMBLE IN VICTORY OR DEFEAT. ACKNOWLEDGE GOOD PLAYS BY BOTH TEAMS. WORK TOGETHER WITH CHEERLEADERS FOR POSITIVE CHANTS AND AVOID OBSCENE, OR DEGRADING CHEERS.

Those who violate the principles of good sportsmanship may be required to leave the contest and/or be denied admissions at future events.



## **Spectator Expectations**

*The members of the Mid State Activities Conference stand unified in our pursuit of sportsmanship at all our athletic events and venues.*

*We believe that “Good Sports are Winners” and expect everyone to adhere to the guidelines as identified below:*

- Unless authorized by school officials, spectators are not allowed on the playing surface at any time (before, during, or after competitions).
- Student sections must sit or stand in the bleachers.
- Standing on the floor at indoor events is not permitted.
- “Rushing” the field or court is not allowed at any time.
- Cheer positively for your team and not against the opponent or officials.
- Cheers and taunts directed at individual athletes on opposing teams will not be tolerated.
- Profane language is strictly prohibited.
- Signs are to be positive and respectful.
- No whiteboards are permitted.
- At all indoor events, artificial noisemakers and/or amplifiers are not allowed.
  - Artificial noisemakers, (including but not limited to horns, cowbells, bells, buzzers, shakers, clickers, thunder sticks, rattles, and instruments not part of a band).
- At outdoor events, no “boom boxes” or music is permitted by any team besides the home press box.
- Backpacks, large purses, or bags may be subject to search.

*School officials retain the right to refuse admittance or remove a person(s) from an event due to inappropriate behavior. Spectators who are removed will not be able to attend the next event and will be reinstated at a time determined by local school officials.*

***Approved: May 9, 2024***

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## *APPENDIX I – EVALUATION GUIDELINES*

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1. Evaluation done by the athletic director at each school. (One school = one evaluation). Each school uses the same form.
2. Evaluation forms to be completed and sent to the League President by each member school no later than the regularly scheduled April AD's meeting.
3. League President to complete a single composite evaluation form to be shared with the League Secretary some time prior to the May AD's meeting date. The League President will work with a committee consisting of both the past president and the current recording secretary (next year's AD's council president). This evaluation committee will work with the President on the composite evaluation and be present when the final composite evaluation is shared with the League Secretary/Treasurer.
4. Final evaluation to be signed and copies sent to all MSAC school principals no later than the Executive Council June meeting.

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### *MSAC Secretary/Treasurer – Evaluation Form*

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Person Being Evaluated \_\_\_\_\_ Date \_\_\_\_\_

Evaluator \_\_\_\_\_ School \_\_\_\_\_

**Satisfactory**   **Work to Improve**

**1. Ability to do scheduling in a timely and organized fashion.**

Games	_____	_____
Officials	_____	_____

Comments:

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**2. Ability to be fiscally responsible to the MSAC.**

\_\_\_\_\_

Comments:

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**3. Ability to lead and oversee MSAC Coaches meetings.**

\_\_\_\_\_

Comments:

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**4. Ability to work with league athletic directors.**

\_\_\_\_\_

Comments:

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**5. Ability to keep and record accurate and up-to-date league records.**

\_\_\_\_\_

Comments:

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Satisfactory   Work to Improve

**6. Ability to distribute publications in a timely manner.**

\_\_\_\_\_

Comments:

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**7. Ability to publish and distribute MSAC documents with current and accurate information.**

\_\_\_\_\_

Comments:

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**8. Ability to follow league procedures.**

\_\_\_\_\_

Comments:

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**9. Ability to maintain professional role as League Secretary to all MSAC functions and meetings**

Comments:

**10. Ability to show working knowledge of the MSAC constitution and make appropriate suggestions for improvements.**

Comments:

**Additional Comments by Evaluator**

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***APPENDIX J***

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# MSAC Academic Coaches Handbook

ASHLEY  
BRECKENRIDGE  
CARSON CITY-CRYSTAL  
COLEMAN  
FULTON  
MERRILL  
MONTABELLA  
SACRED HEART  
ST. CHARLES  
VESTABURG  
Model UN

## **Competition Dates:**

TBD by league principals and secretary  
Two competitions usually held in November/December  
Possibly two additional competitions held in spring

