

MEMO: All 18 Districts within the OP97 Peer Group, as designated by Forecast5, with the nearby High School District, only two compared similarly. As such, 7 Districts (including OP97) were evaluated as determined by this research.

*** *Red font - eliminated based on different*

*** **Black font - accepted for further analysis**

FO

School District	County	District type
OAK PARK 97	Cook	Elementary (K-8)
<i>Antioch CCSD 34</i>	<i>Lake</i>	<i>Elementary (K-8)</i>
<i>Barrington CUSD 220</i>	<i>Lake</i>	<i>Unit Consolidated (K-12)</i>
<i>CCSD 93 (Carol stream)</i>	<i>DuPage</i>	<i>Elementary (K-8)</i>
<i>CUSD 200 (Wheaton)</i>	<i>DuPage</i>	<i>Unit Consolidated (K-12)</i>
<i>Elmhurst SD 205</i>	<i>DuPage</i>	<i>Unit Consolidated (K-12)</i>
Evanston/Skokie CCSD 65	Cook	Elementary (K-8)
Glen Ellyn SD 41	DuPage	Elementary (K-8)
<i>Glenview CCSD 34</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Grayslake CCSD 46</i>	<i>Lake</i>	<i>Elementary (K-8)</i>
<i>Hawthorn CCSD 73</i>	<i>Lake</i>	<i>Elementary (K-8)</i>
<i>La Grange SD 102</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Lombard SD 44</i>	<i>DuPage</i>	<i>Elementary (K-8)</i>
<i>New Lenox SD 122</i>	<i>Will</i>	<i>Elementary (K-8)</i>
<i>Oak Lawn -Hometown SD 123</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Orland SD 135</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Troy CCSD 30C (Joliet/Plainfield)</i>	<i>Will</i>	<i>Elementary (K-8)</i>
<i>Wauconda CUSD 118</i>	<i>Lake</i>	<i>Unit Consolidated (K-12)</i>
<i>Woodland CCSD 50 (gurnee)</i>	<i>Lake</i>	<i>Elementary (K-8)</i>

School District	County	District type
<i>OPRF High School</i>	<i>Cook</i>	<i>High School</i>
Queen Bee 16 (Glendale Heights)	DuPage	Elementary (K-8)
<i>Marquardt School District 15</i>	<i>DuPage</i>	<i>Elementary (K-8)</i>
<i>Arlington Heights SD 25</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
Propect Heights 23	Cook	Elementary (K-8)
River Trails 26	Cook	Elementary (K-8)
Mount Prospect 57	Cook	Elementary (K-8)
<i>School Distrct 89 (Maywood)</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Berwyn South SD 100</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Berwyn North SD 98</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Franklin Park SD 84</i>	<i>Cook</i>	<i>Elementary (K-8)</i>
<i>Elmwood Park SD 401</i>	<i>Cook</i>	<i>Unit Consolidated (K-12)</i>
<i>District 2 (Bensenville)</i>	<i>DuPage</i>	<i>Elementary (K-8)</i>
<i>Westchester SD 92 1/2</i>	<i>Cook</i>	<i>Elementary (K-8)</i>

Forest Park SD 91

Cook

Elementary (K-8)

were contacted to obtain data on the
ch, other Districts were contacted with
rch process.

operation of Food Service than OP9;
s based on similar operation of Food

PRECAST5 PEER GROUP

Food Service Provider

OPRF High School

Self Operated

Chartwells

Organic Life (Arbor Mgmt in 2014)

Chartwells

Self Operated

Evanston Township High School SD 202

Marquardt SD 15

Self Operated

Preferred Meals

Sodexo

Arbor Management

Arbor Management

Open Kitchen

Arbor Management

Quest

Arbor Management

Sodexo

Arbor Management

OTHER DISTRICTS

Food Service Provider

Self Operated

Marquardt SD 15

Self Operated

Self Operated

Arlington Heights SD 25

Arlington Heights SD 25

Arlington Heights SD 25

Preferred Meals

Aramark

Preferred Meals

Arbor Management

Aramark

Sodexo

Quest

Gourmet Gorilla

7

Service

Comments

*Chartwells provides staff
lunch supervisors were hired, but no other staff
Chartwells provides staff
Satellite from HS to 8 of 12 schools. Other 4 kitchens are self operated
Satellite for elementary schools, not middle schools.*

*all sites cook.
Preferred Meals provides lunch staff. School reimburses PM for staff pay.
Sodexo provides staff
Arbor Management provides staff
Food is cooked onsite at middle school--- lunch supervisors hired, but no other staff
no food service program, hand out boxed lunches. No lunch staff as they are handed out by school secretaries
lunch supervisors were hired, but no other staff
Quest provides staff
lunch supervisors were hired, but no other staff
Sodexo provides staff
lunch supervisors were hired, but no other staff*

