



CURRICULUM & INSTRUCTION

CANUTILLO A Premier District

TO: CISD Board of Trustees and Superintendent Dr. Borrego
FROM: Jessica Arellano, Executive Director of Curriculum & Instruction
DATE: March 24, 2026
RE: CHS Calendar Change Request March RBM 2026

The district has been very thoughtful in preserving instructional minutes throughout the school year to ensure flexibility in the event of weather closures or other unforeseen circumstances. Because we were able to avoid closures this year, we currently have 1680 excess instructional minutes available. Given that one instructional day equals 450 minutes, utilizing one and a half days would still leave 1,005 minutes in reserve for Canutillo High School testing adjustments, late starts, or other emergencies. This surplus makes it possible to consider an adjustment to the final student day.

Administration respectfully requests approval for an early release on May 27, 2026, to allow Canutillo High School students and exempt staff adequate time to prepare for the graduation ceremony scheduled for 6:00 p.m. that evening. Holding a full instructional day followed by graduation presents logistical challenges for families and staff, particularly given the preparation required for such a significant event.

Additionally, seniors will have completed their graduation requirements, and attendance on May 28 would likely be significantly reduced, negatively impacting Average Daily Attendance (ADA). Eliminating the need for students to return on May 28 would help prevent low attendance while honoring the culmination of the academic year in a meaningful and organized manner.

May 28th and May 29th will be full teacher workdays for Canutillo High School teachers.

If approved, May 27 would serve as the final instructional day with early release for Canutillo High School students and exempt staff. May 28th would no longer be a required student attendance day and would be coded as a non-instructional day. The district would coordinate all necessary calendar adjustments in TEAMS through Frontline to ensure compliance and accurate reporting for Canutillo High School.

This adjustment allows the district to remain well within required instructional minute thresholds while supporting students, families, and staff during graduation week.

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For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.