

THE SCHOOL YEAR 2026-2027 CONTRACT RENEWAL
School Food Authority Renewal of Food Service Management Company Contract

In accordance with 7 C.F.R. § 210.16(d), the contract between a school food authority and a food service management company shall be for a duration of no longer than 1 year, and options for the yearly renewal of a contract signed after February 16, 1988, may not exceed 4 additional years. All contracts shall include a termination clause whereby either party may cancel for cause with a 60-day written notification.

Important information:

This renewal is invalid until written approval is received from the Arkansas Department of Agriculture, Food and Nutrition Division; hereafter, State Agency (SA).

Contract renewals submitted after June 30, 2026, may require the School Food Authority (SFA) to return to a self-operated Food Service Program.

SA has included the pricing details of the district’s current contract or most recent contract renewal. If the district plans to operate any part of the Child Nutrition Program differently than stated in the original contract or contract renewals, an addendum for the amended portion of the contract must be attached with the details for SA approval. All amendments must be documented, reviewed, and approved by SA prior to execution. Additionally, SA must review and obtain awarding agency approval for all proposed contract modifications when the scope of a contract or the change increases the contract amount by more than the Simplified Acquisition Threshold [2 C.F.R. § 200.324(b)(5)]. SA must be able to determine and confirm that amendments are developed by the SFA (not the FSMC) to ensure compliance with USDA Guidance.

Instructions for completing this renewal.

- A. Complete all sections.
- B. Check the boxes as they apply in each section to indicate completion.
- C. All fee increases, including allocated charges, must be linked to the Consumer Price Index (CPI-U) for January 2026 for Food Away from Home for all Urban Consumers. The table is included in the renewal packet and should be returned with the packet.
- D. The maximum rate of increase for the 2026-2027 school year is 4.0%. Price increases can be less than 4.0 % but cannot exceed this rate.
- E. Price increases will be carried out four (4) places to the right of the decimal. **DO NOT round.**
- F. Obtain school board approval.
- G. This entire renewal packet, along with any amendments and school board minutes, is due by Friday, May 22, 2026, to the following State Agency email address: cnumeals.rfp@ade.arkansas.gov. Incomplete packets will not be processed for approval but will be returned to the district for corrections or revisions.

Section 1: Intent to Renew or Terminate the FSMC Contract and Meal Equivalency Factor

- A. It is the intent of district administration and the district’s governing board to renew this FSMC contract for the 2026-2027 SY.
- B. The contract will not be renewed. The superintendent must sign and return the entire renewal form to the SA.

Superintendent signature: _____ Date: _____

- C. Meal equivalency rates will be applied to cash sales using the formula described in the Request for Proposal (RFP)/contract. Total free lunch reimbursement for the 2026-2027 school year + USDA-donated food value + Arkansas state matching = the meal equivalency rate. The rate is provided by SA when reimbursement rates are received from the United States Department of Agriculture (USDA). Items converted to meal equivalents include cash sales, such as à la carte sales (and non-program meals in contracts beginning 2024). Catering and vending sales are not converted to meal equivalents.

Section 2: Pricing determined using the CPI-U for January 2026 for Food Away from Home for All Urban Consumers. Price increases can be up to 4.0%. A lesser rate is also acceptable. Price increases will be carried out in four (4) places to the right of the decimal. DO NOT round. See Table 1 attached.

Cost Reimbursable Contracts Option A only (fees are per meal)

- A. Administrative Fee Increase
- | | |
|--|----------|
| Current Administrative Fee | \$ _____ |
| Proposed Administrative Fees 2026-2027 SY: | |
| Student Breakfast | \$ _____ |
| Student Lunch | \$ _____ |
| Student Afterschool Snack | \$ _____ |
| Non-student Breakfast
<i>(for contracts beginning 2021, 2022, or 2023 only)</i> | \$ _____ |
| Non-student Lunch
<i>(for contracts beginning 2021, 2022, or 2023 only)</i> | \$ _____ |
- B. Management Fee Increase
- | | |
|--|----------|
| Current Management Fee | \$ _____ |
| Proposed Management Fees 2026-2027 SY: | |
| Student Breakfast | \$ _____ |
| Student Lunch | \$ _____ |
| Student Afterschool Snack | \$ _____ |
| Non-student Breakfast
<i>(for contracts beginning 2021, 2022, or 2023 only)</i> | \$ _____ |
| Non-student Lunch
<i>(for contracts beginning 2021, 2022, or 2023 only)</i> | \$ _____ |

Cost Reimbursable Contracts Option B with Fixed Monthly Fee only (Fixed rate X # of weeks/months)

- A. Current fixed monthly fee \$ _____ X _____ (# of weeks/ months) = \$ _____
- B. Proposed 2026-2027 SY fixed monthly fee \$ _____ X _____ (# of weeks/ months) = \$ _____

Fixed Rate Contracts Option A only (fees are per meal)

- A. School Breakfast (fixed meal rate)
- | | |
|---|------------------|
| Current fixed rate or fee | \$ <u>2.4342</u> |
| Proposed fixed rate or fee for 2026-2027 SY | \$ <u>2.4342</u> |
- B. School Lunch (fixed meal rate)
- | | |
|---|------------------|
| Current fixed rate or fee | \$ <u>3.6331</u> |
| Proposed fixed rate or fee for 2026-2027 SY | \$ <u>3.6331</u> |
- C. Afterschool Snack (fixed meal rate)
- | | |
|---|------------------|
| Current fixed rate or fee | \$ <u>1.1627</u> |
| Proposed fixed rate or fee for 2026-2027 SY | \$ <u>1.1627</u> |