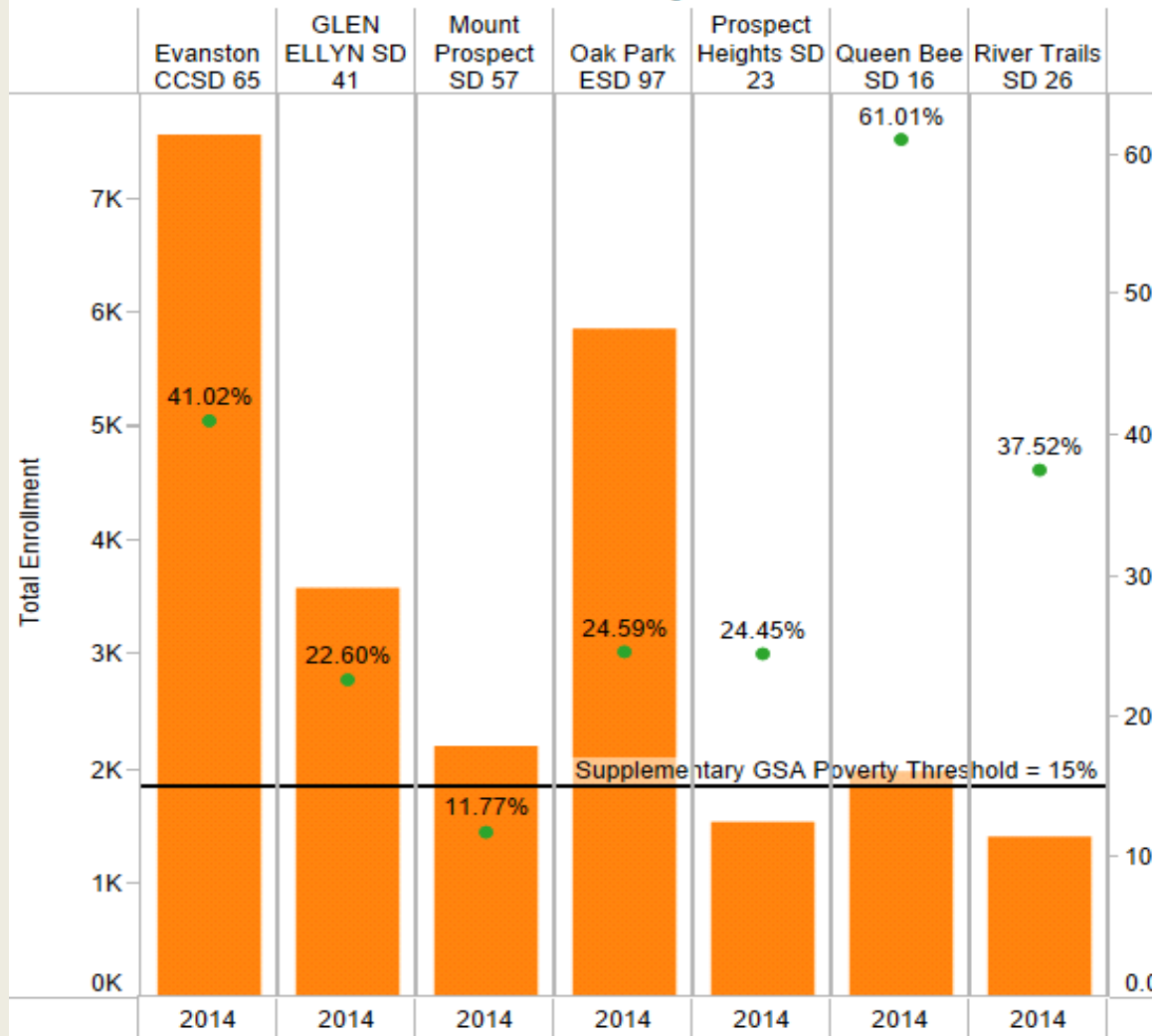
*Aramark provides staff
lunch supervisors were hired, but no other staff
Arbor provides staff
Aramark provides staff
Sodexo provides staff*