## **Competition Location:**

\*To be reserved early in school year by host school\*  
Gratiot/Isabella RESD  
1131 E Center Street  
Ithaca, MI 48847  
(989) 875-5101

NOTE: Located just east of Chevrolet dealer and bowling alley; west of car wash

### **Competition Times:**

Start 9am

End 2pm

### **Lunch (as discussed with RESD):**

- o Unless otherwise changed by RESD
- o \$5 per student & coach
- o \$5 per moderator & judges, paid for by host coach
- o Schools eat at RESD for safety reasons, and lunch usually includes:
  - Pizza
  - Pop/water
  - Chips
  - Dessert
  - Sometimes fruit

### **Set-up (as discussed with RESD):**

- o 120 tables
- o 2 on each side of podium
- o Easel with markers
- o Dry erase markers

### **One coach must bring:**

- o Placards for each country
- o Scoring sheets for each judge and moderator (see below)
- o Colored paper cut in small pieces for “messages”
- o Watch for timing purposes
- o One copy of clean resolutions on colored paper (for signatures)

### **Moderator:**

- o Chosen by host coach
- o Previous moderator: Marcus Caris [m.caris@yahoo.com](mailto:m.caris@yahoo.com)
- o Other options: ~Call Dr. Holmes

Alma College

~Any SS college student who has experience in MUN

**Moderator usually chooses the countries for each school as well. Five countries are chosen per school, although only the top 4 are scored. This needs to be established at the beginning of the school year.**

### **Judges:**

- o Chosen by host coach
- o In the past, the coaches have been the judges; however, effective 2008-09, the league has agreed to hire judges.



- o Suggestion: Call Dr. Holmes (above)

### **Resolution Scorer:**

- o Chosen by host coach
- o Previous scorer: Tiffany Bradshaw [tmbradsh@fas.harvard.edu](mailto:tmbradsh@fas.harvard.edu)
- o Other options: n/a

### **Topic Selection:**

At the beginning of the year, the coaches are to meet to discuss the upcoming year's competitions. At this meeting, the coaches need to decide on a topic for each competition. Ideas can include, but are not limited to: human rights, women's rights, children's rights, poverty and hunger, reduce child mortality, environmental sustainability, etc.

### **Resolution Dates:**

Usually due 3 weeks prior to competition; scored within 1 week; ALL school resolutions given to ALL schools. Only scoring results given to proper school.

### **What is expected of each coach?**

To prepare students:

- o Research assigned country
- o Research topic
- o Research UN and their views on topics, maybe previous resolutions
  - NOTE: Students cannot use a real resolution!!!
- o Go over how to write a resolution (see below)
- o Teach students parliamentary procedure (see below)

Expect them to:

- o Remain in character of their country—NOT American
- o Dress professionally
- o Remain courteous and show sportsmanship
- o Debate cordially; NOT personally
- o Keep note passing on task

### **A. Motions**

The country of... MOVES TO...

- Presentation Time (usually about 3-5 minutes)
- Number of Endorsements (usually 4-5, must be country name)
- Number of delegates on speakers list (usually around 10)
- Resolution time (usually about 15 minutes)
- Friendly amendment caucus time (usually about 4 minutes)
- (Optional) Acronyms said in full
- Question and answer session time (usually 204 minutes)
- How to vote (yes, no, abstain **or** yea, nay, abstain)

Also must...

- Assign runners (2)
- Assign time keeper (1)

Be sure that when representative is done speaking, they “yield” their time to the speaker or another delegate.

## RESOLUTION WRITING

### Instructions and Rules

#### Terms

- **Resolution** - like a UN law; when passed, it becomes part of the UN actions
- **Clause** - one section of a resolution, containing one argument or one action
- **Phrase** - the first word(s) of a clause
- **Preambulatory clauses** - the first part of a resolution. This section include several clauses and basically gives background reasons (Because of these problems...)
- **Operative clauses** - the second part of a resolution. This section contains the actions to be taken

Place at the heading of each resolution:

DATE:

TOPIC: THE TOPIC OF THE RESOLUTION

SUBMITTER: THE NAME OF THE SUBMITTING COUNTRY

The General Assembly,

Each resolution:

1. Each clause begins with a phrase for the list of preambulatory phrases or operative phrases. The phrase must be underlined. The first word of the phrase is capitalized.
2. Preambulatory phrases are not numbered. Operative phrases are numbered.
3. Each preambulatory clause ends with a comma. Each operative clause ends with a semi-colon. The last operative clause ends with a period.
4. Skip a line between each clause. Indent (one tab space) all lines of each clause after the first line.
5. Sub-clauses should be indented, and lettered (a), (b).
6. Acronyms and abbreviations should be written out the first time they appear in the resolution. Thereafter they can be abbreviated.
7. The resolution must be formatted in at least 12-point type and may not exceed two pages

#### Preambulatory phrases allowed:

Acknowledging	Affirming	Alarmed by	Approving
Aware of	Believing	Bearing in mind	Confident
Congratulating	Contemplating	Convinced	Declaring
Deeply concerned	Deeply conscious	Deeply convinced	Deeply disturbed
Deeply regretting	Deploing	Desiring	Emphasising
Expecting	Fulfilling	Fully alarmed	Fully aware
Fully believing	Further developing	Further recalling	Guided by
Having adopted	Having considered	Having examined	Having studied
Noting further	Noting with appreciation	Noting with approval	Noting with deep concern
Noting with regret	Noting with satisfaction	Observing	Pointing out
Reaffirming	Realizing	Recalling	Recognising
Referring	Reminding	Seeking	Taking into account
Taking into consideration	Taking note	Viewing with appreciation	Welcoming

#### Operative phrases allowed:

Accepts	Affirms	Approves	Asks
Authorizes	Calls for	Calls upon	Condemns
Congratulates	Confirms	Declares accordingly	Deplores
Designates	Encourages	Endorses	Expresses its appreciation
Expresses its hope	Further invites	Further proclaims	Further recommends
Further requests	Further resolves	Hopes	Invites
Proclaims	Proposes	Recommends	Regrets

Requests	Resolves	Seeks	Strongly affirms
Strongly condemns	Strongly urges	Suggests	Supports
Trusts	Transmits	Urges	

**Some notes on resolution writing:**

1. Some students like to look impressive by writing long, comprehensive resolutions with sub-clauses, sub-sub-clauses, and acronyms and fancy words all round. Remember, that very little of that will be attended to during the debate and objectively speaking, these resolutions are rarely any better than simpler, focused ones.
2. The operative phrases indicate that UN resolutions can create actual action that the UN takes. However, many clauses, and often-whole resolutions, are exhortatory: congratulating nations or groups on action already taken, or encouraging nations or groups to take action in the future. In cases where the UN itself can't act, it can call upon others to act.
3. Does your resolution really need to be longer than a page, other than for purposes of showing off?

Please keep the resolutions simple and straightforward. Experienced students: if you love to pretend that complex acridity is a substitute for quality, please remember that a lot of students at conferences are beginners.

Parliamentary procedures

Use *Robert's Rules of Order* (use Internet to get understanding)

UN Committees (these are just a few)

- [ILO](#) - International Labour Organization
- [FAO](#) - Food and Agriculture Organization
- [UNESCO](#) - United Nations Educational, Scientific and Cultural Organization
- [WHO](#) - World Health Organization
- [World Bank Group](#)
- [IMF](#) - International Monetary Fund
- [ICAO](#) - International Civil Aviation Organization
- [IMO](#) - International Maritime Organization
- [ITU](#) - International Telecommunication Union
- [UPU](#) - Universal Postal Union
- [WMO](#) - World Meteorological Organization
- [WIPO](#) - World Intellectual Property Organization
- [IFAD](#) - International Fund for Agricultural Development
- [UNIDO](#) - United Nations Industrial Development Organization
- [IRO](#) - International Refugee Organization(ceased to exist in 1952)
- [INCB](#) - International Narcotics Control Board
- [UNWTO](#) - World Tourism Organization
- [UNEP](#) - United Nations Environment Programme
- [UNICEF](#) - United Nations Children's Fund
- [WFP](#) - World Food Programme
- [HRC](#) - Human Rights Council

**I. Resolutions Scoring**

Format, Spelling, Grammar

- 3 Exemplary: resolution is in the proper format and is free of any grammatical or spelling errors.
- 2 Proficient: resolution is mostly in the proper format and has up to four spelling or grammatical errors.
- 1 Novice: resolution is mostly in the proper format and has up to four spelling or grammatical errors.