Fixed Rate Contracts Option B with Fixed Monthly Fee only (Fixed rate X # of months)

A. Current fixed rate per month \$ _____ X _____ (# of months) = \$ _____

B. Proposed 2026-2027 SY fixed rate per month \$ _____ X _____ (# of months) = \$ _____

Section 3: Other Contract Provisions or Amendments in the Scope of the Contract N/A

A. See Important information on page 1 for details.

If the SFA and the FSMC are not operating in accordance with the terms of the original contract or the most recent contract renewal, those changes must be attached to this renewal for approval by SA. Include amendments, subcontracts, letters, or other statements of agreement, such as emails, that would indicate any changes. Note: Changes must not bring about a material change to the contract.

The changes are attached.

There are no changes to the original contract or contract renewals.

B. Summer Feeding Programs (must be part of the original solicitation and have Schedule C approved).

Serving Site(s): _____

Indicate the program: Seamless Summer Option (SSO) OR Summer Food Service Program (SFSP)

Indicate meal type: Congregate Non-Congregate Bulk Feeding

Indicate the total number of serving days in July/August 2025: 24 and/or in May/June 2026: 22

Not offering summer feeding programs

C. Fresh Fruit and Vegetable Program (FFVP)**

Adding the program

Discontinuing the program

Not offering FFVP

List of schools in the district, either added or deleted:

**Since FFVP is a cost-reimbursement grant, adding or discontinuing the FFVP would not constitute a change to the FSMC contract. FFVP is not calculated by a fixed per-meal rate or by meal equivalency; it only allows for the direct cost (food and certain non-food supplies) and administrative cost, which can be up to 10% of the grant award. The administrative cost is not entitlement for the SFA or the FSMC.

D. For original contracts requesting a loan for investment:

N/A or proceed below if the investment was requested.

Indicate the amount of investment agreed upon in the original contract: \$ _____

Provide the total amount borrowed to date: \$ _____

Provide the total amount paid to date: \$ _____

Provide the total amount owed: \$ _____

Is interest charged to the non-profit food service account? Yes No

List items purchased with the investment:

E. For original contracts requesting a monetary guarantee:

N/A or proceed below if the guarantee is requested.

Indicate the newly negotiated guaranteed amount for the 2026-2027 SY \$ _____

Was the previous guarantee met? Yes No

F. List changes in the number of schools served within the district. N/A

List all schools that have been added or deleted since the original contract.

G. For procurements made by the FSMC on behalf of the district:

General procurement standards require that documented procurement procedures be followed by the FSMC whenever purchases are made on behalf of the district. 2 C.F.R. § 200.318(a)(b).

All equipment purchases must be approved by the SFA prior to the purchase.

2 C.F.R. § 200.439(b)(1).

The district is responsible for monitoring the compliance of its contractors.

2 C.F.R. § 200.501(h).

H. School board action required - Attach the minutes showing that the contract renewal was approved.

Section 4: Signatures

A. Signatures:

This contract must be signed by the district superintendent, the school board president, the FSMC representative, and approved by the Arkansas Department of Agriculture, Food and Nutrition FSMC Program Supervisor.

District Superintendent (print full name): _____

Superintendent signature: _____

Date: _____

District School Board President (print full name): _____

District School Board President signature: _____

Date: _____

FSMC representative (print full name): Neil Broderick

FSMC representative signature: 

Date: 04/14/2026

Do not write below this line

State Agency use only:

State Agency Approval

Program Manager (print full name): _____

Program Manager signature: _____

Date: _____

This institution is an equal opportunity provider.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, January 2026 [1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Dec. 2025	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jan. 2025	Dec. 2025	Jan. 2026	Jan. 2025-2026	Dec. 2025-2026	Oct. 2025-Nov. 2025	Nov. 2025-Dec. 2025	Dec. 2025-Jan. 2026
All items	100.000	317.671	324.054	325.252	2.4	0.4	-	0.3	0.2
Food	13.698	335.517	343.795	345.165	2.9	0.4	-	0.7	0.2
Food at home	8.325	310.936	315.664	317.431	2.1	0.6	-	0.6	0.2
Cereals and bakery products	1.035	355.964	361.984	366.830	3.1	1.3	-	0.5	1.2
Meats, poultry, fish, and eggs	1.995	339.169	346.815	346.613	2.2	-0.1	-	-0.2	0.2
Dairy and related products(1)	0.758	272.038	268.951	271.185	-0.3	0.8	-	0.9	0.8
Fruits and vegetables	1.269	355.837	355.246	358.840	0.8	1.0	-	0.4	0.1
Nonalcoholic beverages and beverage materials	0.995	225.510	232.021	235.761	4.5	1.6	-	0.4	0.1
Other food at home	2.273	273.796	279.814	279.657	2.1	-0.1	-	1.4	-0.3
Food away from home(1)	5.373	375.532	389.889	390.471	4.0	0.1	-	0.7	0.1

CPI Home: U.S. Bureau of Labor Statistics (bls.gov)