lunch supervisor 5-7 hrs \$16.66 monitors 2 hrs - \$16.17

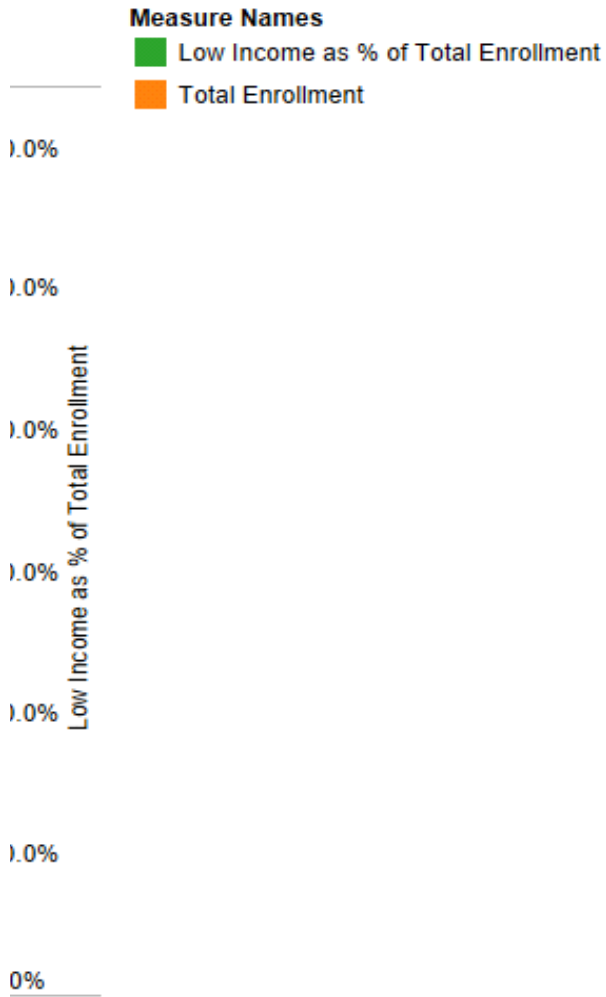
All - Evanston CCSD 65, GLEN ELLYN SD 41, Mount Prospect SD 57 and more

Low Income Enrollment

Source: ISBE Fall Housing Enrollment Data



and 4



MEMO: This graph illustrates enrollment for each Districts. This should receiving local vs fed

the low income % of total
of the 7 sampled school
correlate with the trends in
federal revenue on the next tab.

Oak Park Elem. SD 97				
2013				
	Revenue		Expense	Reven
63.07% Local	1,059,387	Salaries	754,193	Local
0.74% State	12,359	Benefits	111,890	State
36.19% Federal	607,973	Purch. Services	11,079	Federal
Total Rev.	1,679,719	Supp. & Mat.	874,576	Total Rev.
		Cap. Outlay	2,062	
		Other Objects	-	
		Total Exp.	1,753,800	
	Income (loss)			Income (loss)
	(74,081)			

Glen Ellyn SD 41				
2013				
	Revenue		Expense	Reven
Local	368,538	Salaries	264,860	Local
State	4,824	Benefits	18,764	State
Federal	301,997	Purch. Services	643,722	Federal
Total Rev.	675,359	Supp. & Mat.	31,474	Total Rev.
		Cap. Outlay	28,105	
		Other Objects	1,925	
		Total Exp.	988,850	
	Income (loss)			Income (loss)
	(313,491)			

Queen Bee SD 16				
2013				
	Revenue		Expense	Reven
Local	161,244	Salaries	116,744	Local
State	10,120	Benefits	5,409	State
Federal	502,673	Purch. Services	741,574	Federal
Total Rev.	674,037	Supp. & Mat.	435	Total Rev.
		Cap. Outlay	13,672	
		Other Objects	4,642	
		Total Exp.	882,476	
	Income (loss)			Income (loss)
	(208,439)			

Evanston SD 65				
2013				
	Revenue		Expense	Reven
Local	458,473	Salaries	839,178	Local
State	33,974	Benefits	233,978	State
Federal	1,112,973	Purch. Services	56,841	Federal
Total Rev.	1,605,420	Supp. & Mat.	1,115,154	Total Rev.

Cap. Outlay	751
Other Objects	-
Total Exp.	<u>2,245,902</u>

Income (loss) (640,482)

Income (loss)

Prospect Heights SD 23

2013

Revenue		Expense		Reven
Local	197,059	Salaries	60,572	Local
State	3,241	Benefits	5,312	State
Federal	301,997	Purch. Services	323,939	Federal
Total Rev.	<u>502,297</u>	Supp. & Mat.	859	Total Rev.
		Cap. Outlay	-	
		Other Objects	-	
		Total Exp.	<u>390,682</u>	

Income (loss) 111,615

Income (loss)

River Trails SD 26

2013

Revenue		Expense		Reven
Local	244,388	Salaries	145,654	Local
State	6,205	Benefits	93,457	State
Federal	307,157	Purch. Services	75,782	Federal
Total Rev.	<u>557,750</u>	Supp. & Mat.	259,461	Total Rev.
		Cap. Outlay	-	
		Other Objects	2,638	
		Total Exp.	<u>576,992</u>	

Income (loss) (19,242)

Income (loss)

Mt. Prospect SD 57

2013

Revenue		Expense		Reven
Local	52,720	Salaries	-	Local
State	744	Benefits	-	State
Federal	57,054	Purch. Services	-	Federal
Total Rev.	<u>110,518</u>	Supp. & Mat.	75,000	Total Rev.
		Cap. Outlay	7,696	
		Other Objects	-	
		Total Exp.	<u>82,696</u>	

Income (loss) 27,822

Income (loss)

2014		
Revenue	Expense	
1,052,144	Salaries	779,508
10,176	Benefits	114,029
658,132	Purch. Services	10,860
1,720,452	Supp. & Mat.	988,202
	Cap. Outlay	-
	Other Objects	-
	Total Exp.	1,892,599
(172,147)		

TB10 + TB50

MEMO: All information retained on file and available. The project is profitable/under budget (OP97 comparison).