0 Not yet novice: resolution is not in the proper format and/or has five or more spelling or grammatical errors.

#### Action relevance

3 Exemplary: resolution calls for a unique and especially meaningful solution to a problem or issue directly related to the topic of discussion (i.e. World Peace, Environment) and this solution if implemented, would probably be very beneficial.

2 Proficient: resolution calls for action, which would probably help deal with the problem or issue directly, related to the topic of discussion but is not unique or especially meaningful.

1 Novice: resolution calls for an action dealing with the topic of discussion that would probably not help much, or calls for things already being accomplished by the United Nations.

0 Not yet novice: resolution calls for things that might actually cause a situation to worsen or deals with matter not related to the topic of discussion.

#### In character

3 Exemplary: action prescribed by the resolution addressed an issue of global concern but is especially relevant to the sponsoring nation and would be in character for them.

2 Proficient: action prescribed addresses an issue of global concern and would be in character for them.

1 Novice: action prescribed is of a generic nature, which is probably in, character, but not specific enough to really be determined.

0 Not yet novice: action prescribed would be out of character for the sponsoring nation.

#### UN knowledge

3 Exemplary: resolution accurately refers to specific prior UN actions or precedents and calls for actions within the powers of the United Nations General Assembly (UNGA)

2 Proficient: resolution acknowledges prior general UN actions and calls for actions within the powers of the UNGA.

1 Novice: resolution calls for actions within the powers of the UNGA.

0 Not yet novice: resolution calls for actions, which the UNGA is not authorized to make.

## II. MSAC ACADEMIC COACHES HANDBOOK

ASHLEY  
BRECKENRIDGE  
COLEMAN  
CARSON CITY-CRYSTAL  
FULTON  
MERRILL  
MONTABELLA  
SACRED HEART  
ST. CHARLES  
VESTABURG

## FORENSICS

- A. Competition Dates**  
TBD by league principals and secretaries  
One competition usually held in the spring of the year
- B. Competition Location**  
\*To be reserved early in the school year by host school
- C. Competition Times**  
Start 9am  
End 12pm
- D. Judges**  
Chosen by host coach  
\*In the past, three to five students from the CMU speech department have judged the events. The students earn a \$ 25.00 stipend for their services.

**E. Topic Selection**

At the beginning of the year, the coaches are to meet to discuss the upcoming year's "storytelling" theme. Ideas include magic, witches and warlocks, coming of age, political satires, etc.

**F. What Is Expected of Each Coach?**

To prepare students:

Assign students to an individual event

Assign students to duet events

Assign students to a "Multiple Acting Event."

Teach students how to write an introduction for their event

Rehearse events with the students

Inform students of event rules.

**G. Forensic Events/Guidelines**

**Oral Interpretation of Prose or Poetry (3 to 5 minutes) Read**

Read a selection (s) of literature in a creative manner that conveys the impression that the author intended. Selections should be taken from established, published authors. Readings range from 3 to 5 minutes. Poetry readers may choose one long poem or a program of several shorter pieces. Interpretation of prose or poetry is done with a manuscript. It requires reading, not acting. Do, however, develop eye contact, appropriate facial expressions, and effective vocal variety to capture the mood and meaning. The participant should strive for a unique and impressionable interpretation.

**Oral Interpretation of Dramatic Literature (4 to 6 minutes)**

**- Memorized**

Present a 4 to 6 minute memorized scene from dramatic literature with no script, props, or costumes. Portray the situation without a narrator intervening between the action and the audience. Dramatic literature includes monologues, soliloquies, film scripts, and scenes from published authors. After a brief introduction to set the scene and introduce the characters, use appropriate vocal variety, gestures, facial expressions, and movement to capture the emotions, attitudes, and actions of the characters. Performance should reinforce, not overwhelm, the language of the piece.

**Duo Dramatic Interpretation (up to 10 minutes) -**

**Memorized**

This event is a two –person category. It shares many of the same guidelines as single Dramatic Interpretation, but has some

specific guidelines and a longer time limit. In Duo Drama participants may not establish direct eye contact with each other (except during transitions.) They must focus on points during dialogue or at the audience during narration. The selection should contain characters of reasonable depth and development. Characterization should be maintained throughout (except during the introduction) and must be distinct from narration. Physical movement must be restrained. Physically, the characters should react to each other's verbal and non-verbal expression, but they may not touch. The performers may assume bodily stances appropriate to the characters being portrayed and may pivot only to suggest exits and entrances. They must remain standing.