MEMO 2: Keep in mind that the information submitted regarding these amounts is for informational purposes only (i.e. playground visualization).

2014		
Revenue	Expense	
308,928	Salaries	294,954
4,591	Benefits	21,201
323,452	Purch. Services	545,810
636,971	Supp. & Mat.	16,543
	Cap. Outlay	10,080
	Other Objects	2,596
	Total Exp.	891,184
(254,213)		

TB20

2014		
Revenue	Expense	
147,719	Salaries	122,933
10,379	Benefits	5,705
572,472	Purch. Services	838,813
730,570	Supp. & Mat.	2,992
	Cap. Outlay	1,637
	Other Objects	7,464
	Total Exp.	979,544
(248,974)		

2014		
Revenue	Expense	
474,052	Salaries	848,297
20,038	Benefits	257,825
1,517,177	Purch. Services	76,885
2,011,267	Supp. & Mat.	1,108,744

Cap. Outlay	6,764
Other Objects	-
Total Exp.	<u>2,298,515</u>

(287,248)

2014

ue	Expense	
160,869	Salaries	56,355
2,237	Benefits	5,165
<u>153,789</u>	Purch. Services	314,641
316,895	Supp. & Mat.	3,285
	Cap. Outlay	-
	Other Objects	-
	Total Exp.	<u>379,446</u>

(62,551)

2014

ue	Expense	
235,917	Salaries	150,183
4,606	Benefits	80,075
<u>331,689</u>	Purch. Services	99,000
572,212	Supp. & Mat.	283,202
	Cap. Outlay	-
	Other Objects	1,105
	Total Exp.	<u>613,565</u>

(41,353)

2014

ue	Expense	
230,799	Salaries	-
735	Benefits	-
<u>61,541</u>	Purch. Services	189,700
293,075	Supp. & Mat.	48,538
	Cap. Outlay	-
	Other Objects	-
	Total Exp.	<u>238,238</u>

54,837

ion here was pulled from FY2013 and FY2014 AFR's the ISBE website. Unfortunately, FY2015 is not yet the purpose of this exercise is to show unprofitable each of the 7 sampled Districts are, and how res.

d although these numbers are extracted from state reports, they are still considered estimates. Some of nts could contain activity irrespective to Food Service and supervision salary). For our purposes of and gaining understanding, estimates are properly

School Districts	Breakfast Reduced	Lunch Reduced	Milk Price	Breakfast Paid	Elem. Lunch Paid
Oak Park SD 97	\$0.30	\$0.40	\$0.35	\$1.65	\$2.65
Glen Ellyn SD 41	\$0.30	\$0.40	\$0.35	\$1.75	\$2.75
Queen Bee SD 16	\$0.30	\$0.40	\$0.40	\$1.50	\$2.75
Evanston SD 65	\$0.30	\$0.40	\$0.60	\$2.00	\$2.75
Propsect Heights SD 23	\$0.30	\$0.40	\$0.55	\$1.25	\$2.55
River Trails SD 26	\$0.30	\$0.40	\$0.50	\$1.50	\$2.65
Mount Prospect SD 57		\$0.40	\$0.50		

MEMO: OP97 meal prices were compared to the 6 sampled Dis
 ** All Middle Schools with multiple lunch prices repre
 are hot lunches. (i.e. A = Cheeseburger, B = French Bre
 ~ Mt. Prospect SD 57 only serves elementary lunch to "
 for lunch. Also, they do not serve breakfast to element

Elem. Adult Lunch	M.S. Lunch Paid	M.S. Adult Lunch
\$2.75	\$2.80	\$2.75
\$3.35	\$2.50/\$2.75/\$3.00	\$3.10/\$3.35/\$3.60
\$3.35	\$2.75	\$3.35
\$3.25	\$3.00	\$3.50
\$3.05	\$2.55/\$2.75/\$3.00	\$3.05/\$3.25/\$3.50
\$3.15	\$2.65/\$3.20	\$3.15/\$3.75
\$3.25	\$2.75/\$3.00/\$3.30	\$3.25/\$3.50/\$3.80

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istricts.
 sent different options (A, B, C) for students. All three
 ad & Pizza, C = Spicy Tender w/ Cornbread Muffin)
 "free" students. Students have option of going home
 tary or middle school.

	Oak Park SD 97	Evanston SD 65
1. What online payment system does the District use?	MealTime	MOSAIC
2. Does District charge parents for using online system? If so, how much?	YES, 4.9% / trx	YES, \$1.95 / trx
3. What is process of communicating to parents who have students with negative balances?	*automated phone calls and emails *Lunch Managers call parents at school discretion	*Lead servers & Principals contact parents. For M.S., letters are sent to parents *automated emails
4. How many regular lunches are served to a student with a negative balance?	Elem = 5 M.S. = 5	Elem = 2 M.S. = 2
5. Does the District charge student for alternate lunch?	NO	NO
6. What is included in an alternate lunch served to students with negative balances?	Elem & M.S. = Apple sauce, graham crackers, veg., fruit, milk	Elem & M.S. = soy butter, jelly sandwich, veggies, milk
7. What is process for handing out alternate lunch to students?	Students pick up card from rack, if missing, they will receive alt. lunch when approaching Lunch Lady. Cards are put back on rack at end of day. At M.S. ID's are scanned and approach different food window for alt. meal.	Student asks Lead Server why no card put out, and she will indicate discretely they will need to have an alternate meal that day. This procedure keeps staff from having to "take away" lunch trays from students in line.

Glen Ellyn SD 41	Queen Bee SD 16	Prospect Heights SD 23
MealTime	MealTime	MealTime
NO	NO	YES, 4.9% / trx
*Parents receive daily emails *Letters are mailed when student is in alt. lunch territory	*reminder will be sent home with student	*automated phone calls and emails
Elem = 2 M.S. = 0	Elem = 3 M.S. = 0	Elem = 3 M.S. = 0
NO	NO	NO
Elem = fruits, veg, milk M.S. = cheese sandwich, milk	Elem = fruits, veg, milk M.S. = cheese sandwich, milk	Elem & M.S. = fruits, veg, milk
Students pick up card from rack, if marked yellow, they will receive alt. lunch when handing to Lunch Lady. Cards are put back on rack at end of day. At M.S. ID's are scanned and approach different food window for alt. meal.	Students pick up card from rack, if marked red, they will receive alt. lunch when handing to Lunch Lady. Cards are put back on rack at end of day. At M.S. ID's are scanned and approach different food window for alt. meal.	Staff prints master list showing students who will receive alt. meal. Student is called to office and given brown bag to appear as lunch brought from home.

Mount Prospect SD 57	River Trails SD 26
MealTime	MealTime
YES, 4.9% / trx	NO
*automated phone calls and emails	*automated phone calls and emails
Elem = 0 M.S. = 0	Elem = 3 M.S. = 0
NO	NO
N/A - no lunch program at Elem. Level. Not allowed to go negative at M.S. level	Elem & M.S. = cheese sandwich, veg, fruit, milk
N/A - School does not hand out alternate lunches.	Students pick up card from rack, if missing, they will receive alt. lunch when approaching Lunch Lady. Cards are put back on rack at end of day. At M.S. each student has pin number which is scanned. Most students already know.

Note: This tab is a continuation of the last tab and only reflects our District. No

MEMO: MealTime has a 4.9% transaction fee for lunch payments, and it is get a glimpse of how many dollars we are talking about on an annual per school YTD (July 2015 - January 2016). We only have 7 months beginning of this fiscal year. (Each month's data is contained in a

We then estimated the last 5 months of this fiscal year based on about \$27,000 in transaction fees charged to parents for the FY20

School	Sales FY2016		
	July - Jan (Actual)	Feb - June (Est)	Total
Beye	\$ 26,990.15	\$ 19,278.68	\$ 46,268.83
Lincoln	\$ 37,190.00	\$ 26,564.29	\$ 63,754.29
Holmes	\$ 31,464.80	\$ 22,474.86	\$ 53,939.66
Mann	\$ 32,056.25	\$ 22,897.32	\$ 54,953.57
Irving	\$ 24,801.30	\$ 17,715.21	\$ 42,516.51
Whittier	\$ 21,967.43	\$ 15,691.02	\$ 37,658.45
Longfellow	\$ 33,104.00	\$ 23,645.71	\$ 56,749.71
Hatch	\$ 25,566.80	\$ 18,262.00	\$ 43,828.80
Brooks	\$ 48,476.26	\$ 34,625.90	\$ 83,102.16
Julian	\$ 39,809.51	\$ 28,435.36	\$ 68,244.87
TOTALS	\$ 321,426.50	\$ 229,590.36	\$ 551,016.86

o sample district information is included on this tab.

s up to the District who that fee is charged to. In order to
nual basis, we obtained the total transaction fee amounts
s worth of data since MealTime was implemented at the
hidden tab of this workbook)

a monthly average. As you can see below, we estimate
16 school year.