#### **H. Original Oratory**

Memorize and deliver a 6 to 8 minute speech that they have written without notes. The speech should be persuasive. It should try to change attitudes and/or advocate action. Limit your use of quotations to a maximum of 150 words and cite your sources. Use of manuscript or notes will not eliminate contestants but will detract from the overall score. Creative effort of the participants in handling their subject intelligently will be considered along with their skill in delivery.

#### **Extemporaneous Speaking 5 to 7 minutes- impromptu w/notes**

Speak for 5 to 7 minutes on a contemporary controversial topic that has been in the local, state, national, or international news over the last six months. Draw three topics and choose one to prepare with 30 minutes of preparation. You may use the library or bring a collection of vital information. Internet access is common, but not guaranteed. Have a clear focus and a persuasive presentation. Be well organized. Confine remarks to the topic and do not shift to related ideas. You may have notes (limited to one index card) for the delivery of the speech. The judge will collect your topic slip before you start the speech.

#### **Impromptu Speaking (2 to 3 minutes)**

Speak for 2 to 3 minutes on a topic without notes. Draw 3 topics each round and prepare 1 topic during a 1 minute prep time. The topics may be light or serious and on a single word, phrase, quotation, or question. You will be judged on the clarity of thinking, specifics, creativity, flow, organization, diction and vocal variety.

#### **Radio Announcing – 3 minutes EXACTLY!**

Deliver a three minute radio broadcast. Include a 30 second commercial, local and national or international news, weather, and sports.

You have 30 minutes prep time during which you may use wire copy or newspapers to gather your materials. You may use the same commercial each round but must create the rest of the radio spot anew. You must surrender all copy, except commercials, after each round. Under NO circumstances may you bring personal copy to the tournament, other than the commercial. Students select and arrange their material, rearranging and rewording them to suit their purposes. Strict adherence to the time limit is essential and is important in judging. Other factors include overall coherency, flow, sales effectiveness, articulation, pronunciation, personality and vocal variety.

### **Frequently Asked Questions**

#### **What Is Forensics?**

Latin: forensic public, from *forum* forum.

Many people are confused by this title. With so much focus on forensic medicine in our contemporary culture, it may come as a surprise that forensics (*belonging to, used in, or suitable to courts of judicature or to public discussion and debate*) refers primarily to public speaking. The National Forensics League notes that Forensics includes: interscholastic debate, oratory, public speaking, and interpretation of literature.

#### **What Are The Tournaments Like?**

Most tournaments take place during Friday mornings and Saturdays at the state level. Forensic tournaments consist of three rounds of judging, each usually lasting 45 minutes. You usually compete in a classroom in front of a judge and 4-6 other competitors. Each competitor competes in all three rounds. The participants are judged by three different judges. ( In smaller schools one round may suffice with more than one judge.) After the third round, scores are 'tabbed' and ranks are determined in preparation for a culminating awards ceremony. A tournament generally lasts for 3½ hours. This setup may vary according to the number of schools competing and the Host's discretion. It is important to have a tabulating area and judge's lounge. Nutritional snacks for the participants are usually provided.



<ul style="list-style-type: none"><li>● <b>Information Regarding Multiple Tournament Participation Outside Of The League.</b></li></ul>
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Do I have To Stick With The Same Event For The Whole Season When Attending Multiple Tournaments?

No. You are welcome to try a many events as you like. You may NOT switch events during a tournament. Some tournaments allow ‘doubling’. This means you can compete in two events in the same tournament. You have to complete three rounds of BOTH events.

Do I Have To Go To All Of The Tournaments?

**No. You are required to attend THREE tournaments to qualify for the State tournament.**

## **Judge’s Ballot Critique**

### **Comments:**

Courteous, pleasant, co-operative\_\_\_\_\_

Worked seriously on role\_\_\_\_\_

Took criticism cheerfully\_\_\_\_\_

#### **Memorization**

Learned lines verbatim where required\_\_\_\_\_

#### **Characterization**

Developed role into a distinct, convincing personality\_\_\_\_\_

Maintained character while on stage\_\_\_\_\_

Listened and responded well in character\_\_\_\_\_

Projected proper emotions with restraint\_\_\_\_\_