Transaction Fees FY2016 (4.9%)		
July - Jan (Actual)	Feb - June (Est)	Total
\$ 1,322.10	\$ 944.36	\$ 2,266.46
\$ 1,821.55	\$ 1,301.11	\$ 3,122.66
\$ 1,540.89	\$ 1,100.64	\$ 2,641.53
\$ 1,570.30	\$ 1,121.64	\$ 2,691.94
\$ 1,214.72	\$ 867.66	\$ 2,082.38
\$ 1,075.90	\$ 768.50	\$ 1,844.40
\$ 1,621.09	\$ 1,157.92	\$ 2,779.01
\$ 1,252.35	\$ 894.54	\$ 2,146.89
\$ 2,374.26	\$ 1,695.90	\$ 4,070.16
\$ 1,949.73	\$ 1,392.66	\$ 3,342.39
\$ 15,742.89	\$ 11,244.92	\$ 26,987.81

School District		Food Service Staff Summary		
Name	Food Service Contractor	Job Title within District	Job Type	FTE
Oak Park SD 97	OPRF High School SD 200	Lunch Manager	At Will	10
		Lunch Worker II	At Will	2
		Lunch Worker II	At Will	1
		Lunch Worker II	At Will	1
		Lunch Worker II	At Will	6
		Lunch Worker I	At Will	5
		Lunch Worker I	At Will	8
		Lunch Worker I	At Will	14
Evanston SD 65	Evanston High School SD 202	Lunch Manager	At Will	4
		Food Transporters	Union	N/A
		Cooks	Union	3
		Lead Servers	Union	12
		Floater	Union	3
		Cashiers	Union	7
		Elem. Servers	Union	14
		M.S. Servers	Union	8
Glen Ellyn SD 41	Marquardt SD 15	Lunch Supervisor	At Will	1
		M.S. Lunch Manager	At Will	1
		F.S. Employee	Union	2
		F.S. Employee	Union	7
		F.S. Employee	At Will	4
Queen Bee SD 16	Marquardt SD 15	Lunch Supervisor	At Will	1
		F.S. Employee	At Will	1
		F.S. Employee	At Will	7
		F.S. Employee	At Will	3
Prospect Heights SD 23	Arlington Heights SD 25	Lunch Manager	At Will	1
		F.S. Employee	At Will	1
		F.S. Employee	At Will	1
		F.S. Employee	At Will	1
		F.S. Employee	At Will	7
Mount Prospect SD 57	Arlington Heights SD 25	Lunch Manager	At Will	1
		F.S. Employee	At Will	1
		F.S. Employee	At Will	4
River Trails SD 26	Arlington Heights SD 25	Lunch Manager	At Will	1
		F.S. Employee	Union	4
		F.S. Employee	Union	1
		Lunch Supervisor	Union	1
		Lunch Supervisor	Union	1
		Lunch Supervisor	Union	1
		Lunch Supervisor	Union	2
		Lunch Supervisor	Union	6
Lunch Supervisor	Union	5		

JOB DESCRIPTION ANALYSIS:

Prospect Heights SD 23, Mount. Prospect SD 57 - FS employee job description is a combination of th

River Trails SD 26 - FS Employee job description has many similarities to the OP97 Lunch Worker I, b
Supervisor job description is a combination of the duties assigned to the OP97 Lunch Manager and F

Queen Bee SD 16 - FS Manager job description is very similar to the duties of the OP97 Lunch Mana
assigned to the OP97 Lunch Worker II and Lunch Manager.

Glen Ellyn SD 41 - FS employee description is similar to OP97 Lunch Worker I position and their Sup
and the Lunch Manager job.

Evanston SD 65 - FS Cafeteria Manager is equivalent to the OP97 Lunch Manager position. FS Lead S
and the Food Server job description is equivalent to OP97 Lunch Worker I position

Salary and Type		Allocated Leaves					
Work Hours (per day)	Base Salary (per hour)	Days /Year		Health Benefits?	Pension Status	Enrollment	Schools
		Sick	Pers				
6.0	\$15.10	8	N/A	YES	IMRF	5,856	10
4.5	\$11.83	N/A	N/A	N/A	IMRF		
4.0	\$11.83	N/A	N/A	N/A	IMRF		
3.5	\$11.83	N/A	N/A	N/A	IMRF		
3.0	\$11.83	N/A	N/A	N/A	N/A		
3.0	\$9.69	N/A	N/A	N/A	N/A		
2.5	\$9.69	N/A	N/A	N/A	N/A		
2.0	\$9.69	N/A	N/A	N/A	N/A		
6.5	\$14.65	10	2	YES	IMRF	7,118	17
N/A	\$16.77	N/A	N/A	N/A	N/A		
6.5	\$13.50	10	2	YES	IMRF		
4.5 - 5	\$11.78	10	2	N/A	IMRF		
4.5	\$11.78	10	2	N/A	IMRF		
3	\$11.78	N/A	N/A	N/A	N/A		
2	\$11.25	N/A	N/A	N/A	N/A		
3 - 4	\$11.25	N/A	N/A	N/A	N/A		
8.0	\$16.00	10	3	YES	IMRF	3,588	5
8.0	\$21.00	10	3	YES	IMRF		
5.0	\$12.29	10	N/A	N/A	IMRF		
3.0	\$12.29	10	N/A	N/A	N/A		
2.0	\$12.29	N/A	N/A	N/A	N/A		
8.0	\$16.00	10	3	YES	IMRF	1,975	4
5.5	\$11.50	10	3	N/A	IMRF		
3.0	\$11.50	N/A	N/A	N/A	N/A		
2.75	\$11.50	N/A	N/A	N/A	N/A		
8.0	\$17.80	14	3	YES	IMRF	1,538	4
5.75	\$13.10	14	N/A	N/A	IMRF		
5.5	\$13.10	14	N/A	N/A	IMRF		
3.5	\$13.10	14	N/A	N/A	IMRF		
3.0	\$13.10	N/A	N/A	N/A	N/A		
8.0	\$17.80	14	3	YES	IMRF	2,201	4
5.0	\$13.10	14	3	N/A	IMRF		
3.0	\$13.10	N/A	N/A	N/A	N/A		
8.0	\$17.80	14	3	YES	IMRF	1,410	3
7.0	\$12.00	11	4	YES	IMRF		
3.0	\$12.00	11	4	N/A	N/A		
5.0	\$10.80	11	4	N/A	IMRF		
4.5	\$10.80	11	4	N/A	IMRF		
3.0	\$10.80	11	4	N/A	N/A		
2.5	\$10.80	11	4	N/A	N/A		
2.3	\$10.80	11	4	N/A	N/A		
2.0	\$10.80	11	4	N/A	N/A		

ne duties assigned to OP97 Lunch Worker II and Lunch Manager.

out they also have duties related to playground supervision.
F.S. Coordinator.

ger. The FS employee job description is a combination of the duties

ervisor position is a combination of the OP97 FS Coordinator job

erver job description is equivalent to OP97 Lunch Worker II position

Additional Notes

All are starting rates. Increases are determined year by year. No employees get paid holidays

HS provides to elem schools, but not middle schools. Hire lunch staff servers, transporters (purchase trucks for transport). School buys all condiments & paper plastic materials. Lead server works 5 hrs (w/o breakfast - 4 hrs). Servers (2 to 3 hrs). No employees get paid holidays. ABC pay scale. All staff are eligible for attendance bonuses. (See step schedule - <http://www.district65.net/cms/lib8/IL01906289/Centricity/Domain/91/DESC%20Contract%202012-13%20thru%202015-16.pdf>)

Glen Ellyn employs the staff, but is supervised by Marquardt. Marquardt also has full time emp at District to complete lunch applications. Also, Marquardt determines rate of pay. Employees who work 3.5 to 6.5 hrs receive IMRF. Only full time staff get paid holidays.

See Glen Ellyn SD 41.

Although District is contracted with AH25 for staffing & supervision, the food is cooked at Middle School then sattellited to Elem. Schools. Thus, Managers also have responsibility of cooking and kitchen help (significantly different than OP97 Manager duties).

See Prospect Heights SD 23. However, only free and reduced served at Elem. Level.

Food is cooked at Middle School then sattellited to Elem. Schools. Director of FS is hired by AH25 and they manages entire program. However, RT26 employs rest of staff and buys all materials. Managers also have responsibility of cooking and kitchen help (significantly different than OP97 Manager duties).

RECOMMENDATION ANALYSIS

1) Increase meal/drink prices by the following amounts:

Meal/Drink	Old Price	Proposed New Price	Increase Amount	FY2015 Total Units	Estimated New Revenue
Milk	\$0.35	\$0.45	\$0.10	142,828	\$ 14,282.80
Breakfast	\$1.65	\$1.75	\$0.10	22,140	\$ 2,214.00
Elem. School Lunch	\$2.65	\$2.80	\$0.15	264,247	\$ 39,637.05
M.S. Lunch	\$2.80	\$3.00	\$0.20	120,675	\$ 24,135.00
Adult Lunch	\$2.75	\$3.25	\$0.50	1,106	\$ 553.00
					\$ 80,822

* Total Units were calculated using data provided by the Food Service Coordinator in a spreadsheet estimates to help assist in visualizing the impact resulting from proposed changes. Numbers are

** Our District offers both "hot breakfast" and "cereal" options in the morning. Both have same price able to provide total units sold for the "cereal" option as they are bought in bulk from OPRF. This As such, for the purposes of this exercise, we only included total units for "hot breakfast" as we v

2) Decrease number of allowances, for students with negative balances, from 5 to 2 mea

Per Attachment #3 "Offer vs Serve" spreadsheet for FY2015, provided by the Food Service Coordinat elementary and middle schooles, respectively. These meals are not necessarily served to studen reasons, such as extra meals ordered for a buffer. Although this is the case, in order to calculate below to calculate the savings from reducing the number of allowances. See below:

** Lunch price was used as basis rather than cost of meal for District (\$1.93), this is because the diff

School Type	Allowances (Current Policy)	Unaccounted Meals	Allowances (Proposed Policy)	Estimated Unaccounted Meals	Difference in Unaccounted Meals
Elementary Schools	5	338	2	135	203
Middle Schools	5	221	2	88	133

3) Decrease transaction fee charged to parents for MealTime credit card use from 4.9% to

The below factual information was obtained from the Food Service Coordinator and retained at tl download the actual numbers per school by downloading reports off of MealTime. The MealTime private information of parent participants. Since this is the District's first year using MealTime, w estimate the months of February thru June by using monthly averages.

School	Transaction Fees FY2016 (4.9%)		
	July - Jan (Actual)	Feb - June (Est)	Total
Beye	\$ 1,322.10	\$ 944.36	\$ 2,266.46
Lincoln	\$ 1,821.55	\$ 1,301.11	\$ 3,122.66
Holmes	\$ 1,540.89	\$ 1,100.64	\$ 2,641.53
Mann	\$ 1,570.30	\$ 1,121.64	\$ 2,691.94
Irving	\$ 1,214.72	\$ 867.66	\$ 2,082.38

Fee % Charged to Parent

Whittier	\$ 1,075.90	\$ 768.50	\$ 1,844.40
Longfellow	\$ 1,621.09	\$ 1,157.92	\$ 2,779.01
Hatch	\$ 1,252.35	\$ 894.54	\$ 2,146.89
Brooks	\$ 2,374.26	\$ 1,695.90	\$ 4,070.16
Julian	\$ 1,949.73	\$ 1,392.66	\$ 3,342.39
TOTALS	\$ 15,742.89	\$ 11,244.92	\$ 26,987.81

4.9% Fee
3.9% Fee
2.9% Fee
2.45% Fee
1.9% Fee
0% Fee

4) Increase Lunch Worker I pay rate from \$9.69 to \$10.75:

Job Title within District	FTE	Work Hours (per day)	Work Days	Difference in Hourly Rate	Cost Implications
Lunch Worker I	5	3.0	176	\$1.06	\$ 2,798
Lunch Worker I	8	2.5	176	\$1.06	\$ 3,731
Lunch Worker I	14	2.0	176	\$1.06	\$ 5,224
					\$ 11,753

5) Increase Lunch Manager sick/personal leave benefits from 8 sick days to 10 sick days a

Job Title within District	FTE	Work Hours (per day)	Hourly Rate	Difference in Sick/Pers. Days	Cost Implications
Lunch Manager (new)	3	6.0	\$15.10	4	\$ 1,087
Lunch Manager (grandfathered)	7	6.0	\$17.85	4	\$ 2,999
					\$ 4,086

RECOMMENDATION SUMMARY TOTAL
TOTAL FINANCIAL IMPACT FROM ALL RECOMMENDATIONS
 --Reduces FY2015 deficit by about

*
**

TOTAL ESTIMATED ADDITIONAL REVENUE

It is titled "Ordered vs Served 2014-2015". These are rough estimates and are not exact and are relied upon for estimates.

At a price point of \$1.65, however the Food Service Coordinator is not sure how many are sold each month. This makes it difficult to account for how many are sold each month. However, we were able to determine a fair estimate for this portion.

Is. (Elementary & Middle Schools):

For the year, there were 338 and 221 meals unaccounted for the elementary and middle schools with negative balances, as it could really be a combination of both. As a fair and reasonable estimate, these numbers were used.

The difference would be accounted towards labor costs, materials, etc.

Lunch Price**	Cost Savings
\$2.65	\$ 537
\$2.80	\$ 371
	\$ 909 TOTAL ESTIMATED COST SAVINGS

o 2.45% per transaction:

She was able to pull the "Account Balances - Trx Fee Calc" tab. She was able to see that the downloads are not included as part of this package to protect privacy. As such, I had to use the data we do not have a full year worth of data. As such, I had to

Transaction Fee Scenarios	
Parent Portion	District Portion

\$ 26,987.81	\$ -	current policy
\$ 21,489.66	\$ 5,498.15	
\$ 15,979.49	\$ 11,008.32	
\$ 13,493.91	\$ 13,493.91	proposed policy
\$ 10,469.32	\$ 16,518.49	
\$ -	\$ 26,987.81	

\$ 13,494 TOTAL ESTIMATED COST IMPLICATION

TOTAL ESTIMATED COST IMPLICATION

and 2 personal days:

TOTAL ESTIMATED COST IMPLICATION

\$ 52,397
